

REGULAR MEETING HELD ON WEDNESDAY, NOVEMBER 7, 2018  
5:00PM  
ORDER OF BUSINESS  
FREEHOLDER MEETING ROOM

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on October 29, 2018 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald                      WSUS Radio  
New Jersey Sunday Herald      WNNJ Radio  
Star Ledger

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **APPROVAL OF AGENDA**

**MOTION** to approve the Agenda:  
**(Voice vote)**

6. **EXECUTIVE SESSION – (Closed Session)**

**RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.**

**WHEREAS**, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the "Open Public Meetings Act" pursuant to N.J.S.A. 10:4-12 (b); and

**WHEREAS**, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

**BE IT FURTHER RESOLVED**, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

- \_\_\_\_\_ (1) **Matters Required by Law to be Confidential:**
- \_\_\_\_\_ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**
- \_\_\_\_\_ (3) **Matters Involving Individual Privacy:**
- \_\_\_\_\_ (4) **Matters Relating to Collective Bargaining Agreements:**
- \_\_\_\_\_ (5) **Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:**
- \_\_\_\_\_ (6) **Matters Relating to Public Safety and Property:**
- (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege;**
  - Update on various legal matters
  - Potential Litigation Solar Project
- \_\_\_\_\_ (8) **Matters Relating to the Employment Relationship:**
- \_\_\_\_\_ (9) **Matters Relating to the Potential Imposition of a Penalty:**

**BE IT FURTHER RESOLVED** that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

**BE IT FURTHER RESOLVED** that upon completion of the business for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

**BE IT FURTHER RESOLVED** that the Board expects to/not to take formal action after returning from Executive Session except to adjourn the regular meeting.

**MOTION** to adopt the Executive Session Resolution and enter into Executive Session  
**(Voice Vote)**

**MOTION** to adjourn from Executive Session and return to Regular Business  
**(Voice vote)**

**7. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

**A. Proclamation**

National Hospice and Palliative Care Month (accepting Lee Ellison and John Quinlan)

**MOTION** to adopt the Proclamation:  
**(Voice Vote)**

**B. Presentation**

Transparency Committee will present their report on Findings & Recommendations

**C. Discussion**

Fund Balance – Elke Yetter, County Treasurer and Ray Sarinelli, County Auditor

**8. PUBLIC HEARINGS**

None

**9. PUBLIC SESSION FROM THE FLOOR**

**Comments are limited to 5 minutes or less and must only address issues regarding agenda items followed by a 3 minute response time from the Freeholder Board. Please state your name, and print your name and municipality on the sign in sheet.**

**MOTION** to open the floor for public comment:  
**(Voice vote)**

**MOTION** to close the floor for public comment and return to regular business:  
**(Voice vote)**

**10. FREEHOLDERS' COMMENTS**

**11. APPROVAL OF CONSENT AGENDA**

**A. RESOLUTION RE:**

AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT # 2, ATTACHMENT "A", INCREASING THE AGREEMENT BY \$5,000.00 WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PROVISION OF WEEKDAY AND WEEKEND HOME DELIVERED MEALS FOR THE PERIOD OF JANUARY 1, 2018 TO DECEMBER 31, 2018 FOR A TOTAL AMOUNT OF \$123,188.00

**B. RESOLUTION RE:**

AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT # 2, ATTACHMENT "A", INCREASING THE AGREEMENT BY \$124.00 WITH NEWTON MEDICAL CENTER FOR THE PROVISION OF FOOD SERVICE FOR THE WEEKDAY AND WEEKEND HOME DELIVERED MEALS FOR THE PERIOD OF JANUARY 1, 2018 TO DECEMBER 31, 2018 FOR A TOTAL AMOUNT OF \$94,829.00

