

REGULAR MEETING HELD ON WEDNESDAY, OCTOBER 25, 2017

6:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR** 6:15 PM
2. **ROLL CALL** Freeholder Crabb, Freeholder Graham, Freeholder Petillo;
Freeholder Director Lazzaro; County Counsel, John Williams; County
Administrator, Gregory V. Poff II; Clerk of the Board, Catherine M. Williams

Freeholder Rose absent

3. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on October 20, 2017 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **APPROVAL OF AGENDA**

MOTION made by Freeholder Petillo to approve the Agenda; seconded by Freeholder Graham

MOTION made by Freeholder Graham to amend the Agenda to remove Items 7B & 15. A.2; seconded by Freeholder Petillo and passed unanimously.

6. **EXECUTIVE SESSION – (Closed Session)**

**RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT
482-2017 OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.**

WHEREAS, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the "Open Public Meetings Act" pursuant to N.J.S.A. 10:4-12 (b); and

WHEREAS, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

BE IT FURTHER RESOLVED, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

- _____ (1) **Matters Required by Law to be Confidential:**
- _____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**
- _____ (3) **Matters Involving Individual Privacy:**
- _____ (4) **Matters Relating to Collective Bargaining Agreements:**
- _____ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**
- _____ (6) **Matters Relating to Public Safety and Property:**
- (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege:**
- (8) **Matters Relating to the Employment Relationship:**

_____ (9) **Matters Relating to the Potential Imposition of a Penalty:**

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

BE IT FURTHER RESOLVED that upon completion of the business for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

MOTION made at 6:20 PM by Freeholder Crabb to go into Executive Session; seconded by Freeholder Petillo and passed unanimously.

MOTION made at 7:16 PM to go back into the Public meeting made by Freeholder Petillo; seconded by Freeholder Graham and passed unanimously.

7. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

A. Proclamations
483-2017

1. Proclamation recognizing the 17th Annual "Salute to Military Veterans' Parade"

MOTION made by Freeholder Crabb to adopt the Proclamation; seconded by Freeholder Graham and passed unanimously.

B. Presentations- Pulled

1. County Environmental Remediation Projects – Joe Biuso

8. PUBLIC HEARINGS

9. PUBLIC SESSION FROM THE FLOOR

Please Note: Everyone is asked to keep their comments to 5 minutes or less and only address issues regarding agenda items. Please state your name, spell your last name, and state your municipal residency.

MOTION made at 7:30 PM by Freeholder Graham to open the meeting to the Public; seconded by Freeholder Petillo and passed unanimously.

No public came forward.

MOTION made at 7:31 PM by Freeholder Graham to close the meeting to the Public; seconded by Freeholder Petillo and passed unanimously.

10. FREEHOLDERS' COMMENTS

Comments from Freeholder Petillo

Freeholder Petillo attended a SUMMIT at Sussex Community College on jobs and the economy working with the community colleges in determining what work skills are needs for different jobs.

Comments from Freeholder Crabb

Freeholder Crabb spoke about the firefighter, Edward Frenenski who recently died while participating in a fire department drill at the Sussex County Public Safety Academy. Freeholder Crabb paid his tribute to him and his family and the dedication he has shown.

Freeholder Crabb attended the Annual Boy Scouts dinner at Perona Farms. He spoke about the number of Eagle Scouts in Sussex County.

Comments from Freeholder Graham

Freeholder Graham said the County supports the college. He said one of the issues in supporting the County College is something called a charge back. This happens if a student wants a certain program that is not offered at our community college but at another community college, therefore, causing the County to have to pay out for that. Freeholder Graham said if we had more of a regional approach that would help us. The charge back comes to \$300,000 a year and that is not in the College's budget, but the County's budget. He said we need to look at a regional effort.

Freeholder Graham said the Veterans' parade will be on Sunday, November 5th at 1:00 PM.

Freeholder Graham spoke about Stuff the Bus. This is an opportunity for everyone to contribute to the food bank. The locations will be Friday November 17th at First Hope Bank, Saturday the 18th and 19th at Shoprite in Newton and Franklin.

Freeholder Graham spoke about the flu vaccine. He gave the clinics that are available in the County. They are listed on our website as well.

Freeholder Graham said the enrollment for Medicare Part D prescription plan for those older than 65 will be October 15th through December 7th. We have volunteers that will come in and they will assist in determining what the best plan is for them.

Freeholder Graham spoke about NJCEED which is the program for early cancer detection. The County has been awarded a Community Partner Award by the Atlantic Health Care System.

Freeholder Graham spoke about the Health Department.

Freeholder Graham spoke about the importance and how intense the training that volunteer firemen spend preparing for a fire.

