

REGULAR FREEHOLDER MEETING MINUTES
WEDNESDAY, DECEMBER 12, 2018
7PM
FREEHOLDER MEETING ROOM

Item

1. **CALL TO ORDER BY DIRECTOR**

2. **ROLL CALL:** Present: Freeholders Graham, Lazzaro, Petillo, Rose and Yardley. Also, Administrator Poff, County Counsel Kelly and Clerk to the Board Lyons.

3. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 8, 2018 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **APPROVAL OF AGENDA**

MOTION to approve the Agenda: Freeholder Petillo

Second: Freeholder Lazzaro

(Voice vote) – All Members present voted in the affirmative.

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS- None**

7. **PUBLIC HEARINGS : None**

8. **PUBLIC SESSION FROM THE FLOOR Time**

Comments are limited to 5 minutes or less and must only address issues regarding agenda items followed by a 3 minute response time from the Freeholder Board. Please state your name, and print your name and municipality on the sign in sheet.

MOTION to open the floor for public comment: Freeholder Petillo

Second: Freeholder Graham

(Voice vote): All Members present voted in the affirmative.

MOTION to close the floor for public comment and return to regular business: Freeholder Petillo

Second: Freeholder Graham

(Voice vote): All Member present voted in the affirmative.

9. **FREEHOLDERS' COMMENTS**

Freeholder Yardley had no Comments.

Freeholder Lazzaro provided a retrospect on the past three years he has served on the Board of Chosen Freeholders. The previous Board left this Board with numerous problems but we rose to the occasion. The Boxer Report gave us insight on how to proceed with the Solar Project but we first had to address pressing daily operation concerns which included numerous personnel issues, failing infrastructure and budget challenges. Personnel concerns such as the hire of a new County Administrator, the reorganization of Legal and Finance Departments and hire of new Library Director. This County surveyed its residents regarding Library services and facilities and currently is taking steps to improve and expansion Library services and facility improvements; which are substantially used by its residents. In addition we had the Web Site redesigned, moved the start time for Freeholder meetings to 7PM and continue to video record and post these meetings to the web site in the spirit of transparency.

Public Health and Mental Health Forums for Municipal Leaders and other agencies have been hosted by the County and have been well attended.

We had a huge undertaking for roads and bridges, but we pressed for State funding and with the reorganization of the Engineering Department, we managed to address many soft costs in house for State and Federal funding do not pay for soft costs.

The County was awarded for Safety Incentives and Improvements and for our improved financial strength. Our Bonds are AA+ rated and Notes are SP1+ rated, which the highest rating for short term is financing. All of this was guided with the Board's unity and strength under the leadership of former Director Graham and current Director Rose.

This Board did not experience Payroll or Solar scandals. Rather we forged ahead with a unified unit with steady and sensible fiscal programs to put the County on stable footing. We judiciously managed and stabilized the Budget and we leave the Board in capable hands to face challenges and rests assure there will always be challenges.

Freeholder Lazzaro thanked his fellow Freeholders and the residents of Sussex County for the opportunity to serve.

Freeholder Graham expanded upon Freeholder Lazzaro's retrospect of how things have changed for the better these past few years while serving on the Board. There were many challenges when he joined the Board almost six years ago and highlighted the former personnel issues, budget shortfalls, and the Solar Project.

As a Board we were instrumental in the hire of new County Administrator, Library Director, Chief Financial Officer, promotion of new County Engineer, reorganization of County Counsel, hire new Employment Services Director and Clerk to the Board.

Unlike the former Board's plans to break down the Health and Human Service department; this Board was able to retain the Department and make improvements.

Freeholder Rose brought Robert Rules, Agenda conduct and Transparency in the way we conduct our meetings and make information available to residents.

Freeholder Lazzaro has been a dedicated representative for Sussex County at monthly NJ Transportation Trust meetings in Newark; where we always fought for our share of funding when competing with larger more urban counties. Mr. Lazzaro was also a dedicated County Representative to attend New Jersey Association of County meetings in Trenton. This Association helps to echo the voices and concerns for all 21 Counties in Trenton.

Both these gentlemen gave this time above that which they give to their respective businesses; plus Freeholder Lazzaro serves as an EMT.

In closing Freeholder Graham thanked both Freeholder Lazzaro and Rose for their service to the County.

