

REGULAR MEETING MINUTES WEDNESDAY, JANUARY 10, 2018

7:00PM

ORDER OF BUSINESS

Item

1. CALL TO ORDER BY DIRECTOR

2. ROLL CALL

**Members Present:** Freeholder Director Rose  
Freeholder Graham  
Freeholder Petillo  
Freeholder Lazzaro  
Freeholder Yardley

3. MOMENT OF SILENCE AND SALUTE TO THE FLAG – Led by Freeholder Director Rose

4. PUBLIC STATEMENT - Read into the record by Freeholder Director Rose

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 3, 2017 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. APPROVAL OF AGENDA

Motion to Approve: Freeholder Lazzaro  
Second: Freeholder Petillo  
Discussion: Freeholder Yardley expressed three items. .

Need to amend as to correct the title in Resolution 10 D to read as follows:  
Authorization to the Sussex County Office of Purchasing to make purchases directly from the Educational Services Commission of New Jersey during the Calendar /Fiscal Year of 2018: Motion to amend as noted:  
Freeholder Yardley  
Second: Freeholder Lazzaro  
Voice Vote: All Members present voted in the affirmative.  
Motion carries.

Freeholder Yardley requested that Resolutions 12. A-H be stricken for the Appointees names do not appear in the text and push these Resolutions to January 24<sup>th</sup> meeting Agenda.

Motion to strike Resolutions 12 A- H and carry to January 24: Freeholder Yardley  
Second: Freeholder Petillo  
Discussion: None  
Voice Vote: All Members present voted in the affirmative.  
Motion carries.

Last, Freeholder Yardley requested the insertion of the 2018 Temporary Budget Resolution be added under Section Financial as item "C". Freeholder Yardley proceeded to read the Resolution into the record. Motion to amend Agenda and add 2018 Temporary Budget Resolution: Freeholder Yardley

Discussion- Freeholder Director Rose asked Administrator Poff to make a few comments regarding the Resolution. Mr. Poff noted that in accordance with Law this Resolution is a percentage of the 2017 Budget which will enable to County Government to continue to function and pay its Bills and Employees.

Second: Freeholder Lazzaro  
Voice Vote: All Members present voted in the affirmative.  
Motion carries.

No further discussion, the Agenda is approved as amended.

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. PROCLAMATIONS

1. Proclamation in recognition of Terry Newhard of NORWESCAP as the recipient of the Distinguished **032-2018** Service Award by the Sussex County Council of Services Agencies.
2. Proclamation in recognition of Nathaniel Emerson Gile earning the rank of Eagle Scout. **033-2018**

Motion to approve both Proclamations: Freeholder Petillo

Second: Freeholder Lazzaro

Discussion: Freeholder Lazzaro reported that he attended the NORWESCAP Luncheon today and presented the Proclamation to Mr. Newhard, who was deeply appreciative of the recognition. Freeholder Petillo has agreed to attend Nathaniel Gile's Eagle Scout Ceremony to present the Proclamation.

Voice Vote: All Members present approved the Proclamations

7. **PUBLIC HEARINGS** - None

8. **PUBLIC SESSION FROM THE FLOOR** - Time is 7:15 PM

**Please Note: Everyone is asked to keep their comments to 5 minutes or less and only address issues regarding agenda items. Please state your name, spell your last name, and state your municipal residency.**

Motion to open Public Session: Freeholder Lazzaro

Second: Freeholder Petillo

No Public Comments were presented for Agenda Items.

Motion to Close Public Hearing: Freeholder Petillo

Second: Freeholder Graham

Voice Vote: All Members present voted in the affirmative.

Motion carries.

9. **FREEHOLDERS' COMMENTS**

Freeholder Graham's remarks addressed Sussex County Transit. Both Carol Novit and Christine Florio from the Department of Health and Human Services were acknowledged in the audience. In 2018 it is the Department's goal to raise awareness where Sussex County Transit Bus Stops are located. Bus shelters and signs are proposed to further help educate the general public. Funding opportunities are available with Out Reach to accomplish this goal. Discussion has addressed formulating a County Plan in those sections of the County where the population needs are the greatest. Also, State and Congressional representatives will be contacted seeking assistance on how to advance ridership amongst Veterans needing transportation to Lyons Veterans Hospital.

Mr. Lazzaro – Last week he attended the NJAC meeting where their 2024 Plan was adopted. Included in the Plan are road and bridge improvement projects for Sussex County. The recent snow and ice storms required much attention and in an effort to minimize cost, roads were pretreated before the snow fall.

