

# **Please Post**

**6 February, 2018**

## **NOTICE OF VACANCY**

TITLE: Coordinator, Special Child Health Services Program

STATUS: Full time 40 hours/week

LOCATION: 201 Wheatsworth Road, Hardyston NJ

DEPARTMENT/DIVISION: Department of Health and Human Services  
Office of Public Health Nursing – Special Child

SALARY RANGE: \$63,721 to \$106,294

CLOSING DATE FOR APPLICATIONS: February 15, 2018

TENTATIVE START DATE To be Determined

### **REQUIREMENTS:**

#### **EDUCATION:**

Graduation from an accredited college or university with a Bachelor's degree in nursing.

#### **EXPERIENCE:**

Two (2) Years of experience in providing social work services, public health or nursing services in pediatrics working with handicapped or chronically ill children, one (1) year of which shall have been in a supervisory capacity.

NOTE: A Master's degree in Nursing may be substituted for one (1) year of the nonsupervisory experience.

NOTE: A Master's degree in Social Work may be substituted for the above education AND one (1) year of the nonsupervisory experience.

#### **LICENSE:**

Applicants who possess a Bachelor's or Master's degree in Nursing must also possess a New Jersey license as a Professional Nurse.

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

### **JOB DUTIES:**

Under direction, coordinates, plans, organizes, supervises, and performs the work involved in providing direct or indirect comprehensive services to handicapped and potentially handicapped children and their families; does other related duties as required.

***RETURN COMPLETED APPLICATIONS TO*** (on Standard County Application Form)

Office of Employee Services  
Sussex County Administrative Center  
One Spring Street  
Newton, NJ 07860