Freeholder Petillo – Thankfully when she joined the Board she could see and understand the measures taken for the improvements we are seeing today. But in order for this to occur, you need good Staff and we are fortunate to have strong and capable people working for this County. She remembers learning about the neglect of capital improvement planning and thanked these Freeholders for their time and dedication to help us stabilize our base. I have enjoyed working with Carl and Jonathan and wish them every success in their next ventures whether it be elected office or continued success in their Professional lives.

10. APPROVAL OF CONSENT AGENDA

A. RESOLUTION RE: 577-2018

AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH NEWTON MEDICAL CENTER /AHS HOSPITAL CORPORATION FOR THE PROVIDING OF MEDICAL DIAGNOSTIC SERVICES WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i), IN THE AMOUNT OF \$68,063.00 TO PROVIDE DIAGNOSTIC SERVICES FOR THE NEW JERSEY CANCER EDUCATION AND EARLY DETECTION GRANT # DCHS19CED014 FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019

B. RESOLUTION RE: 578-2018

AUTHORIZING AN AGREEMENT FOR THE PROVISION OF ADULT PROTECTIVE SERVICES (APS) PORTION OF THE 2019-2021 AREA PLAN CONTRACT FOR THE TITLE III SERVICES WITH SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 IN THE AMOUNT OF \$75,082.00

C. RESOLUTION RE: 579-2018

AUTHORIZING AN AGREEMENT FOR THE PROVISION OF SENIOR TRANSPORTATION (STOP) WITH SUSSEX COUNTY OFFICE OF TRANSIT/SKYLANDS RIDE FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 IN THE AMOUNT OF \$59,337.00

D. RESOLUTION RE: 580-2018

AUTHORIZING AN AGREEMENT FOR THE PROVISION OF ASSISTED TRANSPORTATION PORTION OF THE 2019-2021 AREA PLAN CONTRACT FOR THE TITLE III SERVICES WITH SUSSEX COUNTY SKYLANDS RIDE FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019 IN THE AMOUNT OF \$18,788.00

E. RESOLUTION RE: 581-2018

AUTHORIZING AN AGREEMENT FOR THE PROVISION OF THE CARE MANAGEMENT AND OUTREACH PORTION OF THE 2019-2021 AREA PLAN CONTRACT FOR THE TITLE III SERVICES WITH THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019 IN THE AMOUNT OF \$25,040.00

F. RESOLUTION RE: 582-2018

AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE CONTRACT #19ALUN WITH THE STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES AND THE SUSSEX COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PROVISION OF THE HUMAN SERVICES ADVISORY COUNCIL FOR THE PERIOD OF