- C. RESOLUTION RE:**  
AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT # 2, ATTACHMENT "A", INCREASING THE AGREEMENT BY \$324.00 WITH RES-CARE NEW JERSEY, INC. D/B/A RESCARE HOMECARE FOR THE PROVISION OF CERTIFIED HOME HEALTH AIDE SERVICES FOR THE PERIOD OF JANUARY 1, 2018 TO DECEMBER 31, 2018 FOR A TOTAL AMOUNT OF \$81,641.00
- D. RESOLUTION RE:**  
AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPROVE A SUB-GRANT AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT OF HEALTH AND THE SUSSEX COUNTY DIVISION OF HEALTH FOR THE PROVISION OF THE NEW JERSEY DEPARTMENT OF HEALTH CHILDHOOD LEAD EXPOSURE PREVENTION GRANT IN THE AMOUNT OF \$53,256.00 FOR THE BUDGET PERIOD OF JULY 1, 2018 TO JUNE 30, 2019
- E. RESOLUTION RE:**  
AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF SENIOR SERVICES TO RECEIVE GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR A MEDICARE SPECIAL BENEFITS OUTREACH AND ENROLLMENT ASSISTANCE PROGRAM FOR THE PERIOD OF OCTOBER 1, 2018 TO SEPTEMBER 29, 2019 IN THE AMOUNT OF \$40,000.00
- F. RESOLUTION RE:**  
RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2018/19 RIGHT-TO-KNOW GRANT AWARD #EPID19RTK15L FOR A TOTAL AMOUNT OF \$9,380.00 FOR PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019
- G. RESOLUTION RE:**  
RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE FFY18 STATE HOMELAND SECURITY PROGRAM (SHSP) GRANT AWARD #EMW-2018-SS-00028 FOR A TOTAL AMOUNT OF \$163,608.41 FOR PERIOD SEPTEMBER 1, 2018 THROUGH AUGUST 31, 2021
- H. RESOLUTION RE:**  
RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2018/19 FORWARD FRANKLIN COMMUNITY REVITALIZATION FUND GRANT AWARD OF \$1,048 FOR PERIOD OCTOBER 23, 2018 THROUGH OCTOBER 22, 2019
- I. RESOLUTION RE:**  
AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS TO ACCEPT A GRANT AWARD IN THE AMOUNT OF \$1,048.00 FROM THE FORWARD FRANKLIN COMMUNITY REVITALIZATION FUND FOR THE FRANKLIN BRANCH OF THE SUSSEX COUNTY LIBRARY SYSTEM

- J. RESOLUTION RE:**  
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH SKYLANDS RISK MANAGEMENT, INC. FOR RISK MANAGEMENT CONSULTING SERVICES PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) FOR THE CALENDAR YEAR JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 IN AN AMOUNT NOT TO EXCEED \$135,000.00 PAYABLE BY STATEWIDE INSURANCE FUND
- K. RESOLUTION RE:**  
AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF SOFTWARE LICENSING FOR THE PURPOSE OF DATA MIGRATION FOR THE OFFICE OF THE SUSSEX COUNTY SHERIFF FROM SOFTWARE HOUSE INTERNATIONAL IN AN AMOUNT NOT TO EXCEED \$55,699.96
- L. RESOLUTION RE:**  
AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF ONE (1) NEW, UNUSED CURRENT MODEL YEAR RAM TRUCK FOR THE SUSSEX COUNTY OFFICE OF FLEET MANAGEMENT IN AN AMOUNT NOT TO EXCEED \$45,832.00
- M. RESOLUTION RE:**  
AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE AN APPLICATION FOR A COUNTY SEXUAL ASSAULT RESPONSE TEAM/FORENSIC NURSE EXAMINER PROGRAM GRANT TO THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, VS-43-17 IN THE AMOUNT OF \$63,584.00 FEDERAL SHARE AND \$16,486.00 IN CASH MATCH FOR THE PERIOD OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019. THE AWARD WAS ORIGINALLY FOR \$72,000.00 FEDERAL SHARE AND \$18,000.00 CASH MATCH
- N. RESOLUTION RE:**  
AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO SIGN THE SUBGRANT AWARD FOR THE STOP VIOLENCE AGAINST WOMEN ACT (VAWA) GRANT PROGRAM, VAWA-60-16, THE AMOUNT OF \$8,760 FEDERAL SHARE AND \$2,920 CASH MATCH FOR A TOTAL OF \$11,680 FOR PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019
- O. RESOLUTION RE:**  
FINAL REVIEW AND APPROVAL FOR THE PURCHASE OF A DEVELOPMENT EASEMENT UNDER THE SUSSEX COUNTY FARMLAND PRESERVATION PROGRAM ON THE WILLIAMS – CARRIAGE HOUSE FARM, BLOCK 19 LOT 8 IN FRANKFORD TOWNSHIP SUBJECT TO AVAILABLE FUNDING FROM THE COUNTY PLANNING INCENTIVE GRANT AND OPEN SPACE & FARMLAND PRESERVATION TRUST FUND
- P. RESOLUTION RE:**  
AUTHORIZATION FOR APPLIED SERVICE CORPORATION TO PROVIDE LICENSED SITE REMEDIATION PROFESSIONAL (LSRP) SERVICES AT THE BRIDGE X-09 REPLACEMENT ON COUNTY ROUTE 565, WANTAGE TOWNSHIP, NEW JERSEY FOR THE DEPARTMENT OF ENGINEERING AND PLANNING IN AN AMOUNT APPROXIMATED TO BE \$150,000.00