Last comment was to compliment the Department of Health and Human Services. The recent arctic air that impacted the Region increased the activity to find shelter for those in need. Pleased to report that all who sought shelter were provided protection. Department did a wonderful job.

Freeholder Petillo – Expanded upon Freeholder Graham's report regarding Transit. Newsletters, web sites and apps are wonderful tools, but the benefit gained by visual signs will go beyond the reach of the electronic communication.

Freeholder Yardley – No further comments this evening.

10. **APPROVAL OF CONSENT AGENDA** – Freeholder Director Rose proceeded to read the title of all Resolutions listed below.

- A. RESOLUTION RE: AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING **034-2018** TO MAKE PURCHASES DIRECTLY FROM THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL SYSTEM DURING THE CALENDAR/FISCAL YEAR 2018
- B. RESOLUTION RE: AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING **035-2018** TO MAKE PURCHASES DIRECTLY FROM THE SOMERSET COUNTY COOPERATIVE PRICING SYSTEM DURING THE CALENDAR/FISCAL YEAR 2018
- C. RESOLUTION RE: AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING **036-2018** TO MAKE PURCHASES DIRECTLY FROM THE BERGEN COUNTY COOPERATIVE PRICING SYSTEM DURING THE CALENDAR/FISCAL YEAR 2018
- D. RESOLUTION RE: AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING **037-2018** TO MAKE PURCHASES DIRECTLY FROM JERSEY COOPERATIVE PRICING COUNCIL SYSTEM THE EDUCATIONAL SERVICES COMMISSION OF NEW DURING THE CALENDAR/FISCAL YEAR 2018

- E. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF ONE ADANI **038-2018** COMPASS X-RAY SCANNER FOR THE KEOGH DWYER CORRECTIONAL FACILITY UNDER A NATIONAL COOPERATIVE CONTRACT PROVIDED BY THE NATIONAL COOPERATIVE PURCHASING ALLIANCE (NCPA) IN THE AMOUNT OF \$186,495.00.
- F. RESOLUTION RE: APPROVAL OF THE FISCAL YEAR (FY) 2018 ANNUAL **039-2018** TRANSPORTATION PROGRAM (ATP) STATE AID PROJECT POOL FOR THE COUNTY OF SUSSEX AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND BOARD CLERK TO EXECUTE AN AGREEMENT FOR STATE AID TO COUNTIES UNDER THE NEW JERSEY TRANSPORTATION TRUST FUND AUTHORITY ACT IN THE AMOUNT OF \$5,057,931.00 FOR FY 2018
- G. RESOLUTION RE: AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE **040-2018** COUNTY OF SUSSEX AND THE COUNTY OF MORRIS FOR THE HOUSING OF SUSSEX COUNTY JUVENILE DETAINEES IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A.40A:65-1 ET SEQ. AND N.J.S.A. 40:A:11-10 ET SEQ.
- H. RESOLUTION RE: AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE **041-2018** COUNTY OF SUSSEX AND THE COUNTY OF MORRIS FOR THE HOUSING OF SUSSEX COUNTY YOUTH SHELTER PLACEMENTS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A.40A:65-1 ET SEQ. AND N.J.S.A. 40:A:11-10 ET SEQ.

Motion to adopt Resolution A-H: Freeholder Petillo  
 Second: Freeholder Yardley  
 Discussion – None  
 Voice Vote: All Members present voted in the affirmative  
 Motion carries.

- I. RESOLUTION RE: AUTHORIZING ENTRY INTO AN AGREEMENT WITH JUSTICE BENEFITS, **042-2018** INC., AS THE GENERAL PARTNER OF JBI, LTD. FOR SPECIALIZED ASSISTANCE FOR THE REVIEW AND INVESTIGATION OF ADDITIONAL FUNDING SOURCES FOR DEFERRING EXISTING COUNTY EXPENDITURES ON THE BASIS OF ITS DESIGNATION AS AN EXTRAORDINARY, UNSPECIFIABLE SERVICE FOR A TWELVE-MONTH PERIOD BEGINNING JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 IN AN AMOUNT NOT TO EXCEED 18% OF REVENUE PAID TO THE SUSSEX COUNTY JAIL

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.**

Motion to adopt Resolutions A-H: Freeholder Petillo  
 Second: Freeholder Yardley  
 Discussion – None  
 Roll Call: Freeholder Yardley – Aye  
 Freeholder Pettilo- Aye  
 Freeholder Lazzaro – Aye  
 Freeholder Director Rose- Aye  
 Freeholder Graham – Aye  
 Motion carries.

