

REGULAR FREEHOLDER MEETING HELD ON WEDNESDAY, NOVEMBER 28, 2018  
7:00 PM  
FREEHOLDER MEETING ROOM  
REVISED

**Item**

1. **CALL TO ORDER BY DIRECTOR ROSE 7 PM**

2. **ROLL CALL** Freeholder Graham, Freeholder Lazzaro, Freeholder Petillo, Freeholder Director Rose; Freeholder Yardley; County Administrator, Gregg Poff; County Counsel, Kevin Kelly; Clerk to the Board, Teresa Lyons

3. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on October 25, 2018 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **APPROVAL OF AGENDA**

**MOTION** to approve the Agenda made by Freeholder Petillo; seconded by Freeholder Graham and passed unanimously.

6. **EXECUTIVE SESSION – (Closed Session)**

**RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.**

**WHEREAS**, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the "Open Public Meetings Act" pursuant to N.J.S.A. 10:4-12 (b); and

**WHEREAS**, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

**BE IT FURTHER RESOLVED**, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

- \_\_\_\_\_ (1) **Matters Required by Law to be Confidential:**
- \_\_\_\_\_ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**
- \_\_\_\_\_ (3) **Matters Involving Individual Privacy:**
- \_\_\_\_\_ (4) **Matters Relating to Collective Bargaining Agreements:**
- \_\_\_\_\_ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**
- \_\_\_\_\_ (6) **Matters Relating to Public Safety and Property:**
- X (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege;**

- Update on various legal matters
- Potential litigation Solar Project

\_\_\_\_\_ (8) **Matters Relating to the Employment Relationship:**

\_\_\_\_\_ (9) **Matters Relating to the Potential Imposition of a Penalty:**

**BE IT FURTHER RESOLVED** that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

**BE IT FURTHER RESOLVED** that upon completion of the business, for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

**BE IT FURTHER RESOLVED** that the Board expects to take formal action after returning from Executive Session except to adjourn the regular meeting.

**MOTION** to adopt the Executive Session Resolution and enter into Executive Session at 7:05 PM made by Freeholder Petillo; seconded by Freeholder Lazzaro and passed unanimously.

**MOTION** to adjourn from Executive Session and return to Regular Business at 7:25 PM made by Freeholder Petillo; seconded by Freeholder Lazzaro and passed unanimously.

7. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS - None**

8. **PUBLIC HEARINGS**

**FINAL ADOPTION – ORDINANCE**

**Freeholder Director Rose:** "At our regular meeting held on November 7, 2018, we introduced for first reading the following Ordinance which was advertised in the New Jersey Herald issue of November 9, 2018, together with a Notice of Public Hearing stating it would be held at this meeting at 7:00 PM":

**ORDINANCE RE: 556-2018**

CAPITAL ORDINANCE PROVIDING FOR IMPROVEMENTS TO COUNTY BRIDGEX-09 IN WANTAGE TOWNSHIP ON CR 565 AND TO COUNTY BRIDGE X-11 IN WANTAGE TOWNSHIP ON CR 639 AND LOOMIS AVENUE BY, IN AND FOR THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; AND APPROPRIATING \$1,250,000.00 FROM THE NJ DEPARTMENT OF TRANSPORTATION'S FY2018 LOCAL BRIDGES, FUTURE NEEDS (LBFN) PROGRAM GRANT TO PAY FOR THE COST THEREOF

**MOTION** that the Public Hearing be opened made by Freeholder Lazzaro; seconded by Freeholder Petillo and passed unanimously.

Is anyone present to be heard regarding this Ordinance? No one was present.

**MOTION** that the Public Hearing be closed made by Freeholder Petillo; seconded by Freeholder Graham and passed unanimously.

**Discussion:**

Mr. Poff explained the Ordinance.

