

REGULAR MEETING HELD ON WEDNESDAY, DECEMBER 13, 2017

6:00 PM

ORDER OF BUSINESS

Item

1. CALL TO ORDER BY DIRECTOR 6:10 PM

2. ROLL CALL Freeholder Crabb, Freeholder Graham, Freeholder Petillo, Freeholder Rose, Freeholder Director Lazzaro; County Administrator, Greg Poff; County Counsel, John Williams and Suzannah L. Givone, Clerk Pro Tem

3. MOMENT OF SILENCE AND SALUTE TO THE FLAG

4. PUBLIC STATEMENT

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on December 8, 2017 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. APPROVAL OF AGENDA

MOTION made by Freeholder Rose to approve the Agenda; seconded by Freeholder Petillo

Discussion

MOTION made by Freeholder Rose to amend the motion to remove Item 15.6. Awarding a Contract through the Competitive Contracting process for a one year period beginning January 1, 2018 through December 31, 2018 for Professional Legal Services in the Issuance of Bonds, notes and related matters to Hawkins, Delafield & Wood LLP; seconded by Freeholder Crabb and passed unanimously.

MOTION made by Freeholder Rose to amend the Agenda to move item 10.M to just after item 15.3; the reason is 10.M spends money and 15.3 brings the money and if you spend it before you bring it in, it could cause a problem; seconded by Freeholder Graham and passed unanimously.

MOTION made by Freeholder Rose to amend the Agenda to add item 16.O, 16.P, 16.Q under Item 16. Financial; seconded by Crabb and passed unanimously.

MOTION made by Freeholder Rose to vote on the Agenda as amended as passed unanimously.

6. EXECUTIVE SESSION – (Closed Session)

**RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT
554-2017 OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.**

WHEREAS, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the "Open Public Meetings Act" pursuant to N.J.S.A. 10:4-12 (b); and

WHEREAS, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

BE IT FURTHER RESOLVED, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

_____ (1) **Matters Required by Law to be Confidential:**

_____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**

_____ (3) **Matters Involving Individual Privacy:**

_____ (4) **Matters Relating to Collective Bargaining Agreements:**

_____ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**

_____ (6) **Matters Relating to Public Safety and Property:**

_____ (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege:**

X _____ (8) **Matters Relating to the Employment Relationship:**

Labor Negotiations

_____ (9) **Matters Relating to the Potential Imposition of a Penalty:**

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

BE IT FURTHER RESOLVED that upon completion of the business for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

MOTION made at 6:11 PM to go into Executive Session made by Freeholder Graham; seconded by Freeholder Petillo and passed unanimously.

MOTION made at 7:13 PM to come out of Executive Session and go back into Public Session and passed unanimously.

6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

A. PROCLAMATIONS

1. Proclamation in recognition of Newton High School Football team winning the State Championships.
555-2017
2. Proclamation in recognition of Ken Odgers and his 45 years with the Franklin Band.
556-2017
3. Proclamation in recognition of January 21-27 as Sussex County School Choice Week.
557-2017
4. Certificate of Recognition for Wesley Shelton as a retired Veteran from the U.S. Air Force who is now serving his community in a volunteer capacity as an EMT.
558-2017
5. Certificate of Recognition to Dwayne Banghart as Active Duty National Guard who is now serving his community in volunteer capacity as an EMT.
559-2017

MOTION made by Freeholder Rose to adopt the Proclamations; seconded by Freeholder Graham and passed unanimously.

7. PUBLIC HEARINGS

8. PUBLIC SESSION FROM THE FLOOR

Please Note: Everyone is asked to keep their comments to 5 minutes or less and only address issues regarding agenda items. Please state your name, spell your last name, and state your municipal residency.

MOTION made at 7:27 PM by Freeholder Rose to open the meeting up to the Public; seconded by Freeholder Graham and passed unanimously.

MOTION made at 7:28 PM by Freeholder Graham to close the meeting to the Public; seconded by Freeholder Rose and passed unanimously.

9. FREEHOLDERS' COMMENTS

Comments from Freeholder Petillo

Freeholder Petillo thanked DPW on the great job they do with the road, Senior Services on their Open House at the College, PSS, their Toy Drive that reaches over 200 children, teen groups with the Sparta Evangelical Church. They went out to visit shut ins and brought cookies and sang Christmas carols. She wished everyone a Merry Christmas and Happy Hanukkah.

Comments from Freeholder Crabb

Freeholder Crabb spoke about becoming involved with the Franklin Alliances through Lorraine Hentz. He said Franklin was the recipient of a \$250,000 grant to allow for improvements for the District.

