

REGULAR FREEHOLDER MEETING HELD ON WEDNESDAY, DECEMBER 19, 2018  
1:00PM  
FREEHOLDER MEETING ROOM

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on October 25, 2018 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald                      WSUS Radio  
New Jersey Sunday Herald      WNNJ Radio  
Star Ledger

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **APPROVAL OF AGENDA**

**MOTION** to approve the Agenda:  
(Voice vote)

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

**PROCLAMATIONS**

- A. In recognition of Florence L. Meyer's 100<sup>th</sup> Birthday and her service to Community
- B. In recognition of Eagle Scout Court of Honor for Tyler Simpson

7. **PUBLIC HEARINGS**

**8. PUBLIC SESSION FROM THE FLOOR**

**Comments are limited to 5 minutes or less and must only address issues regarding agenda items followed by a 3 minute response time from the Freeholder Board. Please state your name, and print your name and municipality on the sign in sheet.**

**MOTION** to open the floor for public comment:  
**(Voice vote)**

**MOTION** to close the floor for public comment and return to regular business:  
**(Voice vote)**

**9. FREEHOLDERS' COMMENTS**

**10. APPROVAL OF CONSENT AGENDA**

**A. RESOLUTION RE:**

AUTHORIZING AN AGREEMENT FOR THE PROVISION OF THE CARE MANAGEMENT AND OUTREACH PORTION OF THE 2019-2021 AREA PLAN CONTRACT FOR THE TITLE III SERVICES WITH THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR THE PERIOD OF JANUARY 1, 2019 TO DECEMBER 31, 2019 IN THE AMOUNT OF \$25,040.00

**B. RESOLUTION RE:**

AWARDING A CONTRACT EXTENSION TO NEWBRIDGE SERVICES, INC. THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF OUTPATIENT PSYCHIATRIC AND COUNSELING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY FROM JANUARY 1, 2019 TO DECEMBER 31, 2019 IN THE AMOUNT NOT TO EXCEED \$65,000.00

**C. RESOLUTION RE:**

AWARDING A CONTRACT EXTENSION TO FAMILY INTERVENTION SERVICES THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF OUTPATIENT PSYCHIATRIC AND COUNSELING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY FROM JANUARY 1, 2019 TO DECEMBER 31, 2019 IN THE AMOUNT OF \$82,115.00

**D. RESOLUTION RE:**

AWARDING A CONTRACT EXTENSION TO DOMESTIC ABUSE AND SEXUAL ASSAULT INTERVENTION SERVICES, INC (DASI) THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF TRAUMA RECOVERY AND EMPOWERMENT GROUP SERVICES FOR THE CITIZENS OF SUSSEX COUNTY FROM JANUARY 1, 2019 TO DECEMBER 31, 2019 IN THE AMOUNT OF \$11,250.00

**E. RESOLUTION RE:**

AWARDING A CONTRACT EXTENSION TO SKYLANDS RIDE THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF TRANSPORTATION SERVICES FOR THE CITIZENS OF SUSSEX COUNTY FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 IN THE AMOUNT OF \$34,885.00.