Comments from Freeholder Director Lazzaro

Freeholder Lazzaro gave his report on the roads and bridges.

Freeholder Lazzaro spoke about the training that occurs for emergency personnel. He extended his prayers to Ed Frenenksi and his family all the firefighters and EMS people throughout the County.

11. APPROVAL OF CONSENT AGENDA

- A. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF SENIOR SERVICES, TO RECEIVE GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR A MEDICARE SPECIAL BENEFITS OUTREACH AND ENROLLMENT ASSISTANCE PROGRAM FOR THE PERIOD OF OCTOBER 1, 2017 TO SEPTEMBER 29, 2018 IN THE AMOUNT OF \$40,000.00
484-2017
- B. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE MODIFICATION # 2 OF AN AGREEMENT, ATTACHMENT "A", INCREASING THE AGREEMENT BY \$111.00 WITH NEWTON MEDICAL CENTER FOR THE PROVISION OF FOOD SERVICE FOR THE WEEKDAY AND WEEKEND HOME DELIVERED MEALS FOR THE PERIOD OF JANUARY 1, 2017 TO DECEMBER 31, 2017 FOR A TOTAL AMOUNT OF \$93,562.00
485-2017
- C. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE MODIFICATION # 2 OF AN AGREEMENT INCREASING THE AGREEMENT BY \$71.00 WITH RES-CARE NEW JERSEY, INC. D/B/A RESCARE HOMECARE FOR THE PROVISION OF CERTIFIED HOME HEALTH AIDE SERVICES FOR THE PERIOD OF JANUARY 1, 2017 TO DECEMBER 31, 2017 FOR A TOTAL AMOUNT OF \$59,123.00
486-2017
- D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE MODIFICATION # 2 OF AN AGREEMENT, INCREASING THE AGREEMENT BY \$17,853.00 WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PROVISION OF WEEKDAY AND WEEKEND HOME DELIVERED MEALS FOR THE PERIOD OF JANUARY 1, 2017 TO DECEMBER 31, 2017 FOR A TOTAL AMOUNT OF \$122,909.00
487-2017
- E. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE A CONTRACT FOR STATE FY 2017 ON BEHALF OF THE COUNTY OF SUSSEX WITH THE STATE OF NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF HIGHWAY TRAFFIC SAFETY RELATING TO THE FY2017 DRUNK DRIVING ENFORCEMENT FUND GRANT PROGRAM AWARD FOR THE SUSSEX COUNTY SHERIFF'S OFFICE FOR A TOTAL AMOUNT OF \$3,602.93 FOR A REPORTING PERIOD OF JULY 1, 2017 TO JUNE 30, 2018
488-2017
- F. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPROVE THE SUBMISSION OF A HEALTH SERVICE GRANT FOR THE PROVISION OF CANCER EDUCATION AND EARLY DETECTION (NJCEED) ISSUED BY THE NEW JERSEY DEPARTMENT OF HEALTH IN THE AMOUNT OF
489-2017

\$189,189.00 FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018

G. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR ROADWAY TRAFFIC STRIPING FROM DENVILLE LINE PAINTING FOR THE SUSSEX COUNTY DEPARTMENT OF ENGINEERING AND PLANNING IN THE AMOUNT OF \$51,908.10 FOR 2017 ROADWAY STRIPING
490-2017

H. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF THREE (3) VEHICLES FROM CHAS S WINNER, INC, DBA WINNER FORD FOR THE OFFICE OF THE SUSSEX COUNTY SHERIFF IN THE TOTAL AMOUNT OF \$78,524.80
491-2017

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.

MOTION made by Freeholder Graham to vote on 11. G separately seconded by Freeholder Petillo and passed unanimously.

MOTION made by Freeholder Crabb to vote on A-H and F; seconded by Freeholder Graham

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Director Lazzaro	Yes

MOTION made by Freeholder Crabb to adopt Resolution G; seconded by Freeholder Petillo

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Abstain
Freeholder Petillo	Yes
Freeholder Director Lazzaro	Yes

12. APPROVAL OF MINUTES

Regular Meeting – October 11, 2017

MOTION made by Freeholder Crabb to approve the Minutes; seconded by Freeholder Graham and passed unanimously.

Freeholder Petillo abstained.