**MOTION** that this Ordinance be finally adopted made by Freeholder Lazzaro seconded by Freeholder Petillo

On Roll Call the vote was:

Freeholder Graham	Yes
Freeholder Lazzaro	Yes
Freeholder Petillo	Yes
Freeholder Director Rose	Yes
Freeholder Yardley	Yes

**MOTION** to authorize the Clerk to advertise this Ordinance as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center made by Freeholder Petillo; seconded by Freeholder Graham and passed unanimously.

9. **PUBLIC SESSION FROM THE FLOOR**

**Comments are limited to 5 minutes or less and must only address issues regarding agenda items followed by a 3 minute response time from the Freeholder Board. Please state your name, and print your name and municipality on the sign in sheet.**

**MOTION** to open the floor for public comment made by Freeholder Petillo; seconded by Freeholder Graham and passed unanimously.

No public came forward.

**MOTION** to close the floor for public comment and return to regular business made by Freeholder Lazzaro; seconded by Freeholder Petillo and passed unanimously.

10. **FREEHOLDERS' COMMENTS**

**Comments from Freeholder Yardley**

Mr. Yardley attended Veterans' Day celebrations throughout the County. They were all very nice ceremonies.

He attended the League of Municipalities and attended a health seminar. There will be some initiatives in the way of grant money coming out in regards to the Opioid problem.

#### **Comments from Freeholder Lazzaro**

He reported that Bridge X-9 which crosses over Rt. 565, has been slightly delayed due to severe weather and the rains. Like all road or bridge improvements this is an important job for the County and its transportation needs. The last three weather related storms to date have cost the County \$175,677.00.

The New Jersey Legislature is requiring County Prosecutors to appoint a designated person(s) to provide services to the Society for the Prevention of Cruelty to Animals under certain circumstances. Does not understand what this is to accomplish, because in Sussex County the local municipalities in conjunction with the County SPCA had this situation under control.

County Counsel Kelly stated there were a number of issues and different places in the State to get this more to a neutral party.

Mr. Poff clarified that this does not eliminate the need for licensed animal control officers in municipal government. It has more to do with the care and response of animal control complaints. There is legislature pending now that would change the responsibility for designating the animal cruelty group from the Prosecutors to the Board of Chosen Freeholders. The way that the law was adopted, it placed the responsibility in the County Prosecutor's office. From what he understands is that the County Prosecutors expressed concerns to the Legislature because they are not an agency that engages in the procurement of goods and services and those responsibilities fall to the governing body so now there is legislature pending that we have been asked to comment on that and would change the designating entity from the Prosecutor to the governing body of the county.

Freeholder Lazzaro completed this report stating that Bridge D-21 was completed. This Bridge is located off of Rt. 565.

#### **Comments from Freeholder Graham**

He stated that we are very fortunate in Sussex County to have the large volume of volunteers to make other lives better. In conjunction with our Department of Social Services, WNNJ and WSUS radio hosted the 11<sup>th</sup> Stuff the Bus food drive from November 16th to 18th. He volunteered at the Newton Shoprite. This year's collection was 42,812 lbs. of food, \$14,830 in monetary gift card donations, 208 turkeys, 20 pallets of chicken and 1 pallet of steaks. He thanked everyone involved and read the list of names of all involved with the Food Drive.

Freeholder Graham emphasized the importance of getting your flu shot and provided the schedule and fees for the clinics within the Sussex County.

#### **Comments from Freeholder Petillo**

She said many of the Freeholders attended the Firemen's Graduation from the Fire Academy that was at the College. Many men and women gave up their time for this training to become volunteer fire fighters. She wished them the best and will pray that they will all be safe.

She had the opportunity to go over to Little Sprouts preschool at Project Self-Sufficiency to watch the children sing. She is always grateful to enjoy the children and grateful for Project Self-Sufficient for all that they do for the community.