Motion to adopt Resolution I: Freeholder Petillo  
 Second: Lazzaro  
 Discussion - Administrator Poff noted this agreement will provide a professional service for the sheriff office to seek alternative sources for funds, i.e. Grants.  
 No other comments.  
 Roll call vote: Freeholder Yardley – Aye  
 Freeholder Petillo – Aye  
 Freeholder Lazzaro- Aye  
 Freeholder Rose -Aye  
 Freeholder Graham- Aye  
 Motion carries.

**11. APPROVAL OF MINUTES**

Regular Meeting – December 27, 2017  
 Motion to accept the Minutes: Freeholder Graham  
 Second: Freeholder Petillo  
 Roll Call: Freeholder Yardley – Abstain  
 Freeholder Petillo – Aye  
 Freeholder Lazzaro – Aye  
 Freeholder Director Rose – Aye

Freeholder Graham – Aye  
Motion Carries

Executive Session – December 27, 2017  
Motion to accept the Minutes: Freeholder Lazzaro  
Second: Freeholder Petillo  
Roll Call: Freeholder Yardley – Abstain  
Freeholder Petillo – Aye  
Freeholder Lazzaro – Aye  
Freeholder Director Rose – Aye  
Freeholder Graham – Aye  
Motion Carries

12. **APPOINTMENTS AND/OR RESIGNATIONS**

- A. RESOLUTION RE: DIRECTOR'S APPOINTMENTS FOR VARIOUS DEPARTMENT LIAISONS AND **TABLED** COMMITTEES FOR CALENDAR YEAR 2018
- B. RESOLUTION RE: APPOINTMENT OF A FREEHOLDER REPRESENTATIVE TO THE SUSSEX **TABLED** COUNTY ARTS & HERITAGE COUNCIL FOR THE YEAR 2018 (Resolution appoints Freeholder \_\_\_\_)
- C. RESOLUTION RE: APPOINTMENTS OF THE FREEHOLDER DIRECTOR, FREEHOLDER **TABLED** REPRESENTATIVE AND A FREEHOLDER ALTERNATE REPRESENTATIVE TO THE SUSSEX COUNTY PLANNING BOARD FOR THE YEAR 2018 (Resolution appoints Freeholders \_\_\_\_\_, Freeholder \_\_\_\_\_ and Freeholder \_\_\_\_\_)
- D. RESOLUTION RE: APPOINTMENT OF FREEHOLDER \_\_\_\_\_ AS THE SUSSEX COUNTY **TABLED** REPRESENTATIVE TO THE LAKE MUSCONETCONG REGIONAL PLANNING BOARD AND THE MUSCONETCONG RIVER MANAGEMENT COUNCIL FOR THE YEAR 2018.
- E. RESOLUTION RE: APPOINTMENTS OF FREEHOLDER \_\_\_\_\_ AS THE FREEHOLDER **TABLED** REPRESENTATIVE AND THE ALTERNATE REPRESENTATIVE TO THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC. FOR THE YEAR 2018
- F. RESOLUTION RE: APPOINTMENT OF THREE MEMBERS OF THE SUSSEX COUNTY BOARD OF **TABLED** CHOSEN FREEHOLDERS AS \_\_\_\_\_ MEMBERS OF THE BOARD OF SCHOOL ESTIMATE OF THE TECHNICAL SCHOOL IN THE COUNTY OF SUSSEX (Resolution appoints Freeholders \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_)