13. APPOINTMENTS AND/OR RESIGNATIONS

14. RESOLUTIONS

A. RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 519 AND CR 630 IN THE BOROUGH OF BRANCHVILLE FOR THE ANNUAL CHRISTMAS TREE LIGHTING AND SING-A-LONG EVENT ON DECEMBER 1, 2017
492-2017

B. RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 613 IN SPARTA TOWNSHIP FOR THE SPARTA TOWNSHIP EDUCATION FOUNDATION'S ANNUAL TURKEY TROT 5K ON NOVEMBER 23, 2017
493-2017

C. RESOLUTION RE: FINAL ADOPTION OF THE FRANKFORD TOWNSHIP AMENDMENT TO THE SUSSEX COUNTY WASTEWATER MANAGEMENT PLAN (WMP) FOR ONE LOT ADDITION TO THE BRANCHVILLE/ PAULINSKILL FACILITY SEWER SERVICE AREA
494-2017

D. RESOLUTION RE: APPROVAL TO AMEND THE DISTRICT SOLID WASTE MANAGEMENT PLAN TO INCLUDE PACE GLASS CLASS A RECYCLING FACILITY, COUNTY ROUTE 669, ANDOVER TOWNSHIP
495-2017

MOTION made by Freeholder Graham to adopt the Resolutions; seconded by Freeholder Petillo and passed unanimously.

15. AWARDS OF CONTRACT/CHANGE ORDERS/BID

A. AWARDS OF CONTRACT

- 1. RESOLUTION RE: AWARD OF CONTRACT TO WINTER TECHNOLOGIES FROM DATE OF CONTRACT AWARD UNTIL JULY 31, 2018 FOR THE SUPPLY AND DELIVERY OF CALCIUM CHLORIDE DE-ICING CHEMICALS FOR THE COUNTY OF SUSSEX DIVISION OF FACILITIES MANAGEMENT IN AN AMOUNT NOT TO EXCEED \$32,220.00
496-2017

MOTION made by Freeholder Petillo to adopt the Resolution, seconded by Freeholder Graham.

- 2. RESOLUTION RE: AWARDING A CONTRACT TO APPLIED PULLED SERVICE CORP. THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR CONSULTATIVE SERVICES OF A LICENSED SITE REMEDIATION PROFESSIONAL (LSRP) FOR VARIOUS SUSSEX COUNTY ENVIRONMENTAL REMEDIATION PROJECTS FOR A TWELVEMONTH PERIOD (OCTOBER 25, 2017 –OCTOBER 24, 2018) IN THE APPROXIMATE COST OF \$903,000.00
PULLED
- 3. RESOLUTION RE: AWARDING A ONE YEAR CONTRACT EXTENSION (NOVEMBER 9, 2017 – NOVEMBER 8, 2018) TO MS ELECTRONICS DBA MSE CORPORATE SECURITY THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR SERVICES OF MANUFACTURER-CERTIFIED SECURITY SYSTEM INTEGRATORS IN THE APPROXIMATE AMOUNT OF \$86,200.51
497-2017

MOTION made by Freeholder Graham to adopt the Resolution; seconded by Freeholder Crabb.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Director Lazzaro	Yes

16. **FINANCIAL**



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- A. RESOLUTION RE: PAYMENT OF BILLS
498-2017

MOTION made by Freeholder Crabb to adopt the Resolution, seconded by Freeholder Graham

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Director Lazzaro	Yes

- B. RESOLUTION RE: PAYMENT OF BILLS
499-2017

MOTION made by Freeholder Crabb to adopt the Resolution; seconded by Graham

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Director Lazzaro	Yes

- C. RESOLUTION RE: PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE FY2017 BODY ARMOR REPLACEMENT FUND (BARF) PROGRAM GRANT AWARD FOR THE SUSSEX COUNTY SHERIFF'S OFFICE FOR A TOTAL AMOUNT OF \$9,498.65 FOR A FIVE YEAR VEST REPLACEMENT PROGRAM
500-2017

- D. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE FY2017 BODY ARMOR REPLACEMENT FUND (BARF) PROGRAM GRANT AWARD FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE FOR A TOTAL AMOUNT OF \$2,347.94 FOR A FIVE YEAR VEST REPLACEMENT PROGRAM
501-2017

