

## Sussex County Planning Board Final Major Subdivision Checklist

Applicant Name \_\_\_\_\_

Block \_\_\_\_\_ Lot \_\_\_\_\_ Municipality: \_\_\_\_\_

Yes /No	Item
	Has frontage on Sussex County Route # _____ Mile Marker _____
	Direct Access onto County Road
	Is within the subwatershed of a County Bridge # _____

Required items below have a check box (☐) In blank spaces, enter "N.A." for not applicable

### **General**

- Plans (with drawing size of 24" x 36" preferred) and one CD-ROM of Plat at not less than 1"=100' scale, conforming to the Map Filing Act, as required with all County and municipal requirements, with supporting documentation and data.
- Deed book and pages of all right-of-way dedications and easement deeds appear on the plat.
- CAD electronic file submitted. (see Standards section IV.C.4)
- Seal and signature of Professional Land Surveyor.
- Location of existing and/or proposed monuments to establish the county road right-of-way, coordinates tied into the NJ State Plane Coordinate System (NAD83) and shown on plat.
- County Engineer final approval of all bridges and culverts.
- Signature blocks for owner, Sussex County Clerk's office, Sussex County Planning Board. Corporate certification required if owner is a corporation.
- Copy of any required permits from federal, state or other governmental units

### **Easements**

Deed Book & Page on plat	Type of Deed (as required in Preliminary approval)
<input type="checkbox"/>	Sight Triangle Easement
<input type="checkbox"/>	Sight Distance Easement
<input type="checkbox"/>	Sight Triangle deed restriction on property
<input type="checkbox"/>	Slope Easement to County
<input type="checkbox"/>	Continued Right-to-Discharge or Drainage Easement to County
<input type="checkbox"/>	Bridge Maintenance Easement to County

### **Other**

- \_\_\_\_\_ Sight triangles Graded and cleared
- \_\_\_\_\_ Measured sight lines shown on plans if direct access to County road
- \_\_\_\_\_ Required payment in lieu of improvements to the County roads and/ or a proportionate share of the cost of future installation of County infrastructure
- \_\_\_\_\_ Permits obtained before working in the County Road Right-of-Way
- \_\_\_\_\_ ROW dedication shown on Plans (Deed Book \_\_\_\_\_ Page \_\_\_\_\_)
- \_\_\_\_\_ Stormwater maintenance and operation Plan reviewed by municipal engineer if stormwater runoff impacts County infrastructure
- \_\_\_\_\_ ROW Source Documents noted on Plans if property fronts County road