JANUARY 1, 2019 TO DECEMBER 31, 2019 FOR A TOTAL AMOUNT OF \$63,836.00 WITH A COUNTY CASH MATCH OF \$16,026.00

- G. RESOLUTION RE: 583-2018**
AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE CONTRACT #19AVWN WITH THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF DISABILITY SERVICES AND THE SUSSEX COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF COMMUNITY AND YOUTH SERVICE FOR THE PROVISION OF THE PERSONAL ASSISTANCE SERVICES PROGRAM (PASP) FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019 FOR A TOTAL AMOUNT OF \$14,722.00
- H. RESOLUTION RE: 584-2018**
AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE CONTRACT #TS19019 WITH THE STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT AND THE SUSSEX COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PROVISION OF TRANSPORTATION BLOCK GRANT SERVICES/TANF TRANSPORTATION SERVICES FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019 FOR A TOTAL AMOUNT OF \$18,000.00
- I. RESOLUTION RE: 585-2018**
AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE CONTRACT #SH19019 WITH THE STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT AND THE SUSSEX COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PROVISION OF SOCIAL SERVICES FOR THE HOMELESS FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019 FOR A TOTAL AMOUNT OF \$172,695.00
- J. RESOLUTION RE: 586-2018**
AUTHORIZING CONTRACT MODIFICATION #1 WITH DASI: DOMESTIC ABUSE AND SEXUAL ASSAULT INTERVENTION SERVICES FOR THE PROVISION OF RECOVERY SUPPORT SERVICES FOR AN ADDITIONAL AWARD OF \$9,623.00 FOR A TOTAL MODIFIED CONTRACT AMOUNT OF \$30,859.00 FOR THE CALENDAR YEAR JANUARY 1, 2018 THROUGH DECEMBER 31, 2018
- K. RESOLUTION RE: 587-2018**
AUTHORIZING CONTRACT MODIFICATION #1 WITH THE CENTER FOR PREVENTION AND COUNSELING FOR THE PROVISION OF RECOVERY SUPPORTS SERVICES FOR AN ADDITIONAL AWARD OF \$14,238.00 FOR A TOTAL MODIFIED CONTRACT AMOUNT OF \$48,821.00 FOR THE CALENDAR YEAR JANUARY 1, 2018 THROUGH DECEMBER 31, 2018
- L. RESOLUTION RE: 588-2018**
AUTHORIZING CONTRACT MODIFICATION #1 WITH THE CENTER FOR PREVENTION AND COUNSELING FOR THE PROVISION OF ADULT SUBSTANCE ABUSE TREATMENT SERVICES FOR AN ADDITIONAL AWARD OF \$18,706.00 FOR A TOTAL MODIFIED CONTRACT AMOUNT OF \$85,000.00 FOR THE CALENDAR YEAR JANUARY 1, 2018 THROUGH DECEMBER 31, 2018
- M. RESOLUTION RE: 589-2018**
AUTHORIZING CONTRACT MODIFICATION #1 WITH CAPITOL CARE, INC. FOR THE PROVISION OF ADULT SUBSTANCE ABUSE TREATMENT SERVICES FOR AN ADDITIONAL AWARD OF \$17,433.00 FOR A TOTAL MODIFIED CONTRACT AMOUNT OF \$44,106.00 FOR THE CALENDAR YEAR JANUARY 1, 2018 THROUGH DECEMBER 31, 2018
- N. RESOLUTION RE: 590-2018**
RESCINDING THE CONTRACT AUTHORIZING THE ALLOCATION OF CHAPTER 51 FUNDS IN THE AMOUNT OF \$10,000.00 TURNING POINT (ANDERSON HOUSE) FOR THE PROVISION OF FEMALE HALFWAY HOUSE SERVICES FOR THE CALENDAR YEAR JANUARY 1, 2018 THROUGH DECEMBER 31, 2018
- O. RESOLUTION RE: 591-2018**
RESCINDING THE CONTRACT AUTHORIZING THE ALLOCATION OF CHAPTER 51 FUNDS IN THE AMOUNT OF \$50,000.00 FOR THE PROVISION OF MALE HALFWAY HOUSE SERVICES WITH FREEDOM HOUSE INC. FOR THE PERIOD OF JANUARY 1, 2018 THROUGH DECEMBER 31, 2018
- P. RESOLUTION RE: 592-2018**
AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICE AGREEMENT WITH HOPATCONG BOROUGH FOR THE MANAGEMENT OF THE HOPATCONG CONGREGATE NUTRITION PROGRAM IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019 IN THE AMOUNT OF \$27,700.00
- Q. RESOLUTION RE: 593-2018**
AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICE AGREEMENT WITH FRANKLIN BOROUGH FOR THE MANAGEMENT OF THE FRANKLIN CONGREGATE NUTRITION PROGRAM IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019 IN THE AMOUNT OF \$27,700.00