- E. RESOLUTION RE: PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2016/17 COMPREHENSIVE CANCER CONTROL BUDGET MODIFICATION #1 GRANT AWARD #DFHS17CCC008 FOR A TOTAL AMOUNT OF \$29,950.00 FOR THE PERIOD OF JULY 1, 2016 TO SEPTEMBER 30, 2017
502-2017
- F. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE FY2017 DRUNK DRIVING ENFORCEMENT FUND PROGRAM GRANT AWARD FOR THE SUSSEX COUNTY SHERIFF'S OFFICE FOR A TOTAL AMOUNT OF \$3,602.93 FOR A REPORTING PERIOD OF JULY 1, 2017 TO JUNE 30, 2018
503-2017
- G. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2017 AREA PLAN CONTRACT GRANT, FINAL ALLOCATION FOR AN ADDITIONAL AMOUNT OF \$182.00
504-2017
- H. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2017/18 NJ CANCER EDUCATION & EARLY DETECTION 2017 GRANT AWARD #DFHS18CED014 FOR A TOTAL AMOUNT OF \$189,189.00
505-2017
- I. RESOLUTION RE: PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2017/18 LOCAL CORE CAPACITY FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT AWARD #PHLP18LNC010 FOR A TOTAL AMOUNT OF \$271,128.00 FOR GRANT PERIOD JULY 1, 2017 TO JUNE 30, 2018
506-2017
- J. RESOLUTION RE: RESCINDING PETTY CASH FUND FOR SHERIFF-VICTIM/WITNESS
507-2017
- K. RESOLUTION RE: RESCINDING PETTY CASH FUND FOR YOUTH SERVICES
508-2017
- L. RESOLUTION RE: RESCINDING PETTY CASH FUND FOR WELFARE HOUSE
509-2017
- M. RESOLUTION RE: RESCINDING PETTY CASH FUND FOR PROSECUTOR
510-2017
- N. RESOLUTION RE: RESCINDING PETTY CASH FUND FOR POSTAGE
511-2017
- O. RESOLUTION RE: RESCINDING PETTY CASH FUND FOR LIBRARY
512-2017
- P. RESOLUTION RE: RESCINDING PETTY CASH FUND FOR ROAD
513-2017

MOTION made by Freeholder Crabb to adopt the Resolutions; seconded by Freeholder Graham

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Director Lazzaro	Yes

17. PERSONNEL

MOTION made by Freeholder Graham to adopt the Personnel Agenda; seconded by Freeholder Petillo and passed unanimously.

18. ADMINISTRATIVE REPORT

Mr. Poff extended his condolences to the Frenenski family and emergency service personnel. Mr. Poff recognized Marty Baldwin who is the head of the team that received the award for the NJCEED.

Mr. Poff said the County was advised by the Division of Parks and Forestry regarding the permitted drawn down of water in Lake Musconetcong which was to begin today.

Mr. Poff has been attending the 2017 County Administrator's Certificate Program sponsored by Rutgers University in cooperation with the NJ Association of Counties. He will complete the certificate program this Friday.

Mr. Poff was also pleased to report that the County budget hearings will be completed tomorrow and this will conclude seven days of budget hearings over the past two weeks. He will continue to keep the Board informed with the development of the 2018 budget in the coming weeks.

19. COUNTY COUNSEL

No report tonight

20 UNFINISHED BUSINESS

21. NEW BUSINESS

22. PUBLIC SESSION FROM THE FLOOR

**Please Note: Everyone is asked to keep their comments to 5 minutes or less.
Please state your name, spell your last name, and state your municipal residency**

MOTION made at 8:17 PM by Freeholder Graham to open the meeting to the Public; seconded by Freeholder Petillo and passed unanimously.

Gil Gibbs came forward and agreed with Freeholder Crabb on the amount of Eagle Scouts that are occurring in Sussex County.

Judy DerVanberg spoke about her ability to hook up to the sewer system in Frankford. Mr. Poff addressed her question. NJDEP will be sent the Resolution for their final approval.

John Snyder asked about Phil Murphy and a statement that he made about New Jersey being a sanctuary state. He wanted to know if Sussex County is a sanctuary County.

Freeholder Director Lazzaro said that is not in the plan for us.

Vernon Heffly from Pace Glass thanked everyone involved in their process and all the support they have gotten.

Bill Carroll from Pace Glass addressed the technical aspect of their business and need for welding employees.

Freeholder Petillo advised him to contact Jon Connelly at the College and Sussex County Technical School.

MOTION made at 8:30 PM to close the Public Session by Freeholder Graham; seconded by Freeholder Graham and passed unanimously.

23. REMINDERS

<u>Date/Time</u>	<u>Meeting</u>	<u>Location</u>
Oct. 26 th 7:30PM	Open Space	FMR
Nov. 2 nd 9:00AM	Senior Advisory Council	Knoll Heights
Nov. 6 th 3:00PM	Dev. Review Comm.	FMR
Nov. 6 th 4:00PM	Planning Board	FMR
Nov. 8 th 7:00PM	Freeholder Meeting	FMR
Nov. 9 th 1:00PM	UCC	FMR
Nov.9 th 7:30PM	WQM	FMR

24. ADJOURNMENT

MOTION made at 8:32 PM by Freeholder Graham to adjourn the meeting; seconded by Freeholder Petillo and passed unanimously.

DATED: October 25, 2017

Catherine M. Williams
Clerk of the Board