

**REGULAR MEETING HELD ON WEDNESDAY, JUNE 28, 2017
HOPATCONG MUNICIPAL BUILDING
6:00 PM**

ORDER OF BUSINESS

Item

1. CALL TO ORDER BY DIRECTOR 6:00 PM

- 2. ROLL CALL** Freeholder Crabb, Freeholder Graham, Freeholder Petillo, Freeholder Rose, Freeholder Director Lazzaro; County Administrator, Gregory Poff; County Counsel; John Williams; Clerk of the Board, Catherine Williams

3. MOMENT OF SILENCE AND SALUTE TO THE FLAG

4. PUBLIC STATEMENT

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on June 23, 2017 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald WSUS Radio
New Jersey Sunday Herald WNNJ Radio
Star Ledger

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. APPROVAL OF AGENDA

MOTION made by Freeholder Rose to approve the Agenda; seconded by Freeholder Graham and approved unanimously.

MOTION made by Freeholder Rose to amend the Agenda to add #6 Exec. Session No. (7) 911 Communication Agreements; seconded by Freeholder Graham and approved unanimously.

MOTION made by Freeholder Rose to amend the Agenda to add 7.A under Proclamations in recognition of celebration of Space Farms Zoo and Museum's 90th Anniversary; seconded by Freeholder Graham and approved unanimously.

6. EXECUTIVE SESSION – (Closed Session)

**RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT
306-2017 OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.**

WHEREAS, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the "Open Public Meetings Act" pursuant to N.J.S.A. 10:4-12 (b); and

WHEREAS, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

BE IT FURTHER RESOLVED, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

_____ (1) **Matters Required by Law to be Confidential:**

_____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**

_____ (3) **Matters Involving Individual Privacy:**

X (4) **Matters Relating to Collective Bargaining Agreements:**

CWA 1032- Non-Supervisory

_____ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**

_____ (6) **Matters Relating to Public Safety and Property:**

 X (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege:**

1. Health Services Agreement
2. 911 Communication Agreements

_____ (8) **Matters Relating to the Employment Relationship:**

_____ (9) **Matters Relating to the Potential Imposition of a Penalty:**

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

BE IT FURTHER RESOLVED that upon completion of the business for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

MOTION made at 6:07 PM by Freeholder Rose to go into Executive Session; seconded by Freeholder Petillo and approved unanimously.

MOTION made at 7:12 PM to open the meeting back up to the public made by Freeholder Crabb; seconded by Freeholder Rose and approved unanimously.

7. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

Proclamation in recognition of the celebration of Space Farms Zoo and Museum's 90th Anniversary on July 8, 2017.

307-2017

MOTION made by Freeholder Crabb to adopt the Proclamation; seconded by Freeholder Rose and approved unanimously.

8. PUBLIC HEARINGS

None for tonight.

9. PUBLIC SESSION FROM THE FLOOR

Please Note: Everyone is asked to keep their comments to 5 minutes or less and only address issues regarding agenda items. Please state your name, spell your last name, and state your municipal residency.

MOTION made at 7:15PM to open the meeting to the public made by Freeholder Crabb; seconded by Freeholder Rose and passed unanimously.

Michael Vance, Borough of Stanhope, representing HSAC gave an update on the committee. He said via email they are going to have a vote to add more members to the committee. Currently they have 14 voting members. 9 are considered providers and 5 are considered consumers. In their bylaws it states that there be a minimum of 17 voting members. They are adding 2 new providers via an email vote and we have 2 consumers that will be voted in and that will bring the membership up to 18. He went over what the sub committees are doing and today they had a presentation by Suzanne Sarner on mental illness in the schools that was very compelling. Mr. Vance shared his pride with being on the committee.

MOTION made at 7:20pm by Freeholder Graham to close the public session; seconded by Freeholder Rose and approved unanimously.

10. FREEHOLDERS' COMMENTS

Comments by Freeholder Crabb

Freeholder Crabb made reference to the Veteran's Assistant Center that was set up by Rev. Ernie Kosa. Recently, there was a local veteran from Vietnam that was having a tough time and we led him to this center and the center was able to assist him. They were able to make a sufficient improvement in his life.

Freeholder Crabb said that he is 100% in support of the Lackawanna Cutoff in getting it built and fully operational.

Comments by Freeholder Petillo

Freeholder Petillo said Suzanne Sarnier has a grant at the Sussex County Technical School and students can come in during or after school and receive counseling for a variety of issues they may be dealing with. Freeholder Petillo mentioned that they did a really cute video of the students thanking the people that helped them. Freeholder Petillo said they will be going to Trenton and trying to get more money.