- F. RESOLUTION RE:**  
AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND THE CENTER FOR PREVENTION AND COUNSELING IN THE AMOUNT OF \$24,564.00 FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 FOR INTOXICATED DRIVER RESOURCE CENTER (IDRC) EDUCATION AND SCREENING SERVICES WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A.40A:11-5(1)(a)(i)
- G. RESOLUTION RE:**  
AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE STATE DISTRIBUTION CENTER AND PARTICIPATE IN THE STATE COOPERATIVE PURCHASING SYSTEM DURING THE CALENDAR YEAR 2019
- H. RESOLUTION RE:**  
AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE SOMERSET COUNTY COOPERATIVE PRICING SYSTEM DURING THE CALENDAR/FISCAL YEAR 2019
- I. RESOLUTION RE:**  
AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL SYSTEM DURING THE CALENDAR/FISCAL YEAR 2019
- J. RESOLUTION RE:**  
AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION DURING THE CALENDAR/FISCAL YEAR 2019
- K. RESOLUTION RE:**  
AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING COUNCIL SYSTEM DURING THE CALENDAR/FISCAL YEAR 2019
- L. RESOLUTION RE:**  
AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE BERGEN COUNTY COOPERATIVE PRICING SYSTEM DURING THE CALENDAR/FISCAL YEAR 2019
- M. RESOLUTION RE:**  
APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A STATE AND LOCAL LAW ENFORCEMENT ASSISTANCE PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY: COOPERATIVE AGREEMENT FOR EMERGENCY RESPONSE: PUBLIC HEALTH CRISIS RESPONSE GRANT PROGRAM ("PHCR GRANT PROGRAM"), UNDER THE SUBTITLE OHH-15-2018, FOR THE PERIOD OF SEPTEMBER 1, 2018 THROUGH AUGUST 31, 2019 IN THE AMOUNT OF \$58,824.00

- N. RESOLUTION RE:**  
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH LADDEY, CLARK & RYAN, LLP TO SERVE AS LEGAL COUNSEL PURSUANT TO THE SHARED SERVICES AGREEMENT FOR SOLID WASTE ENFORCEMENT WITH THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY PER THE SUSSEX COUNTY ADMINISTRATIVE CODE 2.10 (H) AND PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) FROM JANUARY 10, 2019 UNTIL JANUARY 9, 2020 IN AN AMOUNT NOT TO EXCEED THE REIMBURSABLE EXPENSES UP TO \$30,500.00
- O. RESOLUTION RE:**  
AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF MORRIS PROVIDING FOR MEDICAL EXAMINER SERVICES BY THE COUNTY OF MORRIS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 52:17B-83, 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ. FOR THE TERM OF JANUARY 1, 2019 UNTIL DECEMBER 31, 2019 IN AN AMOUNT NOT TO EXCEED \$213,752.03
- P. RESOLUTION RE:**  
AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH JAMES L. LOTT, JR. OF RIKER, DANZIG, SCHERER, HYLAND & PERRETTI, LLP THE PROVISION OF TRANSACTIONAL COUNSEL FOR SERVICES FOR THE OFFICE OF THE SUSSEX COUNTY COUNSEL PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) IN AN AMOUNT NOT TO EXCEED \$56,000.00 FROM JULY 25, 2018 UNTIL THE 2019 REORGANIZATION MEETING OF THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS
- Q. RESOLUTION RE:**  
AUTHORIZING THE CONVEYANCE TO BYRAM TOWNSHIP OF LOT 1 BLOCK 218.05 ON ROSEVILLE ROAD IN THE TOWNSHIP OF BYRAM OWNED BY THE COUNTY OF SUSSEX FOR \$0.00
- R. RESOLUTION RE:**  
AUTHORIZATION FOR GENESIS ENGINEERING, LLC TO PROVIDE ON-CALL ENGINEERING SERVICES FOR THE DESIGN OF REPLACEMENT BRIDGE D-35 CARRYING PHILLIPS ROAD IN FRANKFORD TOWNSHIP IN AN AMOUNT APPROXIMATED TO BE \$111,930.00
- S. RESOLUTION RE:**  
AUTHORIZATION TO SUBMIT AN APPLICATION AND EXECUTE AN AGREEMENT FOR STATE AID UNDER THE NJDOT FY 2019 LOCAL BRIDGES FUND PROGRAM IN THE AMOUNT OF \$1,573,159.00
- T. RESOLUTION RE:**  
RESOLUTION AUTHORIZING FOR THE CANCELLATION OF VARIOUS GRANT FUND RECEIVABLES AND APPROPRIATION RESERVES THAT EXIST ON THE BALANCE SHEET OF THE CURRENT BUDGET 2018
- U. RESOLUTION RE:**  
AUTHORIZATION TO CANCEL CERTAIN GENERAL CAPITAL IMPROVEMENT AUTHORIZATION BALANCES

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. If any Freeholder would like to remove an item to be considered separately, please do so now.