Freeholder Crabb stated it is his last Freeholder meeting. He has been a Freeholder for 10 years and has taken great pride with collaborating with the best in the business.

Freeholder Petillo thanked him for all he has done. She said especially as Mayor for all that he did to help Hopatcong. She said that he did make a difference.

Comments from Freeholder Graham

Freeholder Graham thanked the people who work for the County who deliver services from the County from Human Services to the Road Department. He spoke about the Flu Clinic.

Freeholder Graham said what he appreciated about Phil was they could get into a heated conversation but then walk away and shake hands. He always brought what he thought was best to the County.

Comments from Freeholder Rose

Freeholder Rose wished everyone happy holidays on the Board and in the public. He thanked Phil for his service. He said Phil works hard and never phones it in.

Comments from Freeholder Director Lazzaro

Freeholder Lazzaro stated the County received a letter from Governor Christie stating that Sussex County will receive a Small Cities Grant of \$200,000 to provide funds to rehabilitate eight group homes for developmental disabled residents in Sussex County.

Freeholder Lazzaro stated there have been eight storms that Sussex County's Road Department has dealt with. The total amount so far is \$119,485.00.

Freeholder Lazzaro attended a few NJTPA meetings.

Freeholder Lazzaro wished Phil well in whatever he decides to do.

Freeholder Lazzaro thanked Jonathan as his Deputy Director.

10. APPROVAL OF CONSENT AGENDA

- A. RESOLUTION RE: 560-2017 AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH NEWTON URGENT CARE, LLC FOR THE PROVISION OF PHYSICIAN SERVICES FOR THE INMATES WITHIN THE KEOGH-DWYER CORRECTIONAL FACILITY FOR A PERIOD OF TWELVE MONTHS BEGINNING JANUARY 1, 2018 THROUGH DECEMBER 31,2018 IN AN AMOUNT NOT TO EXCEED \$17,500.00, PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

- B. RESOLUTION RE: 561-2017 AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH DENTRUST DENTAL, P.A. FOR THE PROVIDING OF DENTAL CARE TO INMATES OF THE KEOGH-DWYER CORRECTIONAL FACILITY FOR A TWELVE-MONTH PERIOD BEGINNING JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) IN AN AMOUNT NOT TO EXCEED \$25,200.00

- C. RESOLUTION RE: 562-2017 AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH HAROLD E. PELLOW & ASSOCIATES, INC., FOR ON-CALL SURVEYING SERVICES FOR THE DEPARTMENT OF ENGINEERING AND PLANNING PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) FOR THE CALENDAR YEAR JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 IN AN AMOUNT NOT TO EXCEED \$200,000.00

- D. RESOLUTION RE: 563-2017 APPROVAL OF THE TOWNSHIP OF LAFAYETTE OPEN SPACE APPLICATION FOR THE MORGAN

PROPERTY, BLOCK 20 LOT 2.01, LAFAYETTE TOWNSHIP FOR OPEN SPACE PURPOSES ALLOCATING \$100,000.00 FROM THE SUSSEX COUNTY OPEN SPACE FUND TOWARD THE PURCHASE