Freeholder Petillo said there is a walk called Changing the Face of Addiction on August 5th. It is at the Franklin Fire Pavilion at 9 AM. You can contact the Center for Prevention for more information. She also mentioned the Farm and Horse show begins Aug. 4th and continues through Aug. 13th.

Comments by Freeholder Graham

Freeholder Graham spoke about HSAC the Human Services Advisory Committee. This committee has the resources to deal with the uprising drug problem.

Freeholder Graham mentioned the monument that was dedicated at the Fire Academy in Frankford. He praised the committee who put the event together.

Freeholder Graham attended the Sussex County Technical School's graduation.

Comments by Freeholder Rose

Freeholder Rose thanked Hopatcong for allowing them to use their facilities.

Comments by Freeholder Director Lazzaro

Freeholder Lazzaro and Freeholder Rose attended the American Legion ceremonies at High Point with the changing of the guard. He said there is a possible movement to try and rename High Point to Veteran's Park.

Freeholder Lazzaro said the road department is very busy with weed wacking, filling cracks and other things to maintain the roads. The bridge projects are moving along.

Freeholder Lazzaro attended the 911 ceremony.

Freeholder Lazzaro spoke about the drug problem and we need more to be part of the solution and helping to get things better and people healthier.

11. APPROVAL OF CONSENT AGENDA

- A. RESOLUTION RE: 308-2017 AUTHORIZING AMENDMENT NUMBER TWO (2) TO AN AWARDED CONTRACT WITH THE STATE OF NEW JERSEY FOR THE COUNTY SEXUAL ASSAULT RESPONSE TEAM/FORENSIC NURSE EXAMINER SART/FNE FEDERAL GRANT PROGRAM VS-41-15 BETWEEN THE NJ DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY AND THE SUSSEX COUNTY PROSECUTORS OFFICE
- B. RESOLUTION RE: 309-2017 AUTHORIZATION TO PROVIDE FOR THE SERVICES OF PRINTING ELECTION BALLOTS FOR THE SUSSEX COUNTY CLERK'S OFFICE

- C. RESOLUTION RE: AUTHORIZATION FOR THE COUNTY OF SUSSEX TO EXECUTE AN APPLICATION TO RENEW THE SPECIAL CHILD HEALTH SERVICES CASE MANAGEMENT GRANT FOR \$93,699.00 AND AN ADDITIONAL ONE TIME \$6,000.00 TO COMPLETE THE INTEGRATED SYSTEMS MEDICAL HOME PILOT GRANT PROGRAM FOR THE CONTRACT PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018 BETWEEN THE COUNTY OF SUSSEX AND THE NEW JERSEY DEPARTMENT OF HEALTH
310-2017
- D. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO ADOPT THE FY2018 COUNTY ALLIANCE PLAN UPDATE AS PER THE LETTER OF INTENT FROM THE NJ GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE TO PROVIDE \$210,366.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY & YOUTH SERVICES FOR THE PERIOD OF JULY 1, 2017 TO JUNE 30, 2018
311-2017
- E. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE THE FY2018 LETTER OF AGREEMENT FROM THE NJ GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE TO PROVIDE \$210,366.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY & YOUTH SERVICES FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018
312-2017
- F. RESOLUTION RE: AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING COUNCIL SYSTEM DURING THE CALENDAR/FISCAL YEAR 2017
313-2017
- G. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF ROADWAY TRAFFIC STRIPING FOR THE SUSSEX COUNTY DEPARTMENT OF ENGINEERING AND PLANNING
314-2017
- H. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF WHEEL LIFT EQUIPMENT FOR THE SUSSEX COUNTY OFFICE OF FLEET MANAGEMENT
315-2017
- I. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH ENVIRONMENTAL SAFETY MANAGEMENT CORP. TO PROVIDE MISCELLANEOUS BUILDING INDUSTRIAL HYGIENE SERVICES AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)
316-2017
- J. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF SOFTWARE, HARDWARE AND NETWORKING MATERIALS FOR THE PURPOSE OF VIRTUALIZING THE DATA STORAGE OF THE OFFICE OF THE SUSSEX COUNTY SHERIFF
317-2017
- K. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO RENEW AN AGREEMENT WITH THE TOWNSHIP OF MONTAGUE PROVIDING FOR ROAD SIGN MANUFACTURING SERVICES BY THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.
318-2017

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (Roll call vote.)

MOTION made by Freeholder Crabb to adopt the resolutions; seconded by Freeholder Petillo

Discussion

Freeholder Graham asked to vote on G separately

MOTION made by Freeholder Rose to vote on G separately; seconded by Freeholder Petillo and approved unanimously.

MOTION made by Freeholder Crab to vote on A-F and H-K; seconded by Freeholder Petillo

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

MOTION made by Freeholder Crabb to vote on G; seconded by Freeholder Rose

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Abstain
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

12. APPROVAL OF MINUTES

- A. Regular Meeting – June 14, 2017
Special Meeting – June 21, 2017

MOTION made by Freeholder Graham to approve the minutes; seconded by Freeholder Petillo and approved unanimously.