### **11. APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: 557-2018**  
AUTHORIZING BOSWELL TO PROVIDE ON-CALL ENGINEERING SERVICES FOR DESIGN OF ADA ACCESSIBILITY UPGRADES FOR THE 2019 SUSSEX COUNTY ROAD RESURFACING PROGRAM, IN THE AMOUNT NOT TO EXCEED \$52,000.00
- B. RESOLUTION RE: 558-2018**  
AUTHORIZATION TO SUBMIT AN APPLICATION AND TO EXECUTE AN AGREEMENT FOR DISCRETIONARY STATE AID UNDER THE NJDOT LOCAL AID INFRASTRUCTURE FUND IN THE AMOUNT OF \$250,000.00 FOR IMPROVEMENTS TO SUSSEX COUNTY SIGNAL SC-36 AT THE INTERSECTION OF CR-607 (RIVER STYX ROAD), CRESCENT ROAD, AND LAKESIDE BOULEVARD IN THE BOROUGH OF HOPATCONG
- C. RESOLUTION RE: 559-2018**  
AUTHORIZATION TO SUBMIT AN APPLICATION AND TO EXECUTE AN AGREEMENT FOR DISCRETIONARY STATE AID UNDER THE NJDOT LOCAL AID INFRASTRUCTURE FUND IN THE AMOUNT OF \$800,000.00 FOR THE REPLACEMENT OF BRIDGE Q-06, CARRYING MAIN STREET OVER THE WALLKILL RIVER IN THE TOWNSHIP OF SPARTA
- D. RESOLUTION RE: 560-2018**  
AUTHORIZATION TO ENTER INTO AN AGREEMENT FOR NATURAL GAS SUPPLY SERVICE UNDER THE PASSAIC COUNTY ENERGY COOPERATIVE PRICING SYSTEM TO VARIOUS BUILDINGS WITHIN SUSSEX COUNTY WITH DIRECT ENERGY BUSINESS FROM DECEMBER 1, 2018 UNTIL NOVEMBER 30, 2021
- E. RESOLUTION RE: 561-2018**  
AUTHORIZATION TO EXECUTE AN AGREEMENT FOR ELECTRIC GENERATION

SUPPLY SERVICE UNDER THE PASSAIC COUNTY ENERGY COOPERATIVE PRICING SYSTEM TO VARIOUS BUILDINGS WITHIN SUSSEX COUNTY WITH CONSTELLATION NEW ENERGY FROM THE FIRST METER READ OF DECEMBER 2018 THROUGH NOVEMBER 30, 2020

- F. RESOLUTION RE: 562-2018**  
AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF TWO (2) 2019 FORD TRANSIT FOR THE PURPOSE OF PRISONER TRANSPORT FOR THE OFFICE OF THE SUSSEX COUNTY SHERIFF FROM BEYER FORD IN THE AMOUNT OF \$111,558.44
- G. RESOLUTION RE: 563-2018**  
APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN THE COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM ADMINISTERED BY THE OFFICE OF THE INSURANCE FRAUD PROSECUTOR IN THE AMOUNT OF \$159,540.34 FOR THE PERIOD JANUARY 1, 2019 THROUGH DECEMBER 31, 2019
- H. RESOLUTION RE: 564-2018**  
APPROVING GRANT APPLICATION WITH THE STATE OF NEW JERSEY FOR THE VICTIMS OF CRIME ACT (VOCA) GRANT PROGRAM VICTIM ASSISTANCE PROJECT ADMINISTERED BY THE OFFICE OF THE ATTORNEY GENERAL, DEPARTMENT OF LAW AND PUBLIC SAFETY, COUNTY OFFICE OF VICTIM WITNESS ADVOCACY V-22-16 FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019, IN THE AMOUNT OF \$203,002.00 FEDERAL SHARE AND \$50,751.00 CASH MATCH. THE AWARD WAS ORIGINALLY FOR \$282,007.00 FEDERAL AND \$70,502.00 CASH MATCH
- I. RESOLUTION RE: 565-2018**  
RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2018/19 NJ CANCER EDUCATION & EARLY DETECTION GRANT AWARD DCHS19CED014 ISSUED BY THE NEW JERSEY DEPARTMENT OF HEALTH, DIVISION OF COMMUNITY HEALTH SERVICES IN THE AMOUNT OF \$204,316.00 FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019
- J. RESOLUTION RE: 566-2018**  
RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2018/19 STOP VIOLENCE AGAINST WOMEN ACT (VAWA) GRANT PROGRAM, VAWA-60-16, THE AMOUNT OF \$8,760.00 FEDERAL SHARE AND \$2,920.00 CASH MATCH FOR A TOTAL OF \$11,680.00 FOR PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019
- K. RESOLUTION RE: 567-2018**  
ESTABLISHING A FUND BALANCE POLICY FOR THE COUNTY OF SUSSEX
- L. RESOLUTION RE: 568-2018**  
AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPROVE THE RENEWAL OF THE HEALTH SERVICE GRANT FOR THE PROVISION OF CANCER EDUCATION AND EARLY DETECTION # DCHS19CED014 ISSUED BY THE NEW JERSEY DEPARTMENT OF HEALTH, DIVISION OF COMMUNITY HEALTH SERVICES IN THE AMOUNT OF \$204,316.00 FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. If any Freeholder would like to remove an item to be considered separately, please do so now.**