- E. RESOLUTION RE: **564-2017** AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HEALTH AD HUMAN SERVICES, DIVISION OF SENIOR SERVICES TO EXECUTE A BUDGET MODIFICATION # 1 ALLOCATING AN ADDITIONAL \$3,000.00 FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR A MATTER OF BALANCE: MANAGING CONCERNS ABOUT FALLS (MOB) PROGRAM FOR THE PERIOD OF AUGUST 1, 2016 TO MARCH 31, 2018 IN THE AMOUNT OF \$15,000.00
- F. RESOLUTION RE: **565-2017** AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT #18AVWN WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF DISABILITY SERVICES TO PROVIDE \$14,722.00 IN FUNDING FOR THE PERSONAL ASSISTANCE SERVICES PROGRAM (PASP) TO THE SUSSEX COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE PERIOD OF JANUARY 1, 2018 TO DECEMBER 31, 2018
- G. RESOLUTION RE: **566-2017** AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF VERNON FOR THE MANAGEMENT OF THE VERNON CONGREGATE NUTRITION PROGRAM IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. FOR THE PERIOD OF JANUARY 1, 2018 TO DECEMBER 31, 2018 IN THE AMOUNT OF \$27,700.00
- H. RESOLUTION RE: **567-2017** AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICE AGREEMENT WITH THE HOPATCONG BOROUGH FOR THE MANAGEMENT OF THE HOPATCONG CONGREGATE NUTRITION PROGRAM IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. FOR THE PERIOD OF JANUARY 1, 2018 TO DECEMBER 31, 2018 IN THE AMOUNT OF \$27,700.00.
- I. RESOLUTION RE: **568-2017** AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICE AGREEMENT WITH THE FRANKLIN BOROUGH FOR THE MANAGEMENT OF THE FRANKLIN CONGREGATE NUTRITION PROGRAM IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. FOR THE PERIOD OF JANUARY 1, 2018 TO DECEMBER 31, 2018 IN THE AMOUNT OF \$27,700.00.
- J. RESOLUTION RE: **569-2017** AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF MORRIS PROVIDING FOR MEDICAL EXAMINER SERVICES BY THE COUNTY OF MORRIS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 52:17B-83, 40A:65-1 ET. SEQ. AND N.J.S.A. 40A:11-10 ET. SEQ. FOR THE TERM OF JANUARY 1, 2018 UNTIL DECEMBER 31, 2018 IN AN AMOUNT NOT TO EXCEED \$213,752.03
- K. RESOLUTION RE: **570-2017** AUTHORIZING THE COUNTY OF SUSSEX TO **ENTER INTO AN AGREEMENT WITH THE** TOWNSHIP OF FREDON PROVIDING FOR ROAD SIGN MANUFACTURING SERVICES BY THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.
- L. RESOLUTION RE: **571-2017** AUTHORIZATION TO SUBMIT AN APPLICATION AND EXECUTE AN AGREEMENT FOR STATE AID UNDER THE NJDOT FY 2018 LOCAL BRIDGES FUND PROGRAM IN THE AMOUNT OF

\$1,783,866.00

- M. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER
572-2017 DIRECTOR TO APPLY FOR AND ACCEPT CONTRACT #18-541-ADA-0 WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES PROVIDING \$334,131.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2018 TO DECEMBER 31, 2018
- N. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE
573-2017 PURCHASE OF RADIO COMMUNICATION EQUIPMENT FROM MOTOROLA SOLUTIONS, INC FOR THE OFFICE OF THE SUSSEX COUNTY SHERIFF AND THE KEOGH-DWYER CORRECTIONAL FACILITY IN THE AMOUNT OF \$61,762.50
- O. RESOLUTION RE: AUTHORIZING THE PURCHASE OF SOFTWARE
574-2017 MAINTENANCE SUPPORT FROM GRANICUS, INC TO BE UTILIZED AT THE SUSSEX COUNTY CLERK'S OFFICE FROM JANUARY 1, 2018 TO DECEMBER 31, 2018 IN THE AMOUNT OF \$67,000.00
- P. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE
575-2017 PURCHASE OF THREE (3) VEHICLES FROM BEYER CHRYSLER JEEP DODGE RAM AND TWO (2) VEHICLES FROM BEYER FORD FOR VARIOUS COUNTY OFFICES IN THE AMOUNT OF \$107,065.25
- RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE
576-2017 PURCHASE OF A LIVESCAN FINGERPRINT SYSTEM AND FINGERPRINT CARD PRINTER FROM MORPHOTRAK FOR THE KEOGH DWYER CORRECTIONAL FACILITY AND OFFICE OF THE SUSSEX COUNTY SHERIFF IN THE TOTAL AMOUNT OF \$52,932.50
- Q. RESOLUTION RE: AUTHORIZATION TO THE SUSSEX COUNTY
577-2017 OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE STATE DISTRIBUTION CENTER AND PARTICIPATE IN THE STATE COOPERATIVE PURCHASING SYSTEM DURING THE CALENDAR YEAR 2018
- R. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER
578-2017 DIRECTOR AND THE CLERK PRO TEM TO SIGN AND IMPLEMENT THE COLLECTIVE B ARGAINING AGREEMENT FOR EMPLOYEES REPRESENTED BY THE COMMUNICATIONS WORKERS OF AMERICA, A.F.L.- C.I.O., LOCAL 1032, SOCIAL SERVICES UNIT FOR THE YEAR 2017

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.

MOTION made by Freeholder Rose to vote on A-L and N-T; seconded by Freeholder Crabb

On Roll call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

11. APPROVAL OF MINUTES

MOTION to approve the Regular Minutes by Freeholder Graham; seconded by Freeholder Crabb and passed unanimously.

Executive Session – November 21, 2017

MOTION to approve the Executive Session minutes Freeholder Graham; seconded by Freeholder Petillo and passed unanimously.