**Q. RESOLUTION RE:**

AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE TOWNSHIP OF FRANKFORD TO PROVIDE FOR ROAD SIGN MANUFACTURING SERVICES BY THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. If any Freeholder would like to remove an item to be considered separately, please do so now.**

**MOTION** to approve the Consent Agenda:  
**(Roll call vote)**

**12. APPROVAL OF MINUTES**

Regular Meeting- October 24, 2018

**MOTION** to approve the minutes  
**(Voice Vote)**

**13. APPOINTMENTS AND/OR RESIGNATIONS**

**RESOLUTION RE:**  
APPOINTING FUND COMMISSIONER FOR CALENDAR YEAR 2019

**MOTION** to approve the Appointments:  
**(Roll Call Vote)**

**14. RESOLUTIONS**

**A. RESOLUTION RE:**  
CHANGE IN MONETARY AMOUNT FOR THE SUSSEX COUNTY DEPARTMENT OF FINANCE & LIBRARY SERVICES, OFFICE OF LIBRARY SERVICES

**B. RESOLUTION RE:**  
ESTABLISHING A CHANGE FUND FOR THE SUSSEX COUNTY DEPARTMENT OF FINANCE & LIBRARY SERVICES, OFFICE OF LIBRARY SERVICES

**C. RESOLUTION RE:**  
INCREASING CHANGE FUND AMOUNT FOR THE COUNTY OF SUSSEX COUNTY CLERK'S OFFICE

- D. **RESOLUTION RE:**  
PROVIDING TEMPORARY CLOSURE OF CR 519 AND CR 630 IN BRANCHVILLE BOROUGH FOR THE ANNUAL CHRISTMAS TREE LIGHTING AND SING-A-LONG EVENT ON DECEMBER 7, 2018
- E. **RESOLUTION RE:**  
URGING GOVERNOR MURPHY AND THE NEW JERSEY STATE LEGISLATURE TO PROPERLY ALLOCATE "911 SYSTEM AND EMERGENCY TRUST FUND ACCOUNT (FUND)" MONIES TO COUNTY AND MUNICIPAL 911 CENTERS AS REQUIRED UNDER FEDERAL LAW.

**MOTION** to approve the resolutions  
(Voice Vote)

15. **AWARDS OF CONTRACT/CHANGE ORDERS/BID**

- A. **RESOLUTION RE:**  
AWARD OF A CONTRACT FOR THE SUPPLY AND DELIVERY OF CALMAG 100 LIQUID MELTING AGENT SOIL STABILIZER, OR EQUAL FOR THE DIVISION OF PUBLIC WORKS FROM REED SYSTEMS, LTD FROM NOVEMBER 7, 2018 THROUGH NOVEMBER 6, 2019
- B. **RESOLUTION RE:**  
AWARD OF CONTRACT TO ENVIRONMENTAL SAFETY MANAGEMENT CORPORATION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR A BOARD CERTIFIED INDUSTRIAL HYGIENIST FROM DATE OF CONTRACT AWARD UNTIL NOVEMBER 6, 2019
- C. **RESOLUTION RE:**  
AWARDING A CONTRACT EXTENSION FOR A LICENSED ELECTRICAL ENGINEERING FIRM FOR SERVICES RELATED TO EMERGENCY GENERATING SYSTEMS AND OTHER REQUIRED ENGINEERING OF ELECTRICAL SYSTEMS TO STRUNK ALBERT ENGINEERING FROM NOVEMBER 22, 2018 THROUGH NOVEMBER 21, 2019
- D. **RESOLUTION RE:**  
AWARDING A CONTRACT EXTENSION FOR CONSULTATIVE SERVICES OF A LICENSED SITE REMEDIATION PROFESSIONAL (LSRP) FOR VARIOUS SUSSEX COUNTY ENVIRONMENTAL REMEDIATION PROJECTS TO APPLIED SERVICE CORP. FROM NOVEMBER 21, 2018 THROUGH NOVEMBER 20, 2019
- E. **RESOLUTION RE:**  
AWARDING A CONTRACT EXTENSION FOR SERVICES OF MANUFACTURER-CERTIFIED SECURITY SYSTEM INTEGRATORS TO MS ELECTRONICS DBA MSE CORPORATE SECURITY FROM NOVEMBER 9, 2018 THROUGH NOVEMBER 8, 2019