Freeholder Petillo asked to remove Item K to be considered separately.

**MOTION** to approve the Consent Agenda Items A-J and L made by Freeholder Petillo; seconded by Freeholder Yardley.

#### **Discussion**

Mr. Poff summarized the Resolutions.

#### **On Roll Call the Vote was:**

Freeholder Graham	Yes
Freeholder Lazzaro	Yes
Freeholder Petillo	Yes
Freeholder Director Rose	Yes
Freeholder Yardley	Yes

**MOTION** to approve Resolution K made by Freeholder Petillo; seconded by Freeholder Lazzaro

#### **Discussion**

Mr. Poff stated that this Resolution was on the Agenda at the last meeting as a discussion item. This will establish a Fund Balance policy for the County of Sussex. It was prepared by our Chief Financial Officer and reviewed by the

County's finance professionals, including the Auditor and Financial Advisor. All three recommended that the Freeholders consider favorable the implementation of this Fund Balance Policy.

The Fund Balance Policy is a written policy that Rating Agencies look for as a formal policy over and above informal guidance and internal directions that the finance office uses. The adoption of this policy will be to provide the framework and the County will use as a guide when considering the development of budgets in the amount of fund balance that will be used in subsequent budgets. This policy will provide guidelines when fund balances were to either fall below a certain percentage or exceed a certain percentage.

Elke Yetter, CFO explained that if you use too much of the fund balance and you don't replenish it then it puts you in jeopardy if there was an emergency. It hurts your cash flow and could affect your bond rating. The Rating Company wants to see a lot of reserves not only unrestricted fund balance but mainly they look at the fund balance.

The Freeholders then posed questions on the use of the Fund Balance.

Ms. Yetter explained if you do use it, you want to regenerate whatever you are using. When doing your Operating Budget you will use some but you want to keep 15% of the total year's budget available. If you use too much of the fund balance and you do not regenerate it, your taxes will ultimately go up. This written policy is showing the target of where you fund balance should be. When we are doing our budget we look at more factors than just fund balance.

Mr. Poff said the consideration of the adoption of this policy is an affirmative statement in providing guidance to the Board, financial professional, rating agencies and the public as to what is believed to be a good level of fund balance to be held by the County. It is a guide and it is what the Rating Agencies look for whether or not you are following the policy statement that is prepared. He said there may be instances where you will find fund balances increasing which is addressed in the policy. A certain percentage of fund balance is not necessary and at the same time you find yourselves using greater amounts of the fund balance and the percentage of the fund balance drops below the established range, the policy calls for a discussion by the Board with its financial professional as to how to plan to achieve and put back fund balance in accordance with the accepted range.

Freeholder Rose said sitting on a budget committee sometimes you would not know where the fund balance should be so it nice to have this policy written down as a guide.