13. APPOINTMENTS AND/OR RESIGNATIONS

14. RESOLUTIONS

- A. RESOLUTION RE: REVISION AND ADVANCEMENT OF “ASSISTANT COUNTY ENGINEER” TITLE IN NON REPRESENTED RANGES
579-2017
- B. RESOLUTION RE: REVISION AND ADVANCEMENT OF “ASSISTANT ENGINEER CIVIL” TITLE IN CWA 1032 JOB GROUPS
580-2017
- C. RESOLUTION RE: REVISION AND ADVANCEMENT OF “BRIDGE CONSTRUCTION INSPECTOR/ROAD INSPECTOR” TITLE IN CWA 1032 JOB GROUPS
581-2017
- D. RESOLUTION RE: REVISION AND ADVANCEMENT OF “BRIDGE REPAIRER” TITLE IN CWA 1032 JOB GROUPS
582-20178
- E. RESOLUTION RE: REVISION AND ADVANCEMENT OF “CHIEF ENGINEER” TITLE IN CWA 1032 JOB GROUPS
583-2017
- F. RESOLUTION RE: REVISION AND ADVANCEMENT OF “CHIEF OF SURVEY PARTY” TITLE IN CWA 1032 JOB GROUPS
584-2017
- G. RESOLUTION RE: ESTABLISHMENT OF “CIVIL ENGINEER TRAINEE” AND SALARY RANGE
585-2017
- H. RESOLUTION RE: REVISION AND ADVANCEMENT OF “COUNTY ENGINEER” TITLE IN NON REPRESENTED RANGES
586-2017
- I. RESOLUTION RE: REVISION AND ADVANCEMENT OF “ENGINEERING AIDE” TITLE IN CWA 1032 JOB GROUPS
587-2017
- J. RESOLUTION RE: REVISION AND ADVANCEMENT OF “INSPECTOR ROAD OPENINGS” TITLE IN CWA 1032 JOB GROUPS
588-2017
- K. RESOLUTION RE: REVISION AND ADVANCEMENT OF “LAND SURVEYOR” TITLE IN CWA 1032 JOB GROUPS
589-2017
- L. RESOLUTION RE: REVISION AND ADVANCEMENT OF “PRINCIPAL ENGINEER CIVIL” TITLE IN CWA 1032 JOB GROUPS
590-2017
- M. RESOLUTION RE: REVISION AND ADVANCEMENT OF “PRINCIPAL ENGINEERING AIDE” TITLE IN CWA 1032 JOB GROUPS
591-2017
- N. RESOLUTION RE: ESTABLISHMENT OF “PRINCIPAL PERSONNEL TECHNICIAN” AND SALARY RANGE
592-2017
- O. RESOLUTION RE: REVISION AND ADVANCEMENT OF “PUBLIC WORKS INSPECTOR” TITLE IN CWA 1032 JOB GROUPS
593-2017
- P. RESOLUTION RE: REVISION AND ADVANCEMENT OF “SENIOR BRIDGE REPAIRER” TITLE IN CWA 1032 JOB GROUPS
594-2017
- Q. RESOLUTION RE: REVISION AND ADVANCEMENT OF “SENIOR ENGINEER CIVIL” TITLE IN CWA 1032 JOB GROUPS
595-2017
- R. RESOLUTION RE: REVISION AND ADVANCEMENT OF “SENIOR INSPECTOR ROAD OPENINGS” TITLE IN CWA 1032 JOB GROUPS
596-2017
- S. RESOLUTION RE: ESTABLISHMENT OF “SENIOR PUBLIC WORKS INSPECTOR” AND SALARY RANGE
597-2017
- T. RESOLUTION RE: ESTABLISHMENT OF “SENIOR ROAD/BRIDGE INSPECTOR” AND SALARY RANGE
598-2017
- U. RESOLUTION RE: REVISION AND ADVANCEMENT OF “SENIOR