- B. Executive Session – June 14, 2017
Executive Session – June 21, 2017

MOTION made by Freeholder Graham to approve the Executive Session minutes; seconded by Freeholder Petillo and approved unanimously.

13. APPOINTMENTS AND/OR RESIGNATIONS

- A. RESOLUTION RE: REAPPOINTMENT OF JAMES MAHONEY, SUZANNE SARNER AND RACHEL HELT AS MEMBERS OF THE SUSSEX COUNTY YOUTH SERVICES COMMISSION FOR TERMS OF THREE (3) YEARS EACH. SAID TERMS TO EXPIRE ON APRIL 30, 2020
319-2017

MOTION made by Freeholder Crabb to adopt the Resolution; seconded by Freeholder Graham

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

14. RESOLUTIONS

- A. RESOLUTION RE: WASTEWATER MANAGEMENT PLAN AMENDMENT FOR WANTAGE RIDGE PROPERTY, COUNTY ROUTE 628, WANTAGE
320-2017

- B. RESOLUTION RE: CONSENTING TO THE PROPOSED SUSSEX COUNTY WATER QUALITY MANAGEMENT PLAN AMENDMENT FOR HOPATCONG STATE PARK, ROXBURY TOWNSHIP
321-2017

- C. RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 613 IN
322-2017 THE TOWNSHIP OF SPARTA (July 2nd – July 4th Parade)
- D. RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 613 IN
323-2017 THE TOWNSHIP OF SPARTA (Fireworks July 2nd)
- E. RESOLUTION RE: PROVIDING TEMPORARY LANE CLOSURE OF CR 565
324-2017 IN FRANKFORD TOWNSHIP
- F. RESOLUTION RE: AUTHORIZATION TO CLOSE COUNTY ROUTE 607 IN
325-2017 THE VICINITY OF 345 MAXIM DRIVE IN HOPATCONG
BOROUGH AND TO IMPLEMENT, MAINTAIN, AND
MODIFY AS NECESSARY, AN OFFICIAL DETOUR OF CR
607 AND PROVIDE FOR ENFORCEMENT OF THE
TEMPORARY ROAD CLOSURE AND DETOUR
- G. RESOLUTION RE: ESTABLISHMENT OF PRINCIPAL DATA CONTROL CLERK
326-2017 AND SALARY RANGE
- H. RESOLUTION RE: ESTABLISHMENT OF DIRECTOR, INTOXICATED DRIVER
327-2017 RESOURCE CENTER AND SALARY RANGE
- I. RESOLUTION RE: ESTABLISHMENT OF PROGRAM SPECIALIST 2 AND
328-2017 SALARY RANGE
- J. RESOLUTION RE: ESTABLISHMENT OF PROGRAM SPECIALIST 3 AND
329-2017 SALARY RANGE
- K. RESOLUTION RE: CONCURRING WITH ORDINANCE 17-07, AN
330-2017 ORDINANCE AMENDING §99-25 OF THE VERNON
TOWNSHIP CODE OF THE TOWNSHIP OF VERNON,
COUNTY OF SUSSEX, STATE OF NEW JERSEY
ESTABLISHING THE “APPALACHIAN TRAIL R
RESIDENTIAL PERMIT PARKING AREA” INCLUDING
PARKING RESTRICTIONS ALONG A PORTION OF
COUNTY ROUTE 517 BETWEEN VLIETSTRA DRIVE AND
ANN PLACE, MORE OR LESS BETWEEN MILE POST
52.56 AND 53.12 IN THE TOWNSHIP OF VERNON

MOTION made by Freeholder Graham to adopt the Resolutions; seconded by Freeholder Petillo and approved unanimously.

15. AWARDS OF CONTRACTS/CHANGE ORDERS/BID

A. Awards of Contract

1. RESOLUTION RE: AWARD OF A CONTRACT EXTENSION FOR
331-2017 MISCELLANEOUS BUILDING TRADE SERVICES FOR
FIRE SUPPRESSION SYSTEM'S SERVICE IN VARIOUS
SUSSEX COUNTY BUILDINGS AND FACILITIES
2. RESOLUTION RE: AWARD OF CONTRACT FOR THE PURCHASE OF
332-2017 FIVE (5) NEW, UNUSED CURRENT MODEL YEARS
RAM TRUCKS OR EQUAL FOR THE COUNTY OF
SUSSEX

MOTION made by Freeholder Petillo to adopt the Resolution; seconded by Freeholder Graham