**MOTION** to approve the Consent Agenda:  
(Roll call vote)

11. **APPROVAL OF MINUTES**

**MOTION** to approve the minutes

Regular Meeting- December 12, 2018  
(Voice Vote)

Executive Session – November 28, 2018  
(Voice Vote)

12. **APPOINTMENTS AND/OR RESIGNATIONS - None**

13. **RESOLUTIONS**

- A. **RESOLUTION RE:**  
AUTHORIZING THE CLERK TO THE BOARD OF CHOSEN FREEHOLDERS TO  
RELEASE EXECUTIVE SESSION MINUTES IN ACCOARDANCE WITH THE OPEN  
PUBLIC MEETING ACT

14. **AWARDS OF CONTRACT/CHANGE ORDERS/BID**

- A. **RESOLUTION RE:**  
AWARD OF CONTRACT EXTENSION FOR MEDICAL AND PHARMACEUTICAL  
BENEFITS BROKER/CONSULTANT FOR THE COUNTY OF SUSSEX TO BROWN  
AND BROWN METRO, LLC. FROM JANUARY 1, 2019 TO DECEMBER 31, 2019 IN  
THE AMOUNT NOT TO EXCEED \$125,000.00
- B. **RESOLUTION RE:**  
AWARDING A CONTRACT EXTENSION FOR THE SUPPLY AND DELIVERY  
OF VARIOUS MOTOR OILS, GREASES AND ANTI-FREEZE FOR THE  
COUNTY OF SUSSEX FLEET MANAGEMENT FROM BI-LO INDUSTRIES  
FOR A PERIOD BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER  
31, 2019 IN THE AMOUNT NOT TO EXCEED \$40,255.19
- C. **RESOLUTION RE:**  
AWARDING A CONTRACT EXTENSION FOR THE PROFESSIONAL SERVICES OF A  
FINANCIAL ADVISOR FOR FUNDS AND ACTIVITIES UNDER THE CONTROL OF THE  
COUNTY OF SUSSEX TO PHONEIX ADVISORS LLC FOR A ONE YEAR PERIOD  
BEGINNING JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 IN THE ESTIMATED  
AMOUNT OF \$28,150.00

- D. **RESOLUTION RE:**  
AWARDING A CONTRACT EXTENSION FOR PROFESSIONAL LEGAL SERVICES FOR ALL LABOR AND EMPLOYMENT MATTERS FOR THE COUNTY OF SUSSEX TO TRIMBOLI & PRUSINOWSKI FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2019
- E. **RESOLUTION RE:**  
AWARDING A CONTRACT EXTENSION FOR DATA PROCESSING SOFTWARE/SERVICE TO PROVIDE FOR A PAYROLL ACCOUNTING SYSTEM AND HUMAN RESOURCES INFORMATION SYSTEM TO PRIMEPOINT, LLC. FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 IN AN APPROXIMATE AMOUNT OF \$56,000.00
- F. **RESOLUTION RE:**  
AWARDING A CONTRACT EXTENSION FOR PROFESSIONAL AUDITING SERVICES AND THE APPOINTMENT OF NISIVOCCIA LLP, CPA, A REGISTERED MUNICIPAL ACCOUNTANT OF THE STATE OF NEW JERSEY PURSUANT TO N.J.S.A. 40A:5-4 FOR A ONE YEAR PERIOD BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019 IN AN AMOUNT NOT TO EXCEED \$257,628.00
- G. **RESOLUTION RE:**  
AWARDING A CONTRACT EXTENSION FOR ANNUAL ON-CALL ENGINEERING SERVICES FOR COUNTY ROADWAY, SIGNAL, TRAFFIC SAFETY AND GENERAL PUBLIC INFRASTRUCTURE PROJECT TO VARIOUS VENDORS FROM JANUARY 1, 2019 UNTIL DECEMBER 31, 2019
- H. **RESOLUTION RE:**  
AWARDING A CONTRACT EXTENSION FOR ANNUAL ON-CALL ENGINEERING SERVICES FOR COUNTY BRIDGE, STRUCTURAL, GEOTECHNICAL AND GENERAL PUBLIC INFRASTRUCTURE PROJECT TO GENESIS ENGINEERING, LLC FROM JANUARY 1, 2019 UNTIL DECEMBER 31, 2019
- I. **RESOLUTION RE:**  
AWARDING A CONTRACT EXTENSION FOR ENGINEERING SERVICES FOR COUNTY BRIDGE REHABILITATION AND REPLACEMENT PROJECTS TO VARIOUS VENDORS FROM JANUARY 1, 2019 UNTIL DECEMBER 31, 2019