	599-2017	TRAFFIC MAINTENANCE WORKER/SIGN MAKER 2” TITLE IN CWA 1032 JOB GROUPS
V.	RESOLUTION RE: 600-2017	REVISION AND ADVANCEMENT OF “SENIOR TRAFFIC MAINTENANCE WORKER” TITLE IN CWA 1032 JOB GROUPS
W.	RESOLUTION RE: 601-2017	REVISION AND ADVANCEMENT OF “SIGN MAKER 2” TITLE IN CWA 1032 JOB GROUPS
X.	RESOLUTION RE: 602-2017	REVISION AND ADVANCEMENT OF “SIGN MAKER 3” TITLE IN CWA 1032 JOB GROUPS
Y.	RESOLUTION RE: 603-2017	REVISION AND ADVANCEMENT OF “SUPERVISING ENGINEER – HIGHWAY & BRIDGES” TITLE IN CWA 1032 JOB GROUP
Z.	RESOLUTION RE: 604-2017	REVISION AND ADVANCEMENT OF “TRAFFIC ENGINEER” TITLE IN CWA 1032 JOB GROUPS
AA.	RESOLUTION RE: 605-2017	REVISION AND ADVANCEMENT OF “TRAFFIC MAINTENANCE WORKER” TITLE IN CWA 1032 JOB GROUPS
BB.	RESOLUTION RE 606-2017	REVISION AND ADVANCEMENT OF “TREE MAINTENANCE SUPERVISOR” TITLE IN CWA 1032 JOB GROUPS
CC.	RESOLUTION RE: 607-2017	ESTABLISHMENT OF “TREE MAINTENANCE WORKER 3” AND SALARY RANGE
DD.	RESOLUTION RE: 608-2017	AUTHORIZING APPLICATION TO AN AGREEMENT 608-2017 WITH AMERICAN FIDELITY TO PROVIDE IRS CODE SECTION 125 FLEXIBLE SPENDING SERVICES
EE.	RESOLUTION RE: 609-2017	AUTHORIZATION TO JOIN THE STATEWIDE INSURANCE FUND

MOTION made by Freeholder Rose to adopt Resolutions A-CC; seconded by Freeholder Graham and passed unanimously.

MOTION made by Freeholder Graham to adopt Resolution DD; seconded by Freeholder Petillo and passed unanimously.

MOTION made by Freeholder Graham to adopt Resolution EE; seconded by Freeholder Petillo and passed unanimously.

15. **AWARDS OF CONTRACT/CHANGE ORDERS/BID**

1. RESOLUTION RE:
610-2017 AWARDING A CONTRACT THROUGH THE
COMPETITIVE CONTRACTING PROCESS TO THE
CENTER FOR PREVENTION AND COUNSELING
FOR COMPREHENSIVE JUVENILE SUBSTANCE
ABUSE TREATMENT PROGRAM FOR A ONE
YEAR PERIOD BEGINNING JANUARY 1, 2018 AND
ENDING DECEMBER 31, 2018 IN THE AMOUNT OF
\$103,184.00
2. RESOLUTION RE
611-2017 AWARDING A CONTRACT THROUGH THE
COMPETITIVE CONTRACTING PROCESS TO THE
CENTER FOR PREVENTION AND COUNSELING
FOR COMPREHENSIVE COURT REFERRAL
PROGRAM FOR A ONE YEAR PERIOD
BEGINNING JANUARY 1, 2018 AND ENDING
DECEMBER 31, 2018 IN THE AMOUNT OF
\$149,766.00
3. RESOLUTION RE:
612-2017 AWARD OF CONTRACT FOR THE
RECONSTRUCTION AND REALIGNMENT OF
BRIDGE X-09, COUNTY ROUTE 565 OVER
PAPAKATING CREEK, WANTAGE TOWNSHIP,
SUSSEX COUNTY, NEW JERSEY TO SPARWICK
CONTRACTING INC IN THE AMOUNT OF
\$3,599,825.00
4. RESOLUTION RE:
613-2017 AUTHORIZING A PROFESSIONAL SERVICES
AGREEMENT WITH CHERRY, WEBER &
ASSOCIATES FOR CONSTRUCTION
MANAGEMENT/CONSTRUCTION INSPECTION
SERVICES SUPPORTING THE DEPARTMENT OF

