FREEHOLDER MEETING OF MARCH 13, 2019 AT 6:00PM
FREEHOLDER MEETING ROOM

Item
1. CALL TO ORDER BY DIRECTOR YARDLEY at 6:00 PM

2. ROLL CALL  Freeholder Fantasia, Freeholder Graham (absent), Freeholder Hertzberg (Absent), Freeholder Petillo and Freeholder Director Yardley

Also present: Greg Poff, County Administrator, County Counsel; Kevin Kelly; and Clerk to the Board Teri Lyons

3. MOMENT OF SILENCE AND SALUTE TO THE FLAG

4. PUBLIC STATEMENT

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on March 5, 2019 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald    WSUS Radio
New Jersey Sunday Herald   WNNJ Radio
Star Ledger

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. APPROVAL OF AGENDA

MOTION to amend the Agenda to:
Remove Resolution 14 B re Human Trafficking for future meeting as additional information has since been received made by Freeholder Petillo; seconded by Freeholder Fantasia

Voice Vote:  All Members present voted in the affirmative.

Add Item 16 E – Resolution RE: Transfer of 2018 Appropriation Reserve made by Freeholder Petillo; seconded by Freeholder Fantasia

Voice Vote:  All Members present voted in the affirmative.

Add to New Business discussion regarding Municipal Liaisons and Opioid Litigation made by Freeholder Petillo; seconded by Freeholder Fantasia

MOTION to approve the Agenda as amended made by Freeholder Fantasia; seconded by Freeholder Yardley (Voice vote)- All in favor

6. EXECUTIVE SESSION – (Closed Session)

RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.

WHEREAS, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the “Open Public Meetings Act” pursuant to N.J.S.A. 10:4-12(b); and

WHEREAS, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

BE IT FURTHER RESOLVED, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

_______ (1) Matters Required by Law to be Confidential:

_______ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds:

_______ (3) Matters Involving Individual Privacy:

_______ (4) Matters Relating to Collective Bargaining Agreements:

_______ (5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:

_______ (6) Matters Relating to Public Safety and Property:
X (7) Matters Relating to Litigation, Negotiations and the Attorney Client Privilege:

- Shared Service Agreement – Sheriff’s Department
- CWA 1032 Supervisory
- CWA 1032 Non-Supervisory
- CWA Social Services
- Labor Negotiations
- PBA 378

(8) Matters Relating to the Employment Relationship:

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

BE IT FURTHER RESOLVED that upon completion of the business, for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

BE IT FURTHER RESOLVED that the Board expects to take formal action after returning from Executive Session except to adjourn the regular meeting.

MOTION to adopt the Executive Session Resolution and enter into Executive Session made at 6:10PM by Freeholder Petillo; seconded by Freeholder Fantasia (Voice vote)- All in favor

Freeholder Graham joined the meeting during Executive Session.

MOTION to adjourn from Executive Session and return to Regular Business made at 7:00 PM by Freeholder Petillo; seconded by Freeholder Graham (Voice vote)- All in favor

7. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

A. Proclamation

1. Recognizing March 10-16 as Girl Scout Week in Sussex County- Lynn Apolinaro 120-2019
2. Recognizing Devan Heins for his achievement of the rank of Eagle Scout 121-2019

Freeholder Petillo presented the Proclamation. She acknowledged the Girl Scouts who were present in the audience and commended them for all that they do and encouraged them to follow through to the Gold Award which equivalent to the Eagle Scout Award for Boy Scouts. These awards say something about your character.

Lynn Apolinaro said Girl Scouts of America is a wonderful organization, cannot say enough about the people she works with and she really enjoys working with the girls.

MOTION to adopt the Proclamations made by Freeholder Graham; seconded by Freeholder Fantasia (Voice Vote)- All in favor

8. PUBLIC HEARINGS None

9. PUBLIC SESSION FROM THE FLOOR

Comments are limited to 5 minutes or less and must only address issues regarding agenda items. Please state your name, and print your name and municipality on the sign in sheet.

