

## Notice of Vacancy

September 1, 2020

**TITLE:** Director of Health

**JOB STATUS:** Unclassified and Unrepresented

**LOCATION:** 201 Wheatsworth Road, Hamburg, NJ 07419

**DEPARTMENT:** Department of Health and Human Services  
Division of Health

**STARTING SALARY:** \$96,732 (NR-16)

**CLOSING DATE:** September 25, 2020

**TENTATIVE START DATE:** October 26, 2020

HEALTH OFFICER – COUNTY OF SUSSEX. Seeking a full time licensed Health Officer to ensure compliance with NJDHSS performance standards. The successful candidate will be responsible for the administration of the CEHA program, environmental and public health nursing activities county-wide. Must have strong management experience and excellent written and oral communication skills. A minimum of five (5) years as public health administration management experience required in addition to a valid Health Officer's license. Submit an [application](#), cover letter, resume, and three (3) professional references to the County of Sussex, Office of Employee Services, One Spring, Street, Newton, NJ 07860 no later September 25.

**JOB DUTIES:** The Health Officer duties include the following:

- Supervise all environmental health activities and public health nursing activities
- Direct and coordinate county-wide environmental services (CEHA, Solid Waste Flow Enforcement, Clean Communities), public health nursing (Emergency Preparedness Program, LINCS, Clinics) public health nursing (Special Child Health, Chronic Disease Coalition, Cancer Education and Early Detection)
- Recommend to superiors the establishment of local health policies and programs
- Direct and coordinate the inspection, investigation, legal and other measures required to carry out the provisions of local and state health laws
- Plan and direct the measures required to abate nuisances which may affect health and sanitation
- Public Health and Environmental Health data management which includes review, analysis and publish reports.
- Ensure that an adequate program of child health service is provided
- Investigates and/or directs the investigation of contacts and contagious diseases
- As is provided for in the health regulations, issues certain licenses and permits
- Inspects and/or supervises the inspection of food and drug establishments to assure compliance with the law
- Lead public health emergency planning and response.
- Other duties as required

The County of Sussex provides Equal Employment Opportunities to all applicants regardless of race, creed, color, ancestry, sex, age, disability, marital status, national origin, atypical Hereditary, cellular or blood trait, or on the basis of affectional or sexual orientation.