- ENGINEERING AND PLANNING WITH THE BRIDGE X-09 RECONSTRUCTION AND REALIGNMENT CONSTRUCTION CONTRACT PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) TO BE IN EFFECT FOR A TWELVE MONTH PERIOD FROM DECEMBER 21, 2017 THROUGH DECEMBER 20, 2018 FOR AN AMOUNT NOT TO EXCEED \$228,044.00
5. RESOLUTION RE: **614-2017** AWARD OF CONTRACT TO AKF ENGINEERS LLP FOR ELECTRICAL/ELECTRONIC ENGINEERING (P.E.) PROJECT MANAGEMENT/IMPLEMENTATION REGISTERED COMMUNICATIONS DISTRIBUTION DESIGNER FROM DATE OF CONTRACT AWARD (DECEMBER 13, 2017) UNTIL DECEMBER 12, 2018 IN AN AMOUNT NOT TO EXCEED \$50,000.00
6. RESOLUTION RE: **615-2017** AWARD OF CONTRACT TO AIR MAINTENANCE SOLUTIONS LLC FOR MISCELLANEOUS BUILDING TRADE SERVICES (HVAC) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX FOR A ONE YEAR PERIOD BEGINNING JANUARY 1, 2018 – DECEMBER 31, 2018 IN AN AMOUNT NOT TO EXCEED \$500,000.00
7. RESOLUTION RE: **PULLED** AWARDED A CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR A ONE YEAR PERIOD BEGINNING JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 FOR PROFESSIONAL LEGAL SERVICES IN THE ISSUANCE OF BONDS, NOTES AND RELATED MATTERS TO HAWKINS, DELAFIELD & WOOD LLP
8. RESOLUTION RE: **616-2017** AWARDED A CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR A ONE YEAR PERIOD BEGINNING JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 FOR PROFESSIONAL LEGAL SERVICES FOR ALL LABOR AND EMPLOYMENT MATTERS FOR THE COUNTY OF SUSSEX TO TRIMBOLI & PRUSINOWSKI
9. RESOLUTION RE: **617-2017** AWARDED A CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROFESSIONAL SERVICES OF A FINANCIAL ADVISOR FOR FUNDS AND ACTIVITIES UNDER THE CONTROL OF THE COUNTY OF SUSSEX TO PHONEIX ADVISORS LLC FOR A ONE YEAR PERIOD BEGINNING JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 IN THE ESTIMATED AMOUNT OF \$17,150.00
10. RESOLUTION RE: **618-2017** AWARDED A CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR PROFESSIONAL AUDITING SERVICES AND THE APPOINTMENT OF NISIVOCCIA LLP, CPA, A REGISTERED MUNICIPAL ACCOUNTANT OF THE STATE OF NEW JERSEY PURSUANT TO N.J.S.A. 40A:5-4 FOR A ONE YEAR PERIOD BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$255,077.00
11. RESOLUTION RE: **619-2017** AWARD OF A CONTRACT EXTENSION BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF CERTIFIED HOME HEALTH AIDE SERVICES WITH RES-CARE NEW JERSEY, INC. D/B/A RESCARE HOMECARE FOR THE PERIOD OF JANUARY 1, 2018 - DECEMBER 31, 2018 IN THE AMOUNT OF \$32,252.00
12. RESOLUTION RE: **620-2017** AWARD OF A CONTRACT EXTENSION BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF FOOD SERVICE FOR THE WEEKDAY AND WEEKEND HOME DELIVERED MEALS PROGRAMS WITH NEWTON MEDICAL CENTER FOR THE PERIOD OF JANUARY 1, 2018 TO DECEMBER 31, 2018 IN THE AMOUNT OF \$74,707.00
13. RESOLUTION RE: AWARD OF A CONTRACT EXTENSION BASED ON

- 621-2017** PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF FOOD SERVICE FOR THE CONGREGATE NUTRITION WITH NEWTON MEDICAL CENTER FOR THE PERIOD OF JANUARY 1, 2018 TO DECEMBER 31, 2018 IN THE AMOUNT OF \$70,998.00
14. RESOLUTION RE: **622-2017** AWARD OF A CONTRACT EXTENSION BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION CARE MANAGEMENT AND OUTREACH WITH SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR THE PERIOD OF JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 IN THE AMOUNT OF \$25,040.00
15. RESOLUTION RE: **623-2017** AWARD OF A CONTRACT EXTENSION BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF ADULT PROTECTIVE SERVICES (APS) WITH SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR THE PERIOD OF JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 IN THE AMOUNT OF \$75,082.00
16. RESOLUTION RE: **624-2017** AWARD OF A CONTRACT EXTENSION BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF RESIDENTIAL MAINTENANCE WITH NORWESCAP, INC. FOR THE PERIOD OF JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 IN THE AMOUNT OF \$13,230.00
17. RESOLUTION RE: **625-2017** AWARD OF CONTRACT EXTENSION BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF LEGAL ASSISTANCE WITH LEGAL SERVICES OF NORTHWEST JERSEY, INC., SUSSEX COUNTY DIVISION FOR THE PERIOD OF JANUARY 1, 2018 - DECEMBER 31, 2018 IN THE AMOUNT OF \$19,496.00
18. RESOLUTION RE: **626-2017** AWARD OF CONTRACT EXTENSION BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF SENIOR TRANSPORTATION (STOP) WITH SUSSEX COUNTY OFFICE OF TRANSIT/SKYLANDS RIDE FOR THE PERIOD OF JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 IN THE AMOUNT OF \$57,155.00
19. RESOLUTION RE: **627-2017** AWARD OF A CONTRACT EXTENSION \BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF ASSISTED TRANSPORTATION WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2018 TO DECEMBER 31, 2018 IN THE AMOUNT OF \$21,338.00
20. RESOLUTION RE: **628-2017** AWARD OF A CONTRACT EXTENSION BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF WEEKDAY AND WEEKEND HOME DELIVERED MEALS WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2018 TO DECEMBER 31, 2018 IN THE AMOUNT OF \$72,194.00
21. RESOLUTION RE: **629-2017** AWARD OF CONTRACT EXTENSION WITH BROWN AND BROWN METRO LLC AWARDED THROUGH COMPETITIVE CONTRACTING FOR HEALTHCARE BENEFITS PLAN: MEDICAL AND PHARMACEUTICAL BENEFITS BROKER/CONSULTANT FOR THE COUNTY OF SUSSEX FOR A ONE YEAR PERIOD BEGINNING JANUARY 1, 2018 TO DECEMBER 31, 2018 IN THE AMOUNT OF \$125,000.00