**On Roll Call the Vote was:**

Freeholder Graham	Yes
Freeholder Lazaro	Yes
Freeholder Petillo	Yes
Freeholder Director Rose	Yes
Freeholder Yardley	Yes

**12. APPROVAL OF MINUTES**

Regular Meeting- November 7, 2018

**MOTION** to approve the minutes made by Freeholder Petillo; seconded by Freeholder Graham and passed unanimously.

Executive Session – November 7, 2018

**MOTION** to approve the minutes made by Freeholder Lazzaro; seconded by Freeholder Petillo and passed unanimously.

**13. APPOINTMENTS AND/OR RESIGNATIONS**

**RESOLUTION RE:** APPOINTING SKYLANDS RISK MANAGEMENT, INC. AS RISK  
**569-2018** MANAGEMENT CONSULTANT

**MOTION** to approve the appointment made by Freeholder Graham; seconded by Freeholder Lazzaro

**Discussion**

Mr. Poff stated this in consistent with the Statewide Joint Insurance Fund.

**On Roll Call the Vote was:**

Freeholder Graham	Yes
Freeholder Lazzaro	Yes
Freeholder Petillo	Yes
Freeholder Director Rose	Abstain
Freeholder Yardley	Yes

**14. RESOLUTIONS**

**A. RESOLUTION RE: 570-2018**  
PRELIMINARY ADOPTION OF THE SPARTA TOWNSHIP AMENDMENT TO THE SUSSEX COUNTY WASTEWATER MANAGEMENT PLAN (WMP)

**MOTION** to approve Resolution A made by Freeholder Petillo; seconded by Freeholder Graham and passed unanimously.

**Discussion**

Mr. Poff summarized the Resolution.

- B. RESOLUTION RE: NOT ACTED UPON**  
DIRECTING COUNTY COUNSEL TO INSTITUTE LEGAL PROCEEDINGS IN THE SUSSEX COUNTY RENEWABLE ENERGY PROGRAM

**MOTION** to approve Resolution B, no motion made; it will not be considered by the Board.

- C. RESOLUTION RE: NOT ACTED UPON**  
DECLINING THE PURSUIT OF FURTHER LEGAL PROCEEDINGS FOR DAMAGES SUSTAINED BY SUSSEX COUNTY IN THE SOLAR RENEWABLE ENERGY PROGRAM

**MOTION** to approve Resolution C, no motion made; it will not be considered by the Board.

**15. AWARDS OF CONTRACT/CHANGE ORDERS/BID**

- A. RESOLUTION RE: 571-2018**  
AWARD OF CONTRACT FOR GARBAGE REMOVAL FROM VARIOUS SUSSEX COUNTY BUILDINGS AND FACILITIES TO BLUE DIAMOND DISPOSAL, INC. IN AN ESTIMATED AMOUNT OF \$95,717.84 FROM NOVEMBER 28, 2018 UNTIL NOVEMBER 27, 2019
- B. RESOLUTION RE: 572-2018**  
AWARDING A ONE YEAR CONTRACT EXTENSION FOR THE COUNTY PRESCRIPTION SAVINGS PROGRAM (CSPS) TO PROACT FOR THE DIVISION OF HUMAN SERVICES AT NO COST TO THE COUNTY OF SUSSEX THROUGH FROM DECEMBER 1, 2018 THROUGH NOVEMBER 30, 2019
- C. RESOLUTION RE: 573-2018**  
AWARD OF CHANGE ORDER NO. 4, FINAL, VALUED AT \$130,387.79 TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND COLONNELLI BROTHERS, INC. FOR THE REPLACEMENT OF SUSSEX COUNTY BRIDGE O-07 IN OGDENSBURG BOROUGH, NEW JERSEY, RESULTING IN A REVISED CONTRACT VALUE OF \$1,430,185.29, OR A NET 2.42% INCREASE IN THE ORIGINAL CONTRACT, SUBJECT TO APPROVAL AND PAYMENT OF TRANSPORTATION TRUST FUND SHUTDOWN RELATED COSTS BY THE NEW JERSEY DEPARTMENT OF TRANSPORTATION AND AUTHORIZATION FOR THE COUNTY ENGINEER TO SUBMIT A CERTIFICATION OF REASONABLE COSTS RELATED TO THE SHUTDOWN OF TRANSPORTATION TRUST FUND PROJECTS UNDER EXECUTIVE ORDER 210 AND RELEASE

**MOTION** to approve the Contracts/Change Order made by Freeholder Graham; seconded by Freeholder Petillo

Mr. Poff summarized the Resolutions.