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

B. Change Orders

1. RESOLUTION RE: AWARD OF CONTRACT AMENDMENT WITH BROWN AND BROWN METRO LLC AWARDED THROUGH COMPETITIVE CONTRACTING FOR HEALTHCARE BENEFITS PLAN: MEDICAL AND PHARMACEUTICAL BENEFITS BROKER/CONSULTANT FOR THE COUNTY OF SUSSEX
333-2017

MOTION made by Freeholder Crabb to adopt the Resolution; seconded by Freeholder Graham

On Roll Call the vote was:

Freeholder Crabb Yes
Freeholder Graham Yes
Freeholder Petillo Yes
Freeholder Rose Yes
Freeholder Director Lazzaro Yes

16. FINANCIAL

A. RESOLUTION RE: PAYMENT OF BILLS
334-2007

MOTION made Freeholder Crabb to adopt the Resolution; seconded by Freeholder Graham

On Roll Call the vote was:

Freeholder Crabb Yes
Freeholder Graham Yes
Freeholder Petillo Yes
Freeholder Rose Abstain
Freeholder Director Lazzaro Yes

B. RESOLUTION RE: PAYMENT OF BILLS
335-2017

MOTION made by Freeholder Crabb to adopt the Resolution; seconded by Freeholder Graham

On Roll Call the vote was:

Freeholder Crabb Yes
Freeholder Graham Yes
Freeholder Petillo Yes
Freeholder Rose Yes
Freeholder Director Lazzaro Yes

C. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE FY2017 CLEAN COMMUNITIES GRANT AWARD FOR A TOTAL AMOUNT OF \$105,736.89
336-2017

D. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT, (JAG), MEGAN'S LAW LETTER OF AGREEMENT FOR A TOTAL AMOUNT OF \$3,951.00 FOR THE PERIOD OF JANUARY 1, 2017 THROUGH SEPTEMBER 30, 2017
337-2017

E. RESOLUTION RE: CERTIFICATION OF REVIEW OF AUDIT BY GROUP AFFIDAVIT
338-2017

MOTION made by Freeholder Graham to adopt the Resolutions; seconded by Freeholder Petillo

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

17. PERSONNEL

None for this evening

18. ADMINISTRATIVE REPORT

Mr. Poff stated that tomorrow the Senate budget and appropriations committee will be considering legislation amending the Open Public Meeting's Act and the Open Public Records' Act. Mr. Poff got word from New Jersey Association of Counties that this was going to take place tomorrow. He will keep the Board informed on what transpires.

NJAC has asked the Board's consideration of sending a letter of support to Senate State President Steve Sweeney in regards to Senate Bill 771, Source separation, which is looking to remove vegetative waste from the solid waste stream. There is an adverse impact on Sussex County that has invested in the methane recovery systems for generating energy. He will get a copy of the letter to the Board. He had a conversation with the director of MUA and they are aware of what is transpiring.

SCMUA has provided us with information based on a report that has come in on the proposed leache pump station project. He said the preliminary engineering has been done and SCMUA commissioners will have an interest in talking further with the Freeholder Board in regard to the project.

19. COUNTY COUNSEL

None for this evening.

20. UNFINISHED BUSINESS

None

21. NEW BUSINESS

None

22. PUBLIC SESSION FROM THE FLOOR

**Please Note: Everyone is asked to keep their comments to 5 minutes or less.
Please state your name, spell your last name, and state your municipal
Residency**

MOTION made at 7:52 PM by Freeholder Graham to open the floor to the public; seconded by Freeholder Rose and passed unanimously.

William Cannestro, Landing, NJ said that he has been working with SC DPW for 12 years. He said this is an ideal opportunity for him to speak about his future and his fellow employees. He expressed his concern with the unsettled union contracts.

MOTION made at 7:55 PM to close the public session made by Freeholder Crabb; seconded by Freeholder Petillo and approved unanimously.

23. REMINDERS

<u>Date/Time</u>	<u>Meeting</u>	<u>Location</u>
July 4	Independence Day Holiday	Closed
July 6 9:00 AM	Senior Services Advisory Council	Knoll Heights Village
July 10 12 Noon	DSAC	FMR
July 10 10:00AM	NJTPA Board of Trustees Meeting	NWK
July 10 3:00 PM	SC Planning Board Dev. Review	RM 3B
July 10 4:00 PM	SC Planning Board Meeting	FMR
July 11 7:00 PM	SWAC	FMR
July 12 7:00 PM	Freeholder Meeting	FMR
July 13 1:00 PM	Uniform Const. Code Bd. of Appeals	FMR
July 13 7:30 PM	Water Quality Management	FMR

24. ADJOURNMENT

MOTION made at 7:56 PM by Freeholder Rose; seconded by Freeholder Graham and approved unanimously.

DATED: June 28, 2017

Catherine M. Williams
Clerk of the Board