22. RESOLUTION RE: AUTHORIZING THE FREEHOLDER DIRECTOR
630-2017 AND CLERK PRO TEM OF THE BOARD OF
CHOSEN FREEHOLDERS TO EXECUTE
AMENDMENT NUMBER 1 TO THE SHARED
SERVICES AGREEMENT WITH THE BOROUGH OF
BRANCHVILLE SIGNED DECEMBER 14, 2016,
PROVIDING FOR RESURFACING OF COUNTY
ROUTE 519 WITHIN THE BOROUGH BEING MORE
OR LESS BETWEEN MP 71.32 AND MP 72.39 AND
COUNTY ROUTE 630 MORE OR LESS BETWEEN
MP 1.72 AND MP 3.14, REPRESENTING AN
ADJUSTMENT OF \$45,367.12

MOTION made by Freeholder Rose for 15. 1, 2, 4, 5 and 15. 7 – 21; seconded by Freeholder Graham

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

MOTION made by Freeholder Rose to adopt 15.3; seconded by Freeholder Graham

MOTION made by Freeholder Rose to amend 15.3 to insert the language which reads, "Whereas, this Contract Award is contingent upon County receiving written concurrence from NJDOT after its review of the project bid documents" after the sentence that reads, "Whereas the County Treasurer has certified that there are sufficient funds for the awarding of set contact" and; seconded by Freeholder Crabb

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

Roll Call on the motion as amended

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

MOTION made by Freeholder Rose to adopt Resolution 10.M; seconded by Freeholder Graham

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

B. CHANGE ORDERS

1. RESOLUTION RE AWARD OF CHANGE ORDER NO. 2 TO A
631-2017 CONTRACT BETWEEN THE COUNTY OF SUSSEX
AND SCHIFANO CONSTRUCTION CORPORATION
FOR THE 2015 SUSSEX COUNTY ROAD
RESURFACING PROGRAM REPRESENTING A
DECREASE OF \$338,214.49, OR A 5.26%
REDUCTION IN THE CONTRACT

MOTION made by Freeholder Petillo to adopt the Resolutions; seconded by Freeholder Graham

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes

Freeholder Director Lazzaro Yes

16. **FINANCIAL**

A. RESOLUTION RE: PAYMENT OF BILLS
632-2017

MOTION made by Freeholder Crabb to adopt the Resolution; seconded by Freeholder Petillo

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Abstain
Freeholder Director Lazzaro	Yes

B. RESOLUTION RE: PAYMENT OF BILLS
633-2017

MOTION made by Freeholder Petillo to adopt the Resolution; seconded by Freeholder Graham