- R. RESOLUTION RE: 594-2018**
AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF VERNON FOR THE MANAGEMENT OF THE VERNON CONGREGATE NUTRITION PROGRAM IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019 IN THE AMOUNT OF \$27,700.00
- S. RESOLUTION RE: 595-2018**
AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT #19-OGUR WITH THE STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES FOR THE CONTRACT TERM FROM JANUARY 1, 2019 TO DECEMBER 31, 2019 IN THE AMOUNT OF \$36,874.00 FOR THE PROVISION OF YOUTH INCENTIVE PROGRAM SERVICES
- T. RESOLUTION RE: 596-2018**
AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO APPLY FOR AND ACCEPT CONTRACT #19-541-ADA-0 WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES PROVIDING \$319,149.00 IN FUNDING WITH A COUNTY MATCH OF \$38,011.00 FOR A TOTAL OF \$357,160.00 TO THE SUSSEX COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019
- U. RESOLUTION RE: 597-2018**
AWARD OF CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE LEGAL ASSISTANCE PORTION OF THE 2019-2021 AREA PLAN CONTRACT FOR THE TITLE III SERVICES TO LEGAL SERVICES OF NORTHWEST NEW JERSEY, INC. FOR THE PERIOD OF JANUARY 1, 2019 - DECEMBER 31, 2019 IN THE AMOUNT OF \$22,045.00
- V. RESOLUTION RE: 598-2018**
AWARD OF CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF FOOD SERVICE FOR THE CONGREGATE NUTRITION PORTION OF THE 2019-2021 AREA PLAN CONTRACT FOR THE TITLE III SERVICES TO NEWTON MEDICAL CENTER FOR THE PERIOD OF JANUARY 1, 2019 – DECEMBER 31, 2019 IN THE AMOUNT OF \$70,588.00
- W. RESOLUTION RE: 599-2018**
AWARD OF CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF FOOD SERVICE FOR THE WEEKDAY AND WEEKEND HOME DELIVERED MEALS PROGRAMS PORTION OF THE 2019-2021 AREA PLAN CONTRACT FOR THE TITLE III SERVICES TO NEWTON MEDICAL CENTER FOR THE PERIOD OF JANUARY 1, 2019 - DECEMBER 31, 2019 IN THE AMOUNT OF \$74,111.00
- X. RESOLUTION RE: 600-2018**
AWARD OF CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF HOME DELIVERED MEALS (WEEKDAY AND WEEKEND) ADMINISTRATION PORTION OF THE 2019-2021 AREA PLAN CONTRACT FOR THE TITLE III SERVICES TO CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2019 - DECEMBER 31, 2019 IN THE AMOUNT OF \$74,696.00
- Y. RESOLUTION RE: 601-2018**
AWARD OF CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE RESIDENTIAL MAINTENANCE PORTION OF THE 2019-2021 AREA PLAN CONTRACT FOR THE TITLE III SERVICES TO NORWESCAP, INC FOR THE PERIOD OF JANUARY 1, 2019 - DECEMBER 31, 2019 IN THE AMOUNT OF \$13,230.00
- Z. RESOLUTION RE: 602-2018**
AWARD OF CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE CERTIFIED HOME HEALTH AIDE AND HOUSEKEEPING PORTION OF THE 2019-2021 AREA PLAN CONTRACT FOR THE TITLE III SERVICES TO RESCARE NEW JERSEY, INC. D/B/A RESCARE HOMECARE FOR THE PERIOD OF JANUARY 1, 2019 - DECEMBER 31, 2019 IN THE AMOUNT OF \$34,803.00
- AA. RESOLUTION RE: 603-2018**
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH HAROLD E. PELLOW & ASSOCIATES, INC., FOR ON-CALL SURVEYING SERVICES FOR THE DEPARTMENT OF ENGINEERING AND PLANNING PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) FOR THE CALENDAR YEAR JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 IN AN AMOUNT NOT TO EXCEED \$150,000.00
- BB. RESOLUTION RE: 604-2018**
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH NEWTON URGENT CARE, LLC FOR THE PROVISION OF PHYSICIAN SERVICES FOR THE INMATES WITHIN THE KEOGH-DWYER CORRECTIONAL FACILITY FOR A PERIOD OF TWELVE MONTHS BEGINNING JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 IN AN AMOUNT NOT TO EXCEED \$17,500.00, PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)
- CC. RESOLUTION RE: 605-2018**

AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH DENTRUST DENTAL, P.A. FOR THE PROVIDING OF DENTAL CARE TO INMATES OF THE KEOGH-DWYER CORRECTIONAL FACILITY FOR A TWELVE-MONTH PERIOD BEGINNING JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) IN AN AMOUNT NOT TO EXCEED \$26,100.00

DD. RESOLUTION RE: 606-2018

AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF A STORAGE EXPANSION MODULE FOR THE COUNTY OF SUSSEX FROM SOFTWARE HOUSE INTERNATIONAL IN AN AMOUNT NOT TO EXCEED \$150,298.94

EE. RESOLUTION RE: 607-2018

AUTHORIZING ENTRY INTO AN AGREEMENT WITH JUSTICE BENEFITS, INC., AS THE GENERAL PARTNER OF JBI, LTD. FOR SPECIALIZED ASSISTANCE FOR THE REVIEW AND INVESTIGATION OF ADDITIONAL FUNDING SOURCES FOR DEFERRING EXISTING COUNTY EXPENDITURES ON THE BASIS OF ITS DESIGNATION AS AN EXTRAORDINARY, UNSPECIFIABLE SERVICE FOR A TWELVE-MONTH PERIOD BEGINNING JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 IN AN AMOUNT NOT TO EXCEED 18% OF REVENUE PAID TO THE SUSSEX COUNTY JAIL

FF. RESOLUTION RE: 608-2018

AUTHORIZATION TO PROVIDE FOR RENOVATIONS TO THE SUSSEX COUNTY SHERIFF'S OFFICE BY MURRAY PAVING AND CONCRETE, LLC. IN AN AMOUNT NOT TO EXCEED \$789,303.03

GG. RESOLUTION RE: 609-2018

AUTHORIZING THE PURCHASE OF SOFTWARE MAINTENANCE SUPPORT FROM GRANICUS, INC TO BE UTILIZED AT THE SUSSEX COUNTY CLERK'S OFFICE FROM JANUARY 1, 2019 TO DECEMBER 31, 2019 IN THE AMOUNT NOT TO EXCEED \$68,340.00

HH. RESOLUTION RE: 610-2018

AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF SIX (6) VEHICLES FROM BEYER CHRYSLER JEEP DODGE RAM IN THE AMOUNT OF \$170,204.02 AND FIVE (5) VEHICLES FROM BEYER FORD IN THE AMOUNT OF \$136,342.87 FOR VARIOUS COUNTY OFFICES WITH A TOTAL AMOUNT OF \$306,721.89

II. RESOLUTION RE: 611-2018

CHANGE IN TITLE, TEXT OR AMOUNT OF APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-85

JJ. RESOLUTION RE: 612-2018

PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2018/19 FORWARD FRANKLIN COMMUNITY REVITALIZATION FUND GRANT AN ADDITIONAL AMOUNT OF \$41.00 FOR PERIOD OCTOBER 23, 2018 THROUGH OCTOBER 22, 2019

KK. RESOLUTION RE: 613-2018

RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2018 BUDGET OF THE COUNTY OF SUSSEX RELATING TO SFY19 NJ JARC GRANT OPERATING AGREEMENT ROUND 5 FOR THE PERIOD OF JULY 1, 2018 TO JUNE 30, 2019 FOR THE TOTAL AMOUNT OF \$120,000.00

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. If any Freeholder would like to remove an item to be considered separately, please do so now.

MOTION to approve the Consent Agenda: Freeholder Petillo

Second: Freeholder Graham

Prior to Vote Administrator Poff provided a summary for each Resolution listed on the Consent Agenda. (Roll call vote):

Freeholder Graham-Aye

Freeholder Lazzaro-Aye

Freeholder Petillo-Aye

Freeholder Rose-Aye

Freeholder Yardley-Aye

11. APPROVAL OF MINUTES

MOTION to approve the minutes Regular Meeting- November 28, 2018: Freeholder Lazzaro

Second: Freeholder Petillo

(Voice Vote): All Members present voted in the affirmative

Prior to vote, Clerk Lyons expressed that these Minutes had been prepared and distributed in a timely fashion after each meeting, but it was her oversight to list them on the later Meeting Agendas for approval.

Executive Session – September 12, 2018, September 26, 2018, October 24, 2018, November 16, 2018 and November 28, 2018 [all are eligible to vote]

MOTION: Freeholder Petillo
Second: Freeholder Lazzaro

Comments: Freeholder Yarley has an amendment for the November 28 Minutes and will submit to the Clerk for Board consideration at the December 19 meeting.

MOTION: to approve Minutes with the exception of the November 28, 2018 Minutes: Freeholder Yardley
Second: Freeholder Graham
Voice Vote: All Members present voted in the affirmative.

12. **APPOINTMENTS AND/OR RESIGNATIONS - None**

13. **RESOLUTIONS**

A. **RESOLUTION RE: 614-2018**

AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH BRANCHVILLE BOROUGH FOR ENFORCEMENT AGENCY SERVICES AS SET FORTH IN THE NJ STATE UNIFORM FIRE CODE REGULATIONS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.

B. **RESOLUTION RE: 615-2018**

AUTHORIZING THE APPROVAL OF A SETTLEMENT AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND TRAK ENGINEERING, INC. FOR THE FUEL MANAGEMENT SYSTEM FOR SUSSEX COUNTY DIVISION OF CENTRAL ADMINISTRATION OFFICE OF FLEET MANAGEMENT IN AN AMOUNT NOT TO EXCEED \$63,045.64 FROM OCTOBER 12, 2018 THROUGH OCTOBER 11, 2019

MOTION to approve Resolutions: Freeholder Graham

Second: Freeholder Lazzaro

Prior to vote Administrator Poff provided a summary for each of these Resolutions.

(Voice Vote): All Members present voted in the affirmative.

14. **AWARDS OF CONTRACT/CHANGE ORDERS/BID**

A. **RESOLUTION RE: 616-2018**

AWARD OF CONTRACT EXTENSION FOR THE SUPPLY AND DELIVERY OF PREMARK VIZIGRIP PAVEMENT MARKINGS MANUFACTURED BY ENNIS FLINT OR EQUAL TO ENNIS-FLINT, INC. FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2019

B. **RESOLUTION RE: 617-2018**

AWARDING A CONTRACT EXTENSION FOR ELECTRICAL/ELECTRONIC ENGINEERING (P.E.) PROJECT MANAGEMENT/IMPLEMENTATION REGISTERED COMMUNICATIONS DISTRIBUTION DESIGNER TO AKF ENGINEERS, LLP. FROM DECEMBER 13, 2018 THROUGH DECEMBER 12, 2019

C. **RESOLUTION RE: 618-2018**

AWARD OF CONTRACT EXTENSION FOR UNIFORM SUPPLY AND LAUNDRY SERVICES FOR THE COUNTY OF SUSSEX TO AMERICAN WEAR, INC. FROM JANUARY 1, 2019 UNTIL DECEMBER 31, 2019 IN THE APPROXIMATE AMOUNT OF \$44,640.00

MOTION to approve the Contracts/Change Order: Freeholder Lazzaro

Second: Freeholder Graham

Prior to vote Administrator Poff provided a summary statement for each of these Resolutions.

(Roll Call vote)

Freeholder Graham–Aye

Freeholder Lazzaro–Aye

Freeholder Petillo–Aye

Freeholder Rose–Aye

Freeholder Yardley–Aye

15. **FINANCIAL**

A. **RESOLUTION RE: 619-2018**

PAYMENT OF BILLS Bill List A, Freeholders Rose and Graham abstaining
December 12, 2018

MOTION to approve Bill List A: Freeholder Lazzaro

Second: Freeholder Yardley

(Roll call vote):

Freeholder Graham–Abstain

Freeholder Lazzaro–Aye

Freeholder Petillo–Aye

Freeholder Rose–Abstain

Freeholder Yardley–Aye

B. RESOLUTION RE: 620-2018
PAYMENT OF BILLS Bill List B
December 12, 2018

MOTION to approve Bill List B: Freeholder Lazzaro
Second: Freeholder Yardley
(Roll call vote):
Freeholder Graham–Aye
Freeholder Lazzaro-Aye
Freeholder Petillo-Aye
Freeholder Rose-Aye
Freeholder Yardley-Aye

C. RESOLUTION RE: 621-2018
TRANSFER OF 2018 CURRENT APPROPRIATIONS

MOTION: Freeholder Petillo
Second: Freeholder Yardley
(Roll Call vote):
Freeholder Graham–Aye
Freeholder Lazzaro-Aye
Freeholder Petillo-Aye
Freeholder Rose-Aye
Freeholder Yardley-Aye

D. INTRODUCTION FOR FIRST READING - ORDINANCE

ORDINANCE RE: NOT ACTED UPON
ORDINANCE TO AMEND THE SUSSEX COUNTY ADMINISTRATIVE CODE
PUBLISHED 1989, LAST REVISED AUGUST 10, 2016

MOTION to adopt this Ordinance on first reading: Freeholder Graham
Second: Freeholder Petillo

Discussion:

Freeholder Director Rose indicated that this Amendment addresses the recommendations the Transparency Committee presented to the Board in November. Mostly minor amendments; and proceeded to read each amendment. Freeholder Yardley inquired if County Counsel had a chance to review the Ordinance? Mr. Kelly indicated that he has been out of the office this past week due to illness and upon his return today did review the Ordinance. Freeholder Yardley indicated his preference that all amendments, which have been discussed and consider for quite some time be ordained in one ordinance and not piece meal. It is late in the year and not comfortable to rush this thru and call a Special Meeting.

Freeholder Graham indicated that what is proposed is pretty much already in place but agrees with Freeholder Yardley to wait and make all amendments at once. In 2016 the work to amend the Code was challenging. The Board had to literally compare the proposed amended ordinance with the existing Code to understand what was being amended. Tonight we have an ordinance that indicates where the amendments fall within the Code but would also prefer we hold this Ordinance and make a larger effort for all amendments in 2019.

(Roll Call Vote) :
Freeholder Graham–Nay
Freeholder Lazzaro-Aye
Freeholder Petillo-Nay
Freeholder Rose-Aye
Freeholder Yardley-Nay
Motion fails.

16. PERSONNEL

RESOLUTION RE: 622-2018
AUTHORIZING PERSONNEL AGENDA OF DECEMBER 12, 2018

MOTION to approve Personnel Agenda: Freeholder Graham
Second: Freeholder Petillo
Prior to vote, Administrator Poff explained the actions of the Resolution.
(Roll Call vote):
Freeholder Graham–Aye
Freeholder Lazzaro-Aye
Freeholder Petillo-Aye
Freeholder Rose-Aye
Freeholder Yardley-Aye

17. ADMINISTRATIVE REPORT

Mr Poff reported that Social Services was ready to provide assistance to residents displaced during this morning's fire at the Brookside Terrace apartment building in Newton. Mr. Poff informed Newton Township Administrator Russo that the County was available for assistance if needed. However, due to the size and scope of this fire the American Red Cross was on the scene to serve. Residents who

evacuated the building were relocated to the Newton Fire Company across the street from the apartment complex. As of this report, thirteen apartments are uninhabitable and cause of fire is under investigation.

Friday he along with Freeholder Lazzaro will travel to the final 2018 New Jersey Association of Counties meeting in Trenton. The NJAC has been a valuable partner for the County and the topics of discussion include 911 Fund and Active Shooter in the Workplace.

18. COUNTY COUNSEL REPORT

Mr. Kelly reported on two litigation items:
Cochran House – Papers have been filed and served.
Balzano Settlement- Settlement papers have been circulated.

19. UNFINISHED BUSINESS

None

20. NEW BUSINESS

None

21. PUBLIC SESSION FROM THE FLOOR

Please Note: Everyone is asked to keep their comments to 5 minutes or less followed by a 3 minute response time from the Freeholder Board. Please state your name and print name and municipality on sign in sheet.

MOTION to open the floor for public comment: Freeholder Lazzaro
Second: Freeholder Petillo
(Voice vote): All Members present voted in the affirmative. The time is 7:53 PM

Public Comments:

Mr. Peter Knipe, Frankford Township – Thanked both Freeholder Lazzaro and Rose for the Service to the County and for a job well done.

John Snyder, Sandyston Township- He was not present at the last freeholder meeting but expressed disappointment to read that no action was taken on Solar Resolutions. Also, inquired about the Vernon Township and Mountain Creek SCMUA default and if this could come back to the County? Mr. Kelly answered since the newspaper article the matter seems to be resolved. In closing Mr. Snyder thanked Freeholder Lazzaro and Rose for their service to the Board and to all Happy Holidays.

MOTION to close the floor for public comment and return to regular business: Freeholder Petillo
Second: Freeholder Lazzaro
(Voice vote): All Members present voted in the affirmative.

22. REMINDERS

<u>Date/Time</u>	<u>Meeting</u>	<u>Location</u>
Dec. 13 1PM	Uniform Construction Code	FMR
Dec. 13 7:30PM	Water Quality	FMR
Dec. 17 7:30PM	Ag Board	FMR
Dec. 17 3PM	Planning Board Dev. Review	FMR
Dec. 18 7PM	Musconetcong Watershed Association	Allamuchy Muni Bldg.
Dec. 19 7PM	Lake Musconetcong Reg. Planning	Netcong Muni. Bldg.
Dec. 19 9AM	Human Services Advisory Comm.	PSS

23. EXECUTIVE SESSION

None

24. ADJOURNMENT Time is 7:59 PM

MOTION to adjourn the meeting: Freeholder Petillo
Second: Freeholder Graham
(Voice vote): All Members present voted in the affirmative.

Respectfully submitted,

Teresa Lyons, Clerk
Sussex County
Board of Chosen Freeholders