**MOTION** to approve the Contracts/Change Order:  
(Roll Call vote)

- 15. **FINANCIAL**  
No Bills List
- 16. **PERSONNEL** - None
- 17. **ADMINISTRATIVE REPORT**
- 18. **COUNTY COUNSEL REPORT**

19. **UNFINISHED BUSINESS**

20. **NEW BUSINESS**

21. **PUBLIC SESSION FROM THE FLOOR**

**Please Note: Everyone is asked to keep their comments to 5 minutes or less followed by a 3 minute response time from the Freeholder Board. Please state your name and print name and municipality on sign in sheet.**

**MOTION to open the floor for public comment:  
(Voice vote)**

**MOTION to close the floor for public comment and return to regular business:  
(Voice vote)**

22. **REMINDERS**

<b><u>Date/Time</u></b>	<b><u>Meeting</u></b>	<b><u>Location</u></b>
Dec. 27 7:30PM	Open Space	FMR
Jan. 3 9:00AM	Senior Services Advisory	Knoll Heights
Jan. 3 6:00PM	Reorganization	Historic Courthouse
Jan. 7 4:00PM	Planning Board	FMR
Jan. 9 7:00PM	Regular Freeholder Meeting	FMR
Jan. 10 7:30PM	Water Quality	FMR
Jan. 10 1:00PM	UCC	FMR

23. **EXECUTIVE SESSION – (Closed Session)**

**RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.**

**WHEREAS**, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the “Open Public Meetings Act” pursuant to N.J.S.A. 10:4-12 (b); and

**WHEREAS**, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

**BE IT FURTHER RESOLVED**, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

- \_\_\_\_\_ (1) **Matters Required by Law to be Confidential:**
- \_\_\_\_\_ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**
- \_\_\_\_\_ (3) **Matters Involving Individual Privacy:**
- \_\_\_\_\_ (4) **Matters Relating to Collective Bargaining Agreements:**
- \_\_\_\_\_ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**
- \_\_\_\_\_ (6) **Matters Relating to Public Safety and Property:**
- X (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege;**
  - Update on various legal matters
  - Contract Negotiations regard PBA 378
- \_\_\_\_\_ (8) **Matters Relating to the Employment Relationship:**
- \_\_\_\_\_ (9) **Matters Relating to the Potential Imposition of a Penalty:**

**BE IT FURTHER RESOLVED** that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

**BE IT FURTHER RESOLVED** that upon completion of the business, for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

**BE IT FURTHER RESOLVED** that the Board expects to/not to take formal action after returning from Executive Session except to adjourn the regular meeting.

**MOTION** to adopt the Executive Session Resolution and enter into Executive Session  
(Voice vote)

**MOTION** to adjourn from Executive Session and return to Regular Business  
(Voice vote)

**24. ADJOURNMENT**

**MOTION** to adjourn the meeting:  
(Voice vote)