- G. RESOLUTION RE: APPOINTMENT OF THREE MEMBERS OF THE SUSSEX COUNTY BOARD OF **TABLED** CHOSEN FREEHOLDERS AS MEMBERS OF THE BOARD OF SCHOOL ESTIMATE OF THE SUSSEX COUNTY COMMUNITY COLLEGE IN THE COUNTY OF SUSSEX (Resolution appoints Freeholders \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_)
- H. RESOLUTION RE: NEW JERSEY ASSOCIATION OF COUNTIES FOR 2018 (Resolution appoints **TABLED** Freeholder \_\_\_\_\_, Freeholder \_\_\_\_\_ and \_\_\_\_\_ as representatives to the NJAC)
- I. RESOLUTION RE: REAPPOINTMENT OF WAYNE DIETZ AS A MEMBER OF THE BOARD OF **043-2018** COMMISSIONERS OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY FOR A FIVE (5) YEAR TERM TO BE EFFECTIVE FEBRUARY 1, 2018 AND EXPIRE JANUARY 31, 2022
- J. RESOLUTION RE: REAPPOINTMENT OF KARL MEYER AS A MEMBER OF THE BOARD OF **044-2018** COMMISSIONERS OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY FOR A FIVE (5) YEAR TERM TO BE EFFECTIVE FEBRUARY 1, 2018 AND EXPIRE JANUARY 31, 2022
- K. RESOLUTION RE: REAPPOINTMENT OF CHRISTINE FLORIO AND JOSEPH CRONIN AS MEMBERS OF **045-2018** **TABLED** THE SUSSEX COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE FOR TERMS OF THREE (3) YEARS EACH. TERM TO EXPIRE DECEMBER 31, 2020
- L. RESOLUTION RE: REAPPOINTMENT OF SEAN HYLAND (Consumer Advocate-Male); KATHY PROSS **046-2018** (Provider Member - Female) and ADELE WINES (Consumer, Community Member – Female) AS MEMBERS OF THE SUSSEX COUNTY HUMAN SERVICES ADVISORY COUNCIL FOR TERMS OF THREE (3) YEARS EACH. TERMS TO BEGIN IMMEDIATELY AND EXPIRE ON DECEMBER 31, 2020
- M. RESOLUTION RE: REAPPOINTMENT OF KEITH UTTER AS THE ALTERNATE MEMBER/FIRE **047-2018** PROTECTION SUBCODE OFFICIAL FOR THE SUSSEX COUNTY UNIFORM CONSTRUCTION CODE BOARD OF APPEALS TO FILL AN UNEXPIRED TERM. TERM TO EXPIRE DECEMBER 31, 2021
- N. RESOLUTION RE: APPOINTMENT OF BERNARD KOTCHKOWSKI AS THE ALTERNATE **048-2018** #1 MEMBER/FIRE OFFICIAL FOR THE SUSSEX COUNTY UNIFORM CONSTRUCTION CODE BOARD OF APPEALS TO FILL AN UNEXPIRED TERM. TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2021
- O. RESOLUTION RE: APPOINTMENT OF SHARON GIACCHINO (Female, Provider), RACHEL HELT (Female, **049-2018** Provider), and HALEY MCCracken (Female, Provider) AS MEMBERS OF THE SUSSEX COUNTY HUMAN SERVICES ADVISORY COUNCIL FOR TERMS OF THREE (3) YEARS EACH. TERMS TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2020