**On Roll Call the Vote was:**

Freeholder Graham	Yes
Freeholder Lazzaro	Yes
Freeholder Petillo	Yes
Freeholder Director Rose	Yes
Freeholder Yardley	Yes

**16. FINANCIAL**

- A. RESOLUTION RE: 574-2018**  
PAYMENT OF BILLS Bill List A  
November 28, 2018  
**Freeholder Rose and Freeholder Petillo abstaining**

**MOTION** to approve Bill List A made by Freeholder Lazzaro; seconded by Freeholder Graham

**On Roll Call the Vote was:**

Freeholder Graham	Yes
Freeholder Lazzaro	Yes
Freeholder Petillo	Abstain
Freeholder Director Rose	Abstain
Freeholder Yardley	Yes

- B. RESOLUTION RE: 575-2018**  
PAYMENT OF BILLS Bill List B  
November 28, 2018

**MOTION** to approve Bill List B made by Freeholder Graham; seconded by Freeholder Petillo

**On Roll Call the Vote was:**

Freeholder Graham	Yes
Freeholder Lazzaro	Yes

Freeholder Petillo Yes  
Freeholder Director Rose Yes  
Freeholder Yardley Yes

**17. PERSONNEL**

**RESOLUTION RE: 576-2018**  
AUTHORIZING PERSONNEL AGENDA OF NOVEMBER 28, 2018

**MOTION** to approve Personnel Agenda made by Freeholder Graham; seconded by Freeholder Petillo

Mr. Poff reported what was on the Personnel Agenda

**On Roll Call the Vote was:**

Freeholder Graham Yes  
Freeholder Lazzaro Yes  
Freeholder Petillo Yes  
Freeholder Director Rose Yes  
Freeholder Yardley Yes

**18. ADMINISTRATIVE REPORT**

Freeholder Director Rose, Freeholder Yardley, Freeholder Lazzaro and Mr. Poff attended a Roundtable meeting in Sparta Township where Mr. Poff shared some of the County's challenges in particular as it relates to Civil Services regulations and some of the ways the County is addressing the ever increasing health insurance costs. They recently completed the capital budget meetings and are working with the County Treasurer in the development of the general operating budget for 2019 along with the capital improvements program in anticipation of reporting back to the committee the first draft of the 2019 County Budget.

**19. COUNTY COUNSEL REPORT**

No report tonight.

**20. UNFINISHED BUSINESS**

**21. NEW BUSINESS**

**22. PUBLIC SESSION FROM THE FLOOR**

**Please Note: Everyone is asked to keep their comments to 5 minutes or less followed by a 3 minute response time from the Freeholder Board. Please state your name and print name and municipality on sign in sheet.**

**MOTION** to open the floor for public comment at 8:05PM made by Freeholder Petillo; seconded by Freeholder Graham and passed unanimously.

No public comments.

**MOTION** to close the floor for public comment and return to regular business made by Freeholder Lazzaro; seconded by Freeholder Petillo and passed unanimously.

**23. REMINDERS**

<u>Date/Time</u>	<u>Meeting</u>	<u>Location</u>
November 29 7:30PM	Open Space	FMR
December 3 3PM	Planning Board Dev. Review	FMR
December 3 4PM	Planning Board	FMR
December 4 1PM	Transit Committee	FMR
December 6 9AM	Senior Advisory Council Mtg.	Knoll Heights Village
December 12 7PM	Regular Freeholder Mtg.	FMR

**24. ADJOURNMENT**

**MOTION** to adjourn the meeting at 8:05PM made by Freeholder Graham; seconded by Freeholder Petillo and passed unanimously.

**DATED:** November 28, 2018

---

Teresa Lyons  
Clerk