**MOTION** to approve the Contracts:  
(Roll Call vote)

**16. FINANCIAL**

- A. RESOLUTION RE:**  
PAYMENT OF BILLS Bill List A  
November 7, 2018

**MOTION** to approve:  
**(Roll Call Vote)**

- B. RESOLUTION RE:**  
PAYMENT OF BILLS Bill List B  
November 7, 2018

**MOTION** to approve:  
**(Roll Call Vote)**

**C. INTRODUCTION FOR FIRST READING - ORDINANCE**

**ORDINANCE RE:**  
CAPITAL ORDINANCE PROVIDING FOR IMPROVEMENTS TO COUNTY BRIDGE X-09 IN WANTAGE TOWNSHIP ON CR 565 AND TO COUNTY BRIDGE X-11 IN WANTAGE TOWNSHIP ON CR 639 AND LOOMIS AVENUE BY, IN AND FOR THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; AND APPROPRIATING \$1,250,000.00 FROM THE NJ DEPARTMENT OF TRANSPORTATION'S FY2018 LOCAL BRIDGES, FUTURE NEEDS (LBFN) PROGRAM GRANT TO PAY FOR THE COST THEREOF

**MOTION** to adopt this Ordinance on first reading  
**(Roll Call Vote)**

**MOTION** to authorize the Clerk to advertise this Resolution as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with a Notice of Public Hearing stating that a hearing will be held on November 28, 2018 at 7:00 p.m. prior to final adoption of this Ordinance.  
**(Voice Vote)**

- D. RESOLUTION RE:**  
TRANSFER OF 2018 CURRENT APPROPRIATIONS

**MOTION** to approve  
**(Roll Call Vote)**



17. **PERSONNEL**

**RESOLUTION RE:**

AUTHORIZING PERSONNEL AGENDA OF November 7, 2018

**MOTION** to approve:  
**(Roll Call Vote)**

18. **ADMINISTRATIVE REPORT**

19. **COUNTY COUNSEL REPORT**

20. **UNFINISHED BUSINESS**

21. **NEW BUSINESS**

22. **PUBLIC SESSION FROM THE FLOOR**

**Please Note: Everyone is asked to keep their comments to 5 minutes or less followed by a 3 minute response time from the Freeholder Board. Please state your name and print name and municipality on sign in sheet.**

**MOTION** to open the floor for public comment:  
**(Voice Vote)**

**MOTION** to close the floor for public comment and return to regular business:  
**(Voice Vote)**

23. **REMINDERS**

<b><u>Date/Time</u></b>	<b><u>Meeting</u></b>	<b><u>Location</u></b>
Nov. 11 2:00PM	Annual Veterans' Day Service	American Legion Stanhope
Nov. 12	Veteran's Day Observed County Offices Closed	
Nov. 15 3:30PM	LACADA	FMR
Nov. 19 3:00PM	SC Planning Board Dev. Rev.	FMR
Nov. 19 12NOON	SC Disability Services Adv. Council	FMR
Nov. 21 12:30PM	SC Youth Services Committee	FMR
Nov. 21 7:00PM	Lake Musconetcong Reg. PB	Netcong Municipal Bldg.
Nov. 21 9:00AM	Human Serv. Advisory Committee	PSS
Nov. 28 7:00PM	Regular Freeholder Meeting	FMR
Nov. 19 7:30PM	Ag. Board	FMR

24. **ADJOURNMENT**

**MOTION** to adjourn the meeting:  
**(Voice vote)**