- P. RESOLUTION RE: APPOINTMENT OF MARGUERITE GADEL (Female, Consumer), VALERIE MACCHIO **050-2018** (Female, Consumer), and TAMARA SIEGEL (Female, Consumer) AS MEMBERS OF THE SUSSEX COUNTY HUMAN SERVICES ADVISORY COUNCIL FOR TERMS OF THREE (3) YEARS EACH. TERMS TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2020

Motion to amend to correct Resolutions I & J with expiration dates of 2023. – Freeholder Graham

Second: Freeholder Lazzaro

Discussion – None

Motion to adopt Resolutions K-P as amended: Freeholder Lazzaro

Second: Freeholder Graham

Discussion – Freeholder Graham acknowledged all the Volunteers listed in the Resolutions and expressed this appreciation for their service.

Roll Call: Freeholder Yardley-Aye

Freeholder Petillo-Aye

Freeholder Lazzaro-Aye

Freeholder Director Rose-Aye

Freeholder Graham-Aye

### 13. **RESOLUTIONS**

None for this evening.

### 14. **AWARDS OF CONTRACT/CHANGE ORDERS/BID**

#### A. **AWARD OF CONTRACTS – Freeholder Director Rose read each title into record.**

1. RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE **051-2018** CONTRACTING PROCESS WITH ADVANCED BUSINESS EQUIPMENT FOR THE PURCHASE OF A SOFTWARE SOLUTION TO CONTROL PERSONAL COMPUTER ACCESS TIMES AND PRINTER FUNCTIONS WITH A PAYMENT KIOSK FOR USE IN THE SUSSEX COUNTY LIBRARY SYSTEM FROM FEBRUARY 1, 2018 TO JANUARY 31, 2019 IN AN ESTIMATED AMOUNT OF \$8,568.00
2. RESOLUTION RE: AWARDING A CONTRACT EXTENSION TO FAMILY INTERVENTION **052-2018** SERVICES THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF OUTPATIENT PSYCHIATRIC AND COUNSELING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY FROM JANUARY 1, 2018 TO DECEMBER 31, 2018 IN THE AMOUNT OF \$82,115.00
3. RESOLUTION RE: AWARDING A CONTRACT EXTENSION TO SKYLANDS RIDE THROUGH **053-2018** THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF TRANSPORTATION SERVICES FOR THE CITIZENS OF SUSSEX COUNTY FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 IN THE AMOUNT OF \$34,885.00.
4. RESOLUTION RE: AWARDING A CONTRACT EXTENSION TO NEWBRIDGE SERVICES, INC. **054-2018** THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF OUTPATIENT PSYCHIATRIC AND COUNSELING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY FROM JANUARY 1, 2018 TO DECEMBER 31, 2018 IN THE AMOUNT NOT TO EXCEED \$65,000.00
5. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF TWO (2) **055-2018** SERVICE BODIES FOR THE DEPARTMENT OF PUBLIC WORKS AND THE DIVISION OF FLEET MANAGEMENT FROM CLIFFSIDE BODY CORP. IN THE AMOUNT OF \$44,927.00
6. RESOLUTION RE: AWARDING A CONTRACT EXTENSION TO DOMESTIC ABUSE AND **056-2018** SEXUAL ASSAULT INTERVENTION SERVICES, INC (DASI) THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF TRAUMA RECOVERY AND EMPOWERMENT GROUP SERVICES FOR THE CITIZENS OF SUSSEX COUNTY FROM JANUARY 1, 2018 TO DECEMBER 31, 2018 IN THE AMOUNT OF \$11,250.00
7. RESOLUTION RE: AWARDING A CONTRACT THROUGH THE COMPETITIVE **057-2018** CONTRACTING PROCESS FOR DATA PROCESSING SOFTWARE/SERVICE TO PROVIDE FOR A PAYROLL ACCOUNTING SYSTEM AND HUMAN RESOURCES INFORMATION SYSTEM FOR THE PERIOD BEGINNING ON DATE OF CONTRACT AWARD AND ENDING DECEMBER 31, 2018 IN THE AMOUNT NOT TO EXCEED \$42,858.00

Motion to adopt Resolution 1-7: Freeholder Graham

Second: Freeholder Petillo

Discussion – None

Roll Call Vote: Freeholder Yardley- Aye

Freeholder Petillo-Aye

Freeholder Lazzaro-Aye

Freeholder Director Rose-Aye  
Freeholder Graham-Aye

**B. CHANGE ORDERS**

1. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 1, FINAL TO A CONTRACT BETWEEN **058-2018** THE COUNTY OF SUSSEX AND COLONNELLI BROTHERS, INC., FOR THE REPAIR OF SUSSEX COUNTY BRIDGE X-08 MARTIN'S STATION-GLENWOOD ROAD OVER WALLKILL RIVER RELIEF CHANNEL, WANTAGE TOWNSHIP, NJ REPRESENTING A DECREASE OF \$12,961.50, OR A 11.32% REDUCTION IN THE CONTRACT

Motion to adopt Change Order Resolution No. 1: Freeholder Lazzaro  
Second: Freeholder Petillo  
Discussion: Freeholder Graham was pleased to report a Contract reduction.  
Roll Call: Freeholder Yardley-Aye  
Freeholder Petillo-Aye  
Freeholder Lazzaro-Aye  
Freeholder Director Rose-Aye  
Freeholder Graham-Aye

**15. FINANCIAL**

- A. RESOLUTION RE: PAYMENT OF BILLS  
**059-2018**

Motion to pay the Bills: Freeholder Lazzaro  
Second: Freeholder Graham  
Discussion - None  
Roll Call Vote: Freeholder Yardley- Abstain  
Freeholder Petillo-Aye  
Freeholder Lazzaro-Aye  
Freeholder Director Rose-Abstain  
Freeholder Graham-Aye  
Motion carries.

- B. RESOLUTION RE: PAYMENT OF BILLS  
**060-2018**

Motion to pay the Bills: Freeholder Lazzaro  
Second: Freeholder Graham  
Discussion - None  
Roll Call Vote: Freeholder Yardley- Abstain  
Freeholder Petillo-Abstain  
Freeholder Lazzaro-Aye  
Freeholder Director Rose-Abstain  
Freeholder Graham-Aye  
Motion carries.