MOTION to open the floor for public comment made at 7:14 PM by Freeholder Petillo; seconded by Freeholder Fantasia (Voice vote)- All in favor

Bill Gettler, Wantage Township spoke about the taxes in Sussex County. We need major reductions at High Point Board of Education and Sussex County tax levies. It was said at the last meeting the 911 system is not self-supporting. If that is the case, it must be defunded and shut down. By doing this it would save the County over $1,000,000 a year. Sussex County Community College has had a declining student enrollment; therefore they should not be allowed to spend millions of dollars building monuments to themselves. We need people who will show some concern for the tax payers to be appointed to the Board of Trustees. The taxes in Sussex County need to become more affordable for the people living here.

John Snyder, Sandyston questioned items 16 B and C; the introductions for first reading for bonds.
He asked what the dollar amount was.

Mr. Poff stated that the three bonds are for re-appropriating monies that had been previously authorized for projects and the request to reclassify those projects was authorized by the College Board of Trustees and Board of School Estimate.

Mr. Snyder said it doesn’t matter what the amount is and that he doesn’t think any of the current Freeholders were here when these were approved but as a tax payer it bothers him that the Board of Freeholders approved money that SCCC needed and then the college decides they don’t need that money. So instead of the money coming back to the tax payers, now SCCC decides to use the funds on other projects. Mr. Snyder does not agree with how this is being done.

Mr. Poff stated Bond Ordinance 2019-01 the original amount was $3million, Bond Ordinance 2019-02 was $3.2million and Bond 2019-03 was $3.4million. This is not the amount that is being requested now.

Emmet McDowell, Vernon, came forward and referred to the article that was in yesterday’s New Jersey Herald on the shared services with the Sheriff’s Department that is not on the agenda.

Mr. McDowell is a retired law enforcement officer and has continued to serve in the military where he has been for the past 34 years. He said prior to the article, it had been a little more than a rumor floating around the County but now that it is public he wants to shed some light on it. He said on March 11th the Officers in the jail were approached in their line up and told by the Department Administrator of the “shutdown” plan. The next day the article came out in the paper. He said that is a terrible way to treat your employees.

He said he could go on about the mistreatment of the staff at the jail but what he wants to talk about is will closing the jail save the tax payers money or will it get spent on another project? He said the County maintains a facility and staff for a transfer station, have there been any independent studies to see what the savings will be, has there been any independent impact studies done to see if the jail closing will have a negative or positive affect on the crime rate. Have there been any conversations with the other law enforcement agencies within the County on how closing the jail will impact them. Will it create long transport times, therefore costing them more money, will there be shortages in patrol coverage because of the increase transport demands. If closing the jail is the way to go, have there been any discussions on repurposing the jail facility or will this whole adventure create thousands of dollars in wasted tax money to go through independent studies which end up being paid by the tax payers. He said we need financial responsibility and crystal clear transparency for this. This should be a priority of every elected official including the Sheriff. The real savings and costs need to be revealed to the tax payers. Use real dollar values which include reduction in staff and possibility millions that will be needed for facility improvements. What will the impact be on the community as it relates to crime rates? Can we use the sheriff officers in other capacities such as drug interventions? He said reducing law enforcement should be the last line item considered on any budget. He said once the jail is gone, it is not coming back. He wants the Freeholders to consider this decision very carefully. He said Sussex County has had a jail for 267 year since 1754.

Christina Marks, CWA – Expressed similar concern regarding treatment of Sheriff Officers.

P Liobe, Stillwater – A Corrections Officer and Union Rep. Would like to again express a willingness to work the Freeholders in the matter of the Jail Closure. There is much more that the Board should consider than what they have been provided by the Sheriff.

MOTION to close the floor for public comment and return to regular business at 7:30 PM by Freeholder Petillo; seconded by Freeholder Fantasia

(Voice vote) All in favor

10. FREEHOLDERS’ COMMENTS

Comments by Freeholder Fantasia

Complimented the Finance department, they are actively involved with finalizing the County budget, negotiating contracts, putting together policies to have more consistent reporting of grants across the various departments and the annual financial statement was just entered in the financial portal. They will be getting ready for the auditors who will be here in April to begin their preparation of the 218 Audits.

Library Director Will Porter shared with her that New Jersey's Maker's Day is the libraries' biggest upcoming event. Saturday, March 23rd the Sussex Library system is hosting a drop in crafts and program day. From building an FM radio, arts, water coloring etc. Everyone is welcome. Times and locations and presentations are available on the Sussex County’s library website.