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

C. RESOLUTION RE: TRANSFER OF 2017 CURRENT APPROPRIATIONS
634-2017

D. RESOLUTION RE: CHANGE IN CUSTODIAN OF PETTY CASH- SOCIAL SERVICE
635-2017

E. RESOLUTION RE: CHANGE IN CUSTODIAN OF PETTY CASH- JAIL
636-2017

F. RESOLUTION RE: CHANGE IN CUSTODIAN OF PETTY CASH- SHERIFF
637-2017

G. RESOLUTION RE: CHANGE IN CUSTODIAN OF PETTY CASH- PROSECUTOR
638-20174

H. RESOLUTION RE: CHANGE IN CUSTODIAN OF PETTY CASH-LIBRARY
639-2017

I. RESOLUTION RE: CHANGE IN CUSTODIAN OF PETTY CASH- ENVIRONMENTAL HEALTH
640-2017

J. RESOLUTION RE: CHANGE IN CUSTODIAN OF PETTY CASH-ENGINEERING
641-2017

K. RESOLUTION RE: CHANGE IN CUSTODIAN OF PETTY CASH-SURROGATE
642-2017

L. RESOLUTION RE: CHANGE IN CUSTODIAN OF PETTY CASH-COUNTY CLERK
643-2017

M. RESOLUTION RE: CHANGE IN CUSTODIAN OF PETTY CASH- CLERK OF THE BOARD
644-2017

N. RESOLUTION RE: CHANGE IN CUSTODIAN OF PETTY CASH- BOARD OF ELECTIONS
645-2017

MOTION made by Freeholder Rose to adopt the Resolutions; seconded by Freeholder Petillo

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

- O. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2017/18 COMPREHENSIVE CANCER CONTROL 2017 GRANT AWARD #DFHS18CCC016 FOR A TOTAL AMOUNT OF \$89,450.00 FOR GRANT PERIOD OCTOBER 1, 2017 THROUGH JUNE 30, 2018

MOTION made by Freeholder Graham to adopt the Resolution; seconded by Freeholder Rose

On Roll call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

- P. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2016/17 LOCAL CORE CAPACITY FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT AWARD #PHLP17LNC015 FOR A TOTAL AMOUNT OF \$5,000.00 FOR GRANT PERIOD JULY 1, 2016 to JUNE 30, 2017

MOTION made by Freeholder Rose to adopt the Resolution; seconded by Freeholder Petillo

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

- Q. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2017 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2016/2017 SEXUAL ASSAULT RESPONSE TEAM/FORENSIC NURSE EXAMINER SART/FNE FEDERAL GRANT PROGRAM VS-41-15 BETWEEN THE NJ DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY AND THE SUSSEX COUNTY PROSECUTORS OFFICE GRANT PERIOD OCTOBER 2, 2016 THROUGH SEPTEMBER 30, 2017 IN THE AMOUNT OF \$62,000.00

MOTION made by Freeholder Graham to adopt the Resolution; seconded by Freeholder Rose

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

17. **PERSONNEL**

MOTION made by Freeholder Petillo to adopt the Personnel Agenda; seconded by Freeholder Rose

On Roll Call the vote was:

Freeholder Crabb	Yes
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Freeholder Graham	Yes
Freeholder Petillo	Yes
Freeholder Rose	Yes
Freeholder Director Lazzaro	Yes

18. ADMINISTRATIVE REPORT

Mr. Poff stated that they continue to work on the 2018 Budget. Over the past few weeks they have been looking over the Capital Budget requests. He said he is pleased to announce with the County's adopting of the Statewide Insurance Fund, the County will be savings more than \$200,000 next year with the renewal for General Liability and Workers Compensation Insurance.

Mr. Poff stated that the Freeholder Director and he attended the NJAC final board meeting last week along with the Opioid Summit.

Mr. Poff thanked Freeholder Crabb on behalf of the Sussex County organization and the people of Sussex County wished him continued success.

He wished everyone happy holidays.

19. COUNTY COUNSEL

No report this evening.

20 UNFINISHED BUSINESS

None

21. NEW BUSINESS

None

22. PUBLIC SESSION FROM THE FLOOR

**Please Note: Everyone is asked to keep their comments to 5 minutes or less.
Please state your name, spell your last name, and state your municipal Residency**

MOTION made at 8:15 by Freeholder Crabb to open the meeting to the Public; seconded by Freeholder Rose and passed unanimously.

MOTION made at 8:16 PM by Freeholder Crabb to close the meeting to the Public; seconded by Freeholder Rose and passed unanimously.

23. REMINDERS

<u>Date/Time</u>	<u>Meeting</u>	<u>Location</u>
Dec. 14 7:30 PM	Water Quality Meeting	FMR
Dec. 14 1:00 PM	UCC Board of Appeals	FMR
Dec. 18 3:00PM	PB Dev. Review	FMR
Dec. 18 7:30 PM	Ag, Board	FMR
Dec. 20 9:00 AM	HSAC	PSS -Cancelled
Dec. 20 7:00 PM	Lake Musconetcong PB	Netcong Munc. Bldg.
Dec. 27 9:00 AM	Freeholder Meeting	FMR
Jan. 4, 2018 6PM	Reorganization Meeting	SC Court House

24. ADJOURNMENT

MOTION made at 8:17 PM by Freeholder Graham to adjourn the meeting; seconded by Freeholder Rose and passed unanimously.

DATED: December 13, 2017

Suzannah L. Givone
Clerk Pro Tem