- C. 2018 TEMPORARY BUDGET  
**061-2018**

Motion to adopt 2018 Temporary Budget: Freeholder Graham  
Second: Freeholder Lazzaro  
Discussion – None  
Roll Call: Freeholder Yardley- Aye  
Freeholder Petillo-Aye  
Freeholder Lazzaro-Aye  
Freeholder Director Rose-Aye  
Freeholder Graham-Aye  
Motion carries.

**16. PERSONNEL**

No Report.

**17. ADMINISTRATIVE REPORT**

Administrator Poff reported that work continues on the 2018 Operating and Capital Budgets and within this week the Budget Committee meeting will commence. Also, County received a request from Andover Borough to enter into a Shared Service for Fire Prevention Services. Mr. Poff will continue to work with County Counsel and Fire Marshall who has advised his Department has sufficient capacity to take over this function for Andover Borough.

**18. COUNTY COUNSEL – No Report.**

**19. UNFINISHED BUSINESS - No Report.**

**20. NEW BUSINESS – No Report**

**21. EXECUTIVE SESSION – (Closed Session) – Nothing this evening.**

**22. PUBLIC SESSION FROM THE FLOOR: Time is 7:37 PM**

**Please Note: Everyone is asked to keep their comments to 5 minutes or less.  
Please state your name, spell your last name, and state your municipal  
Residency**

Mr. John Snyder, Sandyston Township – Mr. Snyder posed questions regarding the comments Freeholder Graham reported regarding Sussex County Transit. Inquiries and responses addressed the following:

- Size of fleet and number of employees to cover 525 square miles.
- Availability to all residents young and old which requires 48 hour advance notice for ride
- In house fleet maintenance
- Transit follows a Loop plan and schedule
- User fee is an affordable
- Includes access to out of County Link for medical appointments.
- Service is funded with State dollars.

In closing remarks Freeholder Graham noted that there is the hidden benefit of Welfare and Adult Protective Services checks. Drivers get to know their Riders and they can observe and reports issues and concerns they are experiencing so the proper assistance and be afforded to them.

Mr. Neal Kenny, Green Township [ Inaudible gaps] Posed questions regarding Resolution to acquire Boy Scanner technology and Membership criteria of Appointees to the Human Services Advisory Council.

In closing, Mr. Kenny inquired based on Freeholder Director Roses' remarks at Monday's Reorganization Meeting concerning Solar Litigation. Mr. Kenny questioned if it would become public information that litigation will proceed. Mr. Rose answered that the funds for Legal Counsel would be included in Budget and any hire of Legal Counsel would be a Contract. Both are public documents.

Mr. Glen Hull, Sandyston Township – Mr. Hull expanded upon his comments he presented at the January 8 Reorganization Meeting. Providing chronology since 2008 of a Property Transfer between Sandyston Township and the US Department of Interior for property near the Delaware Water Gap. Mr. Hull exceeded his five Minutes and requested additional time.

Motion to suspend the Rule and extend three additional minutes to Mr. Hull: Freeholder Petillo

Second: Freeholder Lazzaro

Discussion – None

Voice Vote: All Members voted in the affirmative. Motion carries.

Mr. Hulls read excerpts from various County documents he secured which he questions the sale price and the quick claim title deed. Mr. Hull requests that the FBI be called in and investigate this matter.

Hearing no other comments.

Motion to close the Public Session from the Floor: Freeholder Petillo

Second: Freeholder Graham

Discussion – None

Voice Vote: All Members present voted in the affirmative.

**23. REMINDERS**

<u>Date/Time</u>	<u>Meeting</u>	<u>Location</u>
Jan. 11, 2018 7:30 PM	Water Quality	FMR - Cancelled
Jan. 11, 2018 1:00 PM	UCC	FMR - Cancelled
Jan. 16, 2018 7:30 PM	Ag. Dev. Bd.	FMR
Jan. 17, 2018 9:00 AM	HSAC	PSS
Jan. 17, 2018 12:30 PM	SCYSC	FMR
Jan. 18, 2018 3:30 PM	LACADA	FMR
Jan. 22, 2018 3:00 PM	PB Development Review	FMR
Jan. 24, 2018 7:00 PM	Regular Freeholder Meeting	FMR

**24. ADJOURNMENT: Time is 8:01PM**

Motion to Adjourn: Freeholder Lazzaro

Second: Freeholder Petillo

Discussion: None

Voice Vote: All Members present voted in the affirmative.

Respectfully submitted,

Teresa Lyons, Clerk