The works are currently on display at the Council’s Spring Street Gallery. The display will be available from March 9th through April 11th. This Saturday’s event will be presenting cash awards totaling $1,100.00. Wine and hors dourves will be served. Advanced tickets can be purchased on-line, $15 per person or $20 at the door and you can also purchase at the Gallery on Spring Street during regular business hours.

At Project Self-Sufficiency, legal advice is available to eligible Sussex County and Warren County residents. 45 minute appointments beginning at 1PM on Wednesday, March 27th, can be scheduled.

The Tick Squad is working for approval on a symposium with the College for a date in May. More information is anticipated in the near future. In Pike County, PA, their Commissioners have allotted $10,000 to the cause and they...
conducted tick drags in high traffic areas and they took that information and made it public. They also make public their infectious disease findings because when you get bit from a tick and you frequent a particular area there are certain diseases that can come from the deer in that area. They also have a tick task force established with their Commissioners and she will speak with Sylvia and Carol to reach out to Pike County to see what their protocol is as we move forward on this.

The Broad of Trustees at the Community College met on February 28, 2019 and the financial audit for fiscal year 2018 is complete. The auditor rendered an unmodified and clean report, no material witnesses. That is the highest possible opinion that can be provided in an audit. They are also looking to partner with a company called ECampus where students will be able receive their materials and text books in different formats; i.e. digital textbooks which will be a cost-savings measure for students. Common spaces are being re-purposed. There will be a Media and Communications program for the students where the current Barnes and Noble book space is and next to that will be campus-style bookstore that is all school merchandise and help students with their purchases of online eBooks.

The College has been repurposing different funds. They have upgraded security systems all around campus. These new security measures include a new modernized phone announcement system, campus wide door access control with IT surveillance and integration so it will automate every single door on campus and allows super users to use a mobile device in the event of a lock down. These are very expensive investments in security technology and they are possible through the Chapter 12 program shared with Trenton resources. She saw these things first hand when she went on her college tour. She also knows that funds have been reallocated and repurposed from prior boards for a request for a turf field and that request was reallocated to something that isn’t so sports related and has been repurposed to upgrades in HVAC, upgrade in security and technology on campus.

The College won the Region 1 championship for their men’s soccer team. This is the first time they have ever participated in the Region 19 National tournament. They did not win the national title but they are the first team in County history to participate in an NJCAA National tournament. The women’s basketball team, 7 members, strong made it to the finals for the first time in the history of the College. She said this is very appropriate news along with the Girl Scouts for March with is Women’s History month.

Comments by Freeholder Graham

Mr. Graham addressed Mr. Snyder’s concerns about the Bonds. For the Bond from 2012 there were 3 items: backflow prevention installation, storm drain repairs and sewer replacement which came to $101,500.00. This is now being reallocated for (inaudible), 2015 there was $500,000 allocated for heating for Buildings B, C and E and $1,000,500 allocated for windows and a façade and HVAC for buildings B and C, that is now being reallocated over to the Culinary and Career facility also in 2015 there was a bond for site restoration for $207,000 that is being reallocated to Building D flooring and 2016 there was $1,000,000 that was allocated for a library project is now being reallocated to new academic buildings.

The vote tonight is whether we put it on the Agenda not whether we approve it.

Mr. Graham had a meeting at the Public Safety Training Academy with Dr. Connelly and Mr. Gundl to tour and examine the building conditions. Over the last few years, I have been trying to get improvements for the building. The building was originally County property and years ago it was transferred to the College to operate. The County provides $300,000 a year for programs. Unlike the 911 Center that is not being used by Vernon, this building is being used by every Sussex County municipality. All of our Police, Fire and EMT’s use it at one time or another. We need to keep a close eye on that building. It was built in 1960 as a civil defense building and there have been two additions. There are problems with the roof and it is located in a flood plain. This is a very important building and with everything we talk about with cutting back, this is one of the assets that we don’t want to give up.

There is also a bench monument at the Fire Academy, for those public safety people who have lost their lives in the line of duty. The flags on site are tattered. I know this was Monument bought by private funds but asks the Freeholder Board to consider replacing the flags.

Comments by Freeholder Petillo

The Sussex County Skylines Ride Transit is distributing 2019 Customer Survey. The survey can be completed on paper in which is currently be distributed in the community or electronically. You can visit the Human Services website. Everyone who completes the survey will be entered into a drawing for a $50.00 gift card. The survey is live through April 4th.

The Sussex County Skylines Ride Transit is now offering assisted transportation. This program offers seniors ages 60 or over who require a higher level of assistance for transportation to medical, lifesaving treatments, shopping and vital errands. You can call 973-579-0480.

Emergency Preparedness exercise that will be held at the Sussex County Technical School on March 26th from 8AM to 1PM. This exercise will train staff in receiving, distribution and storing supplies needed to within a 48-hour period to our entire County population. This hands on exercise will give staffing the opportunity to experience the distribution process and cooperative effort needed to mass product in the event of a real County emergency should occur.

Report on domestic and or wild bite exposures from February 22nd through March 13th was provided as well as news that there will be a well-child clinic on Tuesday, March 19th from 12:30 PM to 4PM at the office of Public Health Nursing on March 27th from 2PM to 4PM.

Sussex County students in the sixth, seventh and eighth grade are encouraged to submit a pin design expressing their support and appreciation to the veterans of Sussex County.
The deadline for a pin design is June 7th and for more information you can call Lorraine Hentz at 973-579-0555 Ext. 1226. Every year one design is chosen and they are given to all the veterans at the parade and celebration.

On Sunday, March 24th from 9 AM to 4PM WNNJ, WSUS and MAX will host the 4th Annual Pack Backpacks Snacks for kids food drive at the Weis Markets in Franklin and Newton. This is a very important food drive. There are a lot of kids in Sussex County that don't have enough food when they go home. These backpacks are filled with food and given to the children on Friday afternoon and it is enough for the kids and their families to eat over the weekend. If anyone is in need of food for themselves or their family, they can stop at the Division of Social Services at 83 Spring Street, Newton from 8:30 AM to 4:30 PM Monday through Friday.

Comments from Herb Yardley

Mr. Yardley said that when he went off to college, he did not have much money. When he was done he was paid $275 a month to pay off his student loan. He is still paying off his son's student loan. He said he has been watching the news and people will pay $1,000,000 to get their kids to school. His son played good soccer but he didn't have the money to pay somebody to get my child into school. He just can't believe someone will pay $1,000,000 to get their child into school.

On March 11th attended an event at the Shoprite in Montague for the March is National Nutrition month. They talked about the ability to choose good foods that you can eat. All ShopRite's have a Nutritionist and it is an opportunity for you or friends to speak to the Nutritionist. It was a very great event and thanked them for inviting the Freeholders.

The Board received an email from Byram Township to support continuing open space in lieu of tax payment program from the municipalities. He would like to discuss this at the March 27th meeting and should have additional information available.

All the Freeholders received an invitation from Congressmen Gottheimer's office to attend a round table on March 18th at 12:30 PM at Mt. Creek. Unable to attend he asked if another Freeholder could attend. Freeholder Graham volunteered.

Inquired if the Board would like to host another Municipal Forum? The first one in 2018 was a breakfast meeting held on Friday, September 7th at the Administrative Center. At that time we had the Conservationist District Manager and various department heads speak. 13 out the 24 municipalities attended. It was agreed to host another one. The Clerk will organize this event.

In addition, The Board agreed to continue their travel meetings. Municipalities to visit will be Andover Township, Branchville Borough and Ogdensburg Borough.

Requested County Counsel to speak about the Pilot program during his Counsel Report regarding the outreach to the Municipality Liaisons.

At the April 10th meeting, he will be doing the first of the quarterly reports about items that the Board has talked about such as the budget, bonding, the administrative code, financial program and sanctuary state.

11. APPROVAL OF CONSENT AGENDA

A. RESOLUTION RE: 122-2019
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH KURRA ASSOCIATES, PA, FOR THE PROVISION OF PHYSICIAN/PSYCHIATRIC SERVICES FOR THE INMATES WITHIN THE KEOGH-DWYER CORRECTIONAL FACILITY FOR A PERIOD OF TWELVE (12) MONTHS BEGINNING MARCH 17, 2019 THROUGH MARCH 16, 2020 IN AN AMOUNT NOT TO EXCEED $72,000.00, PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

B. RESOLUTION RE: 123-2019
AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE TOWNSHIP OF LAFAYETTE TO PROVIDE FOR ROAD SIGN MANUFACTURING SERVICES BY THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-1 ET SEQ.

C. RESOLUTION RE: 124-2019
AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE BOROUGH OF BRANCHVILLE TO PROVIDE FOR ROAD SIGN MANUFACTURING SERVICES BY THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-1 ET SEQ.

D. RESOLUTION RE: 125-2019
AUTHORIZATION TO PROVIDE FOR STAFFING SERVICES AND RELATED SERVICES/SOLUTIONS FROM ACRO SERVICE CORP. FOR THE DIVISION OF SENIOR SERVICES, THE DIVISION OF SOCIAL SERVICES AND THE OFFICE OF RECORDS MANAGEMENT UNDER A NATIONAL COOPERATIVE CONTRACT PROVIDED BY US COMMUNITIES IN THE AMOUNT OF $186,474.43 FROM JANUARY 1, 2019 UNTIL DECEMBER 31, 2019
E. RESOLUTION RE: 126-2019
AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ, FOR VARIOUS BID EXEMPT SERVICES AS STATED BELOW FOR 2019 FISCAL YEAR

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. If any Freeholder would like to remove an item to be considered separately, please do so now.

MOTION to approve the Consent Agenda Resolutions 11 A-E made by Freeholder Petillo; seconded by Freeholder Graham

On Roll call the vote was:
Freeholder Fantasia   Yes
Freeholder Graham   Yes
Freeholder Petillo   Yes
Freeholder Director Yardley   Yes

12. APPROVAL OF MINUTES

MOTION to approve the minutes made by Freeholder Petillo; seconded by Freeholder Fantasia

Regular Meeting- February 27, 2019
(Voice Vote)- All in favor

MOTION to approve the Executive Session minutes made by Freeholder Petillo; seconded by Freeholder Fantasia

Executive Session – February 27, 2019
(Voice Vote)- All in favor

13. APPOINTMENTS AND/OR RESIGNATIONS

RESOLUTION RE:  127-2019
REAPPOINTMENT OF SUSAN C. SHAKE TO THE BOARD OF EDUCATION OF THE SUSSEX COUNTY TECHNICAL SCHOOL FOR A TERM OF FOUR (4) YEARS. TERM TO BEGIN IMMEDIATELY AND EXPIRE ON (OCTOBER 31, 2022)

MOTION to adopt the resolution made by Freeholder Graham; seconded by Freeholder Petillo
(Voice Vote)- All in favor

Discussion
She inquired of County Counsel if she is eligible to vote due to a family member employment at the school. Mr. Kelly said there is no conflict.

Freeholder Graham said Ms. Shake is the biggest cheerleader for the Technical School. She is a strong advocate for the school and the students. He is very happy she is staying on.

Mr. Yardley said he did meet with her and she meets all the qualifications and feels she will be a good service to the County and the Technical School.

14. RESOLUTIONS

A. RESOLUTION RE: 128-2019
SUPPORTING THE NEW JERSEY STATE LIBRARY TO CONTINUE FUNDING AND PROVIDING DELIVERY SERVICE TO PUBLIC LIBRARIES AND THEIR RESPECTIVE RESIDENTS AT THE PRESENT LEVELS

MOTION to adopt the Resolution A made by Freeholder Petillo; seconded by Freeholder Graham
(Voice Vote)- All in favor

B. RESOLUTION RE: PULLED
TO SUPPORT THE HUMAN TRAFFICKING AND CHILD PREVENTION EXPLOITATION PREVENTION ACT

MOTION to adopt the Resolution A made by Freeholder Petillo; seconded by Freeholder Graham
(Voice Vote)- All in favor
15. AWARDS OF CONTRACT/CHANGE ORDERS/BID

A. RESOLUTION RE: 129-2019
ASSIGNMENT OF AWARDED CONTRACTS FOR BRIDGE E-07 DESIGN, BRIDGE X-09 DESIGN, BRIDGE X-09 CONSTRUCTION INSPECTION, AND ON CALL BRIDGE ENGINEERING SERVICES FROM CHERRY, WEBER & ASSOCIATES TO VAN CLEEF ENGINEERING ASSOCIATES, LLC

B. RESOLUTION RE: 130-2019
AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE COUNTY OF SUSSEX AND ADVANCED CONTROL SYSTEMS FOR THE INSTALLATION OF THE SUSSEX COUNTY SHERIFF’S OFFICE NEW STANDBY GENERATOR WITH A CHANGE ORDER AMOUNT OF $8,001.53 FOR A TOTAL CONTRACT AMOUNT OF $92,216.53

The Board of Chosen Freeholders of the County of Sussex has reviewed the Award of Contract/Change Orders/Bids consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. If any Freeholder would like to remove an item to be considered separately, please do so now.

**MOTION** to adopt Resolutions A and B made by Freeholder Graham; seconded by Freeholder Petillo

On Roll call the vote was:

Freeholder Fantasia   Yes  
Freeholder Graham  Yes  
Freeholder Petillo  Yes  
Freeholder Director Yardley   Yes

16. FINANCIAL

A. RESOLUTION RE: 131-2019
PAYMENT OF BILLS (Everyone is eligible to vote)  
March 13, 2019

**MOTION** to approve Bill List made by Freeholder Graham; seconded by Freeholder Fantasia

On Roll call the vote was:

Freeholder Fantasia    Yes  
Freeholder Graham    Yes  
Freeholder Petillo    Yes  
Freeholder Director Yardley     Yes

B. INTRODUCTION FOR FIRST READING – ORDINANCE 2019-01

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 16-03 (PROVIDING FOR THE UNDERTAKING OF 2016 CAPITAL IMPROVEMENTS AT AND FOR CERTAIN FACILITIES OF SUSSEX COUNTY COMMUNITY COLLEGE) HERETOFORE FINALLY ADOPTED BY THE COUNTY OF SUSSEX, STATE OF NEW JERSEY ON MAY 11, 2016, TO AMEND THE DESCRIPTION THEREIN

**MOTION** to introduce this Ordinance on first reading made by Freeholder Petillo; seconded by Freeholder Graham

On Roll call the vote was:

Freeholder Fantasia      Yes  
Freeholder Graham      Yes  
Freeholder Petillo      Yes  
Freeholder Director Yardley      Yes

**MOTION** to authorize the Clerk to advertise this Ordinance as introduced for first reading and also post same on the bulletin board in the lobby of the County Administrative Center, together with a Notice of Public Hearing stating that a hearing will be held on April 10, 2019 at 7:00 pm prior to final adoption of this Ordinance.  **(voice vote)**- All in favor
C. INTRODUCTION FOR FIRST READING – ORDINANCE 2019-02

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 15-02
(PROVIDING FOR THE UNDERTAKING OF 2014-2015 CAPITAL
IMPROVEMENTS AT AND FOR CERTAIN FACILITIES OF SUSSEX
COUNTY COMMUNITY COLLEGE) HERETOFORE FINALLY ADOPTED
BY THE COUNTY OF SUSSEX, STATE OF NEW JERSEY ON MAY 27,
2015, TO AMEND THE DESCRIPTION THEREIN

MOTION to introduce this Ordinance on first reading made by Freeholder Graham; seconded by Freeholder Fantasia

On Roll call the vote was:

Freeholder Fantasia       Yes
Freeholder Graham     Yes
Freeholder Petillo       Yes
Freeholder Director Yardley        Yes

MOTION to authorize the Clerk to advertise this Ordinance as introduced for first reading and also post same on
the bulletin board in the lobby of the County Administrative Center, together with a Notice of Public Hearing stating
that a hearing will be held on April 10, 2019 at 7:00 pm prior to final adoption of this Ordinance. (voice vote) – All
in favor

D. INTRODUCTION FOR FIRST READING – ORDINANCE 2019-03

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 12-04
(PROVIDING FOR THE UNDERTAKING OF 2011-2012 CAPITAL
IMPROVEMENTS AT AND FOR CERTAIN FACILITIES OF SUSSEX
COUNTY COMMUNITY COLLEGE) HERETOFORE FINALLY ADOPTED
BY THE COUNTY OF SUSSEX, STATE OF NEW JERSEY ON MAY 23,
2012, TO AMEND THE DESCRIPTION THEREIN

MOTION to introduce this Ordinance on first reading made by Freeholder Graham; seconded by Freeholder Petillo

On Roll call the vote was:

Freeholder Fantasia       Yes
Freeholder Graham     Yes
Freeholder Petillo       Yes
Freeholder Director Yardley        Yes

MOTION to authorize the Clerk to advertise this Ordinance as introduced for first reading and also post same on
the bulletin board in the lobby of the County Administrative Center, together with a Notice of Public Hearing stating
that a hearing will be held on April 10, 2019 at 7:00 pm prior to final adoption of this Ordinance. (voice vote) – All
in Favor

E. RESOLUTION RE: 132-2019
TRANSFER OF 2018 APPROPRIATION RESERVE

MOTION to adopt Resolution made by Freeholder Petillo; seconded by Freeholder Fantasia

On Roll Call the Vote was:

Freeholder Fantasia       Yes
Freeholder Graham     Yes
Freeholder Petillo       Yes
Freeholder Director Yardley        Yes

17. PERSONNEL

RESOLUTION RE: 133-2019
AUTHORIZING PERSONNEL AGENDA OF March 13, 2019

MOTION to adopt the Personnel Agenda Motion made by Freeholder Graham; seconded by Freeholder Petillo

Discussion

Mr. Poff said this is a promotion for the individual who has successfully completed his first year of civil engineering
training pursuant to Civil Service regulations. He will now be place in the title Assistant Engineer Civil.
On Roll Call the vote was:

Freeholder Fantasia       Yes
Freeholder Graham     Yes
Freeholder Petillo       Yes
Freeholder Director Yardley        Yes

18. ADMINISTRATIVE REPORT

Mr. Poff had the opportunity to discuss a variety of issues with our District 24 Legislature leaders last week including items of mutual interest which were the Statute of Limitations legislation currently before the Legislatures regarding sexual abuse claims and funding for the State libraries’ Library Link New Jersey in which the Freeholders this evening had adopted a Resolution in support of that funding. This afternoon, he received a letter from the Sussex County Trustee Search Committee. This committee has been working diligently over these last several weeks and the letter in summary transmitted to Mr. Poff the nomination of Dr. Howard Burrell for appointment to the Sussex County Community College Board of Trustees. In accordance with the Trustee appointment guidelines, Mr. Poff will be working with the staff to have a resolution prepared for the Board’s Advice and Consent at the March 27th regular Freeholder meeting.

19. COUNTY COUNSEL REPORT

County Counsel spoke about the Pilot program for Municipality Liaisons. The Freeholders will have some form of liaisons with each of the Municipalities in the County. Our Administrative Code currently provides for this in two different ways. Advisory Council of Mayors divided by Region County wide. Another idea is actually having this done by assigning Freeholders to be direct liaisons for each Municipality. This pilot is perfectly legal; there are no restrictions. Basically the Freeholders can handle this as they see fit.

Freeholder Yardley said he will try to divide the municipalities evenly. He asked the Clerk to come up with a system.

Freeholder Fantasia came up with a rudimentary map how regionally it can look. This has nothing to do with politics but everything to do with establishing relationships with the municipalities. She thinks geographically it makes sense if they were regionally located together. It makes the most sense to give everyone an opportunity of being the liaison for their hometown.

Freeholder Petillo and Freeholder Fantasia will work on this together.

County Counsel said he gave Freeholder Yardley a memo on the Soil Conservation District issue that they have been talking about. Freeholder Yardley said they would reevaluate the soil conservation situation.

20. UNFINISHED BUSINESS

• 2019 County Budget

Mr. Poff reported that after the Board’s budget workshop last week, he was asked to review the budget to determine if any further modifications could be made to the proposed 2019 County budget. He made three recommendations. 1. Increase the amount of interest income revenue. As previously reported to the Board, the County realized strong revenue collections during fiscal year 2018 and in addition the Federal Reserve has reported a stable outlook for interest rates in 2019 so as a result he recommends the Board increasing additional $100,000 of interest income as revenue. 2. Group Medical Insurance- the County budgets conservatively to cover it groups medical insurance expenses. As there are a number of vacancies and the challenges that the County experiences in filling those vacancies, as a result of State Civil Service regulations and pre-employment screening, it is recommended that this appropriation be reduced by $75,000. This reduction may have to be revisited in 2020 depending on what vacancies exist at that time. 3. Accumulated Leave Compensation- after reviewing the County’s accumulated leave reserve he can recommend the reduction of $75,000 in the general fund appropriation. It should be noted that contractual obligations and retirements will require both the general fund appropriation and the reserve to be reviewed as part of the 2020 County budget process. As a result of these proposed modifications, the 2019 proposed County budget calls for revenues and appropriations totaling $112,048,489.00 for a 2.1% increase over the 2018 adopted budget. He recommends that the Board plans on introducing the budget and approving it at the March 27th meeting with an anticipated public hearing and adoption of the budget on April 24th.

Mr. Poff asked the Board if there are any objections of having the County Treasurer prepare the budget with the modifications that he has mentioned that would allow her sufficient time to put the budget on the state required form and then we will have the budget with the appropriations and revenues totaling the $112,048,489.00 ready for the Freeholder Board’s consideration and approval at the March 27th meeting?

Freeholder Fantasia said that a tentative second budget workshop was scheduled for next Wednesday when Freeholder Hertzberg comes back. Will we still be meeting?

Freeholder Yardley has been with Greg pretty much every day with the finance department and he doesn’t think there is much more that we can do. He doesn’t think another meeting is necessary. Freeholder Petillo and Freeholder Graham both feel another meeting is not necessary.

Mr. Poff asked then if the County Treasurer can proceed with the recommended modifications that were presented to the Board this evening; the Board agreed she can proceed.
21. **NEW BUSINESS - Discussion**

- Sanctuary State Referendum- This will be on the April 10th meeting agenda.

- Opioid Litigation – County Counsel will be attending his next NJAC County Counsel meeting on March 19th. This Topic is a Meeting Agenda item and should have an update for the March 27 meeting.

22. **PUBLIC SESSION FROM THE FLOOR**

Everyone is asked to keep their comments to 5 minutes. Please state your name and print name and municipality on sign in sheet.

**MOTION** to open the floor for public comment: Freeholder Fantasia  
Second: Freeholder Petillo  
Voice Vote: All Members present voted in the affirmative.

No comments

**MOTION** to close the floor for public comment and return to regular business: Freeholder Petillo  
Second: Freeholder Graham  
Voice vote: All Members present voted in the affirmative.

Prior to Reminders, Freeholder Fantasia just wanted to acknowledge the concerns expressed this evening from the Sheriff Department. Because the County is currently in negotiations we are unable to communicate any details at this time. But want each to know that they have been heard.

23. **REMINDERS**

<table>
<thead>
<tr>
<th>Date/Time</th>
<th>Meeting</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 19 1:00PM</td>
<td>Community Transit Citizens Advisory</td>
<td>FMR</td>
</tr>
<tr>
<td>March 20 12:30PM</td>
<td>SC Youth Services Comm. (SCYSC)</td>
<td>FMR</td>
</tr>
<tr>
<td>March 21 3:30PM</td>
<td>Local Advisory Comm. on Alcoholism and Drug Abuse (LACADA)</td>
<td>FMR</td>
</tr>
<tr>
<td>March 27 9:00AM</td>
<td>SC Human Services Advisory Council(SCHSAC)Project Self-Sufficiency(PSS)</td>
<td>FMR</td>
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<tr>
<td>March 27 7:00PM</td>
<td>Regular Freeholder Meeting</td>
<td>FMR</td>
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24. **ADJOURNMENT**

**MOTION** to adjourn the meeting: Freeholder Graham  
Second: Freeholder Petillo  
Voice vote: All Members present voted in the affirmative.  
The time is 8:31 PM  

DATED: March 13, 2019

Respectively submitted,

Teri Lyons  
Clerk