

Please Post

August 19, 2022

NOTICE OF VACANCY

TITLE: Fiscal Officer

JOB STATUS: Full Time – 40 hours/week

DEPARTMENT/DIVISION: Department of Health and Human Services
Division of Senior Services

STARTING SALARY: \$52,221

CLOSING DATE: Until Filled

START DATE: To be determined

JOB DUTIES:

Under direction, plans, organizes, coordinates, and directs a system for managing financial resources of a department, autonomous agency, jurisdiction, or other government entity; does other related duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduation from an accredited college or university with a Bachelor's degree and twenty-one (21) semester hour credits in accounting.

NOTE: Applicants who have satisfactorily completed twenty-one (21) semester hour credits in professional accounting courses at an accredited college or university may substitute additional experience as described below for the remainder of the education requirement on the basis of one (1) year of such experience for each year of college.

NOTE: Possession of a current, valid certificate as Registered Municipal Accountant or Certified Public Accountant issued by the NJ State Board of Accountants or as a Certified Municipal Finance Officer issued by the New Jersey Department of Community Affairs, Division of Local Government Services may be substituted for the above education requirement.

EXPERIENCE:

Five (5) years of supervisory financial management experience involving accounting, budgeting, auditing, and financial analyses and reporting.

LICENSE:

Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RETURN COMPLETED APPLICATIONS AND RESUME TO:

(Standard County Application Form is located at the following address or www.sussex.nj.us)

Office of Employee Services
Sussex County Administrative Center
One Spring Street
Newton NJ 07860

Email: employeeservices@sussex.nj.us

Fax: 973.579.0355

The County of Sussex provides Equal Employment Opportunities to all applicants regardless of race, creed, color, ancestry, sex, age, disability, marital status, national origin, atypical, hereditary, cellular or blood trait, or on the basis of affectional